# PENSACOLA STATE COLLEGE



## PROSPECTIVE STUDENTS

## Fall 2022 Workday Applications and Events

**Workday Student** invented an intuitive student experience, allowing students to *stay engaged anywhere at any time*.

While we are transitioning from our previous student systems, **Spyglass and Legacy**, prospective students will have the opportunity to begin registering for events and applying for **Fall 2022** Admissions using Workday.

# Access Workday from PSC website

 Click Apply Online or Apply/Register Now on www.pensacolastate.edu, or click the button below.



2. Click the Fall 2022 – August 2022 Semester and click Apply Here.



#### **Create an Account**

- 1. Click **Sign In** at the top right-hand corner of the page.
- 2. Click Create Account.

- 3. Enter a valid email address and password.
- Validate the account by clicking the verification link emailed, "Verify your Pensacola State Admissions Application Site account," which is good for 24-hours. To resend this email, click Forgot Password.



## **Register and View Events**

1. To view and register for Events, click <u>Upcoming Student</u>
<u>Events</u> or View My Upcoming Events.



Under <u>Upcoming Student Events</u>, you can select the desired event and click <u>Register for Event</u>.

# PENSACOLA STATE COLLEGE



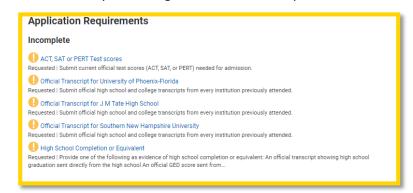


# **Apply for Fall 2022**

- 1. Ready to apply for the Fall 2022 Semester? First, make sure you have your social security number available and log into a created account.
- 2. Click <u>Baccalaureate</u>, <u>Associate</u>, <u>and Vocational Application</u> under <u>Admissions</u>, then select <u>Start New Application</u>.



3. To check the status of a submitted application, click the application link under **Your Applications**. By doing so, you can view any remaining action items to complete.



To return to , select your **email or the cloud icon** at the top right-hand corner and click **View Profile.** 

Have additional questions or need further assistance?

Email: admissions@pensacolastate.edu

Telephone: 850-484-2544

