



## Veteran Services Office Dual Degree Enrollment Request

Complete this form to request approval to pursue two degrees simultaneously. Approval of the request will allow courses to be certified in two separate degrees during the same semester. (Example, Associate in Arts and Associate in Applied Science).

Certification of courses in the second degree will not be processed prior to approval of this form.

Request for Dual Degree enrollment should be submitted in a timely manner prior to the beginning of the term dual enrollment is requested for certification.

You must have a GPA of 2.0 or above to be considered for dual degree enrollment.

### Procedures:

- 1) Contact an Academic Advisor to request enrollment in your chosen Primary and a Secondary degree programs
- 2) If the Registrar's Office approves the dual enrollment, complete, sign and submit this form to the Veteran Services Office.
- 3) Your request will then be evaluated. You will be informed by PirateMail.

\_\_\_\_\_  
Print Name—Last, First, MI

\_\_\_\_\_  
Student ID #

\_\_\_\_\_  
Currently Approved DVA Program  
(Example: Pre-Nursing—AA)

\_\_\_\_\_  
Requested 2<sup>nd</sup> Program  
(Example: Emergency Med Tech—ATD)

Single career field to which both of the above lead: \_\_\_\_\_

**Important-- See Back**

Expected term to begin classes in secondary degree: \_\_\_\_\_

**Important-- See Back** (Ex. January 2020)

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

**IMPORTANT--Student and Staff SEE BACK**





**Veteran Services Office  
Dual Degree Request**

**Student-- Please Read and Initial Each**

- \_\_\_\_ I have received approval from the college Registrar to pursue dual degrees. I understand this is academic approval and it does NOT allow the college Veterans Services Office to certify courses in those dual programs for DVA benefits.
- \_\_\_\_ I understand that Veteran Services Office will certify courses within my currently approved DVA degree program until this request form is approved.
- \_\_\_\_ **I understand I will provide a written statement explaining how dual enrollment in the selected programs will enhance my ability to be successful in my chosen career field.**
- \_\_\_\_ I understand I will be notified via PirateMail regarding the status of this request.
- \_\_\_\_ I understand only one dual degree approval will be approved by Pensacola State College.

**Pensacola State VSO Staff Use  
INTAKE PROCEDURES**

**Problems with student's submission requirements should be checked BEFORE accepting form and returned to student if needed.**

Checked fields completed by Student? YES \_\_\_\_ NO \_\_\_\_  
Did Student attach explanation of career/degree programs? YES \_\_\_\_ NO \_\_\_\_

Form was: Turned in by Student: \_\_\_\_ Campus Mail: MIL WAR Other: \_\_\_\_

Taken/Received by: \_\_\_\_\_  
Print Name Date

Complete by VA Peers:

Scan degree audits for both degree programs to Synergy  
Scan form to Synergy. Document receipt of form in E-advising  
Give form to VS Staff for processing

Staff use only: APPROVED/DENIED Initials Date

**Coordinator Notes**

**STUMH** \_\_\_\_\_

**DREST** \_\_\_\_\_

**SAP** \_\_\_\_\_