

**DISTRICT BOARD OF TRUSTEES  
PENSACOLA STATE COLLEGE  
1000 COLLEGE BOULEVARD  
PENSACOLA, FL 32504-8998**

**June 1, 2011**

**QUOTATION NO. P7 – 2010/2011**

**REQUEST FOR QUOTATIONS ON MICROSCOPE MAINTENANCE  
FOR  
PENSACOLA STATE COLLEGE**

Pensacola State College hereby extends an invitation to quote on Microscope Maintenance for Pensacola State College, as specified in this quotation request.

All terms and conditions, included hereafter, are part of this quotation request. Any quotation failing to comply with all of these terms and conditions may not be accepted. Rights are reserved to reject any and all quotations and to waive any and all technicalities.

Directions for submitting quotations include the following:

1. All quotations must be mailed, faxed, or delivered to the attention of the **Director of Purchasing and Auxiliary Services, and be received in the Purchasing and Auxiliary Services Office, Pensacola State College**, Building 7, Room 737, 1000 College Boulevard, Pensacola, Florida 32504-8998 (Fax No. 850-484-1839), no later than **2:00 P.M. local time, Tuesday, June 21, 2011**, and shall be clearly marked **“REQUEST FOR QUOTATION NO. P7, 2010/2011 – MICROSCOPE MAINTENANCE”** for Pensacola State College.
2. Price, quality, specifications and time of guaranteed delivery will be determining factors in the awarding of this quotation.
3. All quotation prices shall be **F.O.B. PENSACOLA STATE COLLEGE, PENSACOLA, FLORIDA, FREIGHT PREPAID AND ALLOWED.**
4. All quotation prices will be considered firm until order is placed, unless otherwise indicated in the quotation response.
5. Quotations may be awarded or rejected at the discretion of Pensacola State College.
6. Unless otherwise indicated herein, when manufacturer's names, trade names, and/or catalog numbers are listed in a specification, they are provided for information and are not intended to limit competition. The bidder may offer any brand for which he/she is an authorized representative which meets or exceeds the specification(s) for any item(s). If equivalent products are offered, the manufacturer's name and model number shall be clearly indicated on the quotation form. Any item(s) offered as equivalent to that which is specified must be equivalent in quality of materials, workmanship, and effect and shall be corresponding in function and performance. Descriptive literature and/or complete specifications shall be included for any item(s) as approved equivalents(s). Quotations lacking any

written indication of intent to quote an alternate product or brand will be considered to be in complete compliance with the specifications of the quotation form. Pensacola State College shall retain the right to determine the acceptability of any item(s) offered as equivalent to any item(s) specified.

7. **ALL QUOTATIONS SHALL BE SUBMITTED ON THE QUOTATION FORM, HEREIN INCLUDED, AND SHALL BE PROPERLY SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE FIRM OR ENTITY SUBMITTING THE QUOTATION, WITH DELIVERY OR COMPLETION DATE CLEARLY INDICATED, IN ORDER TO BE CONSIDERED. ATTACH ALL AMPLIFYING INSTRUCTIONS AND DOCUMENTS TO THIS QUOTATION FORM.**
8. In the event of an error in extending the total cost of any item, the unit price submitted will prevail.
9. In the event that you are unable to submit a quotation, written notification should be submitted to the Purchasing and Auxiliary Services Office, in order for your firm's name to remain on the mailing list.
10. The successful contractor shall provide appropriate insurance's as indicated hereafter:
  - a. Valid Workmen's compensation insurance as required by Chapter 440, Florida Statutes;
  - b. General public liability insurance against bodily injury, and property damages, in limits of not less than \$200,000.00 each occurrence; \$300,000.00 per aggregate. The District Board of Trustees, Pensacola State College, Florida, shall be named as an additional insured on the contractor's policy.
  - c. Automotive liability for all owned, hired & non-owned autos against bodily injury and property damage, in the amount not less than \$200,000.00 each occurrence; \$300,000.00 per aggregate;
  - d. Certificates evidencing that all of the above listed insurance(s) are in force and that The District Board of Trustees, Pensacola State College, Florida, is listed as additional insured. All policies should have Best Rating of A+ or better. Failure to maintain the required insurance may result in termination of the contract at the Certificate holder's option.



Angie C. Jones  
Director of Purchasing  
and Auxiliary Services

This quote is for a multiple year service agreement for microscope maintenance for Pensacola State College. The agreement will be renewable, upon mutual consent and approval by the Board of Trustees, on an annual basis, with the first term effective July 1, 2011 through June 30, 2012. If you are interested in submitting a quote for consideration, please note that the quote shall be based on the specifications which are listed herein.

