



PENSACOLA STATE COLLEGE

**District Board of Trustees Meeting
February 24, 2023
Dona and Milton Usry Board Room, Pensacola Campus**

Board Workshop

Dr. Erin Spicer, Dr. Brenda Kelly, and Ms. Anita Kovacs gave a detailed workshop on PSC's Adult Education program that included information on funding, costs, and enrollment.

Board Meeting

Present: Chair Troy Tippet, Mr. Gabe Bullaro, Mr. Patrick Dawson, Mr. Kevin Lacz, Ms. Margie Moore, Ms. Julie Sheppard, Mr. Gordon Sprague, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan

I. Call to Order

Dr. Tippet called the meeting to order at 5:30 p.m.

II. Recognitions

Dr. Meadows announced that former Trustees, Mr. Ed Moore and Mr. Julian MacQueen were present tonight for a special recognition. Dr. Meadows and the Board presented each of them with a framed drawing of the College's M.J. Menge Bell Tower in recognition of their service on the Board and their support of the College. Each of the Trustees expressed their appreciation and talked about their time on the Board and their support of the College's mission.

Dr. Meadows called on Mr. Jamie Jones who introduced this year's editorial team for submissions to the *Hurricane Review*, a national poetry publication. Each of the students told the Board about their writings and their future educational and career plans. The Board applauded the students for their outstanding work.

Dr. Erin Spicer introduced this year's faculty members that will be inducted into the Academy of Teaching Excellence: Lauren Baugus, Dr. Kate Cavanaugh, Tabitha Epperson-Graham, Don Lee, Robyn Ludlum, and Necia Nicholas. Dr. Jennifer Wortendyke, was recognized as the Outstanding New Faculty Member. These recipients will be honored at a special dinner on April 6.

III. Agenda

Dr. Tippet called for a motion to approve the agenda. Mr. Sprague moved for approval, and Ms. Moore seconded the motion which passed unanimously.

IV. Public Comments

None

V. Consent Agenda – Approved

There being no request to remove an item from the consent agenda, Dr. Tippet called for a motion for approval. Mr. Dawson moved for approval, and Ms. Moore seconded the motion which passed unanimously.

1. **Approval of Minutes** – January 17, 2023 - Approved
2. **Academic Affairs** – No Consent Items
3. **Facilities** – No Consent Items
4. **Finance**
 1. Grant Pursuit – Commercial Vehicle Federal Motor Carrier Safety Administration
Finance Information
 - Budget vs. Actual
 - Active Restricted Grants and Contracts as of December 31, 2022
5. **Human Resources** – Approved
 1. Two new positions, funded by the Student Basic Needs Grant
 - Student Support Navigator, Professional Managerial, Level 2
 - Wellness Support Specialist, Professional Managerial, Level
Information Items
 - Personnel Transactions, January 2023

VI. Action Items

1. Finance

No Action Items

2. Academic and Student Affairs

a. 2023-2024 Academic Calendar – Approved

Dr. Spicer gave a brief review of the Academic Calendar and recommended approval. Mr. Sprague moved for approval and Ms. Moore seconded the motion which passed unanimously.

b. Recommendation for Awarding of Continuing Contracts – Approved

Dr. Spicer explained the process for awarding continuing contracts and recommended approval. Mr. Dawson moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

c. Recommendation for Awarding of Sabbatical Leave – Approved

Dr. Spicer explained the process for awarding sabbatical leave and recommended approval. Ms. Sheppard moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

3. Facilities

No Action Items

4. Human Resources

No Action Items

5. Human Resources

No Action Items

6. General Counsel

No action Items

VII. President's Time

Action Item: Name the Student Center, located in Building 5, the Margie and Alan Moore Student Center – Approved.

Dr. Meadows stated that Trustee Margie Moore and her husband, Alan, have contributed a total of \$243,649.89 to the College Foundation. In addition, both Mr. and Mrs. Moore have served in several leadership roles at the College and in the community. Mrs. Moore has been on the Board of Trustees since 2007 and served as a Foundation Governor for thirteen years. In recognition of the Moore's significant and long-time support of the College and in accordance with the College's naming guidelines, Dr. Meadows asked that the Board approve the naming of the Margie and Alan Moore Student Center located in Building 5 on the Pensacola Campus. Ms. Sheppard moved for approval, and Mr. Sprague seconded the motion which passed unanimously. Trustees thanked Ms. Moore for her support of the College.

President's Reports and Announcements

Dr. Meadows talked about a MOU between PSC and ST Engineering which will ceremonially be signed at ST Engineering's new facility grand opening on February 27.

Dr. Meadows reported that he recently met with the Mayor of Century and other Century officials and toured the old gym at the College's Century Center. The county intends to write a grant that will provide funds to renovate the gym so that it can be used to provide various resources for the community.

DSO Reports

Full reports were provided in the Board packets.

- I. College Foundation: Ms. Krieger invited everyone to attend the Foundation's annual meeting on on March 29, where past Trustee Ed Moore will be welcomed as newest Governor Emeriti. Ms. Krieger highlighted several upcoming events and fundraisers.
- II. WSRE-TV Foundation: Ms. Pope reported on the upcoming pledge drive which has a goal of \$45,000. She highlighted upcoming events and reported that the requests to rent the studio have increased.
- III. Alumni Association: Ms. Lotz reported that the annual Quail and Pheasant Hunt fundraiser is already sold out for next year.

VIII. Chair's Time

Dr. Tippet reminded Trustees that there is no Board meeting in March.

Dr. Trippett stated Trustees have received the results of the Presidents Annual Evaluation and a draft of the President's new employment contract. He recommended that the Board approve the contract. Mr. Lacz moved for approval, and Mr. Dawson seconded the motion which passed unanimously. The Board expressed appreciation for Dr. Meadows' excellent work, and Dr. Meadows thanked the Board for their support.

Dr. Tippet stated that he wishes to establish a Presidential Compensation Committee that will meet as needed in the future to select and review the president's salary and other forms of compensation. The Committee will have its first meeting on April 17, prior to the Board meeting.

There being no further business, the meeting was adjourned at 6:35 p.m.

Approved: _____

Date: _____

Chair, Board of Trustees



Pat Crews, Recording

President