



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

May 16, 2023

Pensacola Campus

4:30 p.m. Workshop

Topic: 2023 Legislative Session

Presenter: Kevin Brown, Government Relations

5:00 p.m. Committee Meetings

5:30 p.m. Board Meeting

AGENDA

- I. Call to Order**
- II. Introductions/Recognitions**
- III. Approval of the Agenda**
- IV. Call for Public Comments on Agenda Items**
- V. CONSENT AGENDA**

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board Member on any item, the item should be identified and removed from the Consent Agenda for separate action.

A. Approval of Minutes—February 21, 2023

B. Finance

- 1. Grant Pursuit— Public Charter School Program (CSP) – Implementation**
- 2. Grant Pursuit— Perkins V – Postsecondary**
- 3. Grant Pursuit— Rebuild Florida: Hurricane Sally Workforce Recovery Training Program**

Information Items:

- Active Restricted Grants & Contracts as of March 31, 2023
- Budget vs. Actual as of March 31, 2023

C. Facilities

- 1. Change Order #009—Morette Company—Baars Building Phase II, Pensacola Campus**

– Deduct (\$158,844.06) – Owner Direct Purchase of Construction Materials and Sales Tax Savings.

D. Human Resources

- 1. Change the following positions in the College Police/Public Safety Department:**
 - a. Eliminate the vacant and funded Evening Sergeant, College Police to Career Service, Level 3.**
 - b. Change the funded and filled College Police Officer, Career Service Level 3, to Training Corporal, College Police, Career Service Level 3.**
 - c. Change the funded and filled Sergeant, College Police, Career Service Level 5, to Operations Sergeant, College Police, Career Service Level 5.**
 - d. Change one funded and filled Service Officer/Dispatcher, Career Service Level 2, to Lead Emergency Communications Dispatcher, Career Service Level 2.**
- 2. Change the following positions in the Cashier's Department—Note: department name change to Student Financial Services.**
 - a. Bursar to Director, Student Financial Services, Professional/Managerial Level 6. (Title change due to department name change.)**
 - b. Assistant Bursar to Assistant Director, Student Financial Services—from Level 4 to 5 Professional/Managerial.**
 - c. Coordinator, Student Accounting to Coordinator, Student Financial Services, Professional/Managerial Level 4.**
 - d. Associate Coordinator, Student Accounting at Career Service Level 6 to Associate Coordinator, Student Financial Services, Professional Non-exempt Level 1.**
 - e. Accounting Specialist (four positions in this department) from Career Service Level 5, to Student Financial Specialist to Career Service Level 7.**
- 3. Change the following positions in Academic and Student Affairs:**
 - a. Change the current funded and filled Director, Workforce Education, Professional/Managerial Level 6 to Dean, Workforce Education, Professional/Managerial Level 7. (Workforce Education)**
 - b. Convert funding from an unfilled Assistant Department Head, Natural Sciences Professional/Managerial Level 5 to create the new position of Assistant Director, Workforce Education, Professional/Managerial Level 5. (Workforce Education)**
 - c. Change one current funded and filled Senior Student Services Advisor, Professional/Managerial Level 4, to Coordinator, Student Services, Warrington Campus, Professional/Managerial Level 4. (Warrington – Student Affairs)**
 - d. Change one current funded and filled Coordinator, Administrative Support Professional/Managerial Level 2, to Director, Academic and Student Affairs, Professional/Managerial Level 5. (Vice President's office)**
- 4. Create the new position of Director, Enrollment Services, at Professional/Level 5. (Student Affairs)**
- 5. Change the current funded and to be vacated June 29, 2023, filled Senior Operations and Applicants Analyst, at Professional/Managerial Level 4, to Senior Extend Developer, at Professional/Managerial Level 4. (Workday Solutions)**
- 6. Convert one funded unfilled Nursing instructor position to create the Success Specialist, Nursing Programs, at Professional/Managerial Level 4. (Academic Affairs—Nursing)**
- 7. Convert the funded and unfilled Recruiter, Health Sciences, at Professional/Managerial Level 2, to Coordinator, Health Programs Outreach at Professional Managerial Level 2. (Student Affairs)**

8. Convert one funded and filled Administrative Assistant, at Career Service Level 3, to Foundation Events and Engagement Specialist, at Professional Non-Exempt Level 1. Managerial Level 2. (Institutional Development)

Information Items:

- Human Resources personnel transactions occurring in February, March, and April 2023.

VI. ACTION ITEMS

A. Finance

1. Unexpected Plant Fund Capital Outlay Budget Amendment
2. Fee Board Items
 - a. Testing Fees - Manufacturing Skills Standards Council's Certified Production Technician (MSSC-CPT)
 - b. Course Lab Fees – Health Sciences
3. Write Off Uncollectible Accounts Receivable

B. Academic Affairs

1. Faculty Promotions in Rank (to be distributed at the meeting)
2. Adult Education Programs

C. Facilities—No Action Items

D. Human Resources

1. Special Contracts (open item)

E. Equity Report

VII. General Counsel

VIII. President's Time

A. Action Items:

1. Naming Opportunities
2. Mission Statement

B. Information Items:

1. Draft of Board Meeting Schedule

IX. DSO Report

1. Alumni Association Report
2. PSC Foundation Report
3. WSRE Report

X. Chair's Time

XI. Adjournment