### **SPECIFICATIONS**

- 1.01 Pensacola State College has a variety of microscopes for which services are periodically required. Although a list of currently owned microscopes has been enclosed (Attachment A), quoters should note that the College reserves the right to determine units to be maintained or repaired. Service may not be required on all units listed during a single agreement period. Prices as quoted shall remain firm, on a per unit basis, throughout term of agreement and shall include the following:
- A. The cost of repair of any defective, worn or broken part, or installation of replacement parts for missing parts-or parts which are defective, worn, or broken beyond repair;
  - B. New dust covers for each unit serviced;
  - C. Thorough cleaning and lubrication of each unit services.
- 1.02 Acknowledgement forms, listing equipment for which preventative maintenance services have been provided, signed by appropriate Pensacola State College Personnel, shall accompany each invoice. Appropriate College Personnel shall be defined to be permanent College Employees, employed in the area(s) in which preventative maintenance and/or repair services are provided.
- 1.03 The cost of necessary replacement parts shall be the responsibility of Pensacola State College, based upon a published parts price list to be submitted by each quoter, with their quote.
- 1.04 Scheduling of service visits shall be in accordance with the desire of Pensacola State College.
- 1.05 Additions and/or deletions of equipment models shall be allowed during the agreement period.
- 1.06 When replacement parts are necessary, standard parts shall be used unless unavailable. Alternatives shall be subject to approval by the Pensacola State College Director of Purchasing and Auxiliary Services, in the event that standard parts are not available.
- 1.07 Quotes shall include unit prices for the following, in the spaces provided on page 5 of 7.
- 1. Student Compound Microscopes up to 450X;
  - 2. Student Compound Microscopes above 450X with oil immersion lenses;
  - 3. Stereoscopic Dissecting Microscopes;
  - 4. Binocular Research Microscopes with oil immersion lenses.
- 1.08 A list of at least three (3) references for which your firm has provided maintenance/repair services over a significant period of time shall be included with your quote. Please list the firm or entity name, address, telephone number, a contact person, and the date of last service provided for each reference included.

### **SPECIFICATIONS - CONTINUED**

- 1.09 All pricing shall remain firm through June 30, 2012. The College reserves the right to terminate the agreement at the end of one (1) year period or to renew the contract for successive one (1) year periods, for a total of four (4) additional years, at its option. Any price adjustment requests must be submitted in writing by April 1, of each fiscal year, to the Director of Purchasing and Auxiliary Services, in order to be considered for the following fiscal year.
- 1.10 For additional information, please contact the Director of Purchasing and Auxiliary Services at (850) 484-1794 or [aciones@pensacolastate.edu](mailto:aciones@pensacolastate.edu).
- 1.11 **Any award, on the basis of this quote, is contingent upon approval by the District Board of Trustees, Pensacola State College.**

**MAINTENANCE/REPAIR OF MICROSCOPES**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1.	Student Compound Microscopes up to 450X	_____
2.	Student Compound Microscopes above 450X with oil immersion lenses	_____
3.	Stereoscopic Dissecting Microscopes	_____
4.	Binocular Research Microscopes with oil immersion lenses	_____

The unit prices shall include one year warranty and new dust covers for each unit serviced. All prices above shall remain firm through June 30, 2012.

In the event that any charges, not specifically addressed herein, are anticipated, please note such in the space provided below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TIME AND MATERIAL**

As a possible option, Pensacola State College would like to consider the concept of maintenance on a per hour basis – plus parts. Please provide hourly rates, uniform for each equipment model listed herein, which shall remain firm through June 30, 2012, in the space provided below:

Hourly rate, Monday through Friday, 8:00 A.M.–5:00 P.M. \_\_\_\_\_

Hourly rate, after 5:00 P.M., Monday through Friday \_\_\_\_\_

Hourly rate, Weekends and Holidays \_\_\_\_\_

**Enclose parts list(s) and pricing which shall remain firm through June 30, 2012.**

**REFERENCES**

1. \_\_\_\_\_  
FIRM OR ENTITY /CONTACT PERSON  
\_\_\_\_\_  
ADDRESS /CITY, STATE & ZIP CODE  
\_\_\_\_\_  
DATE OF LAST SERVICE PROVIDED /TELEPHONE NUMBER
  
2. \_\_\_\_\_  
FIRM OR ENTITY /CONTACT PERSON  
\_\_\_\_\_  
ADDRESS /CITY, STATE & ZIP CODE  
\_\_\_\_\_  
DATE OF LAST SERVICE PROVIDED /TELEPHONE NUMBER
  
3. \_\_\_\_\_  
FIRM OR ENTITY /CONTACT PERSON  
\_\_\_\_\_  
ADDRESS /CITY, STATE & ZIP CODE  
\_\_\_\_\_  
DATE OF LAST SERVICE PROVIDED /TELEPHONE NUMBER

**QUOTATION SUBMITTED BY:**

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**FEDERAL TAX I.D. NUMBER**

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**FIRM OR ENTITY**

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**ADDRESS**

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**CITY, STATE & ZIP CODE**

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**TELEPHONE NUMBER      /FAX NUMBER**

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**TYPED OR PRINTED NAME OF REPRESENTATIVE**

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**SIGNATURE OF REPRESENTATIVE**

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**DATE**

## Attachment A

Microscopes—Milton  
Room 4807

Brand	ID Number	Category
Leica Binocular	(1) 46390FM0055	2
"	(2) 46390FM0021	2
"	(3) 46390FM0098	2
"	(4) 46390FM0100	2
"	(5) 46390FM0095	2
"	(6) 46390FM0031	2
"	(7) 46390FM0027	2
"	(8) 46390FM0057	2
"	(9) 46390FM0026	2
"	(10) 46390FM0058	2
"	(11) 46390FM0029	2
"	(12) 46390FM0099	2
"	(13) 57771FR0092	2
"	(14) 46390FM0096	2
"	(15) 61500FR0031	2
"	(16) 46390FM0052	2
"	(17) 46390FM0060	2
"	(18) 46390FM0097	2
"	(19) 46390FM0059	2
"	(20) 46390FM0051	2
"	(21) 46390FM0056	2
"	(22) 46390FM0028	2
"	(23) 46390FM0054	2
"	(24) 46390FM0078	2
"	(25) 46390FM0053	2
"	(26) 46390FM0030	2



## Attachment A

Microscopes—Milton  
Room 4816

Brand	ID Number	Category
Graf-Apsco Steri-ette 400	154	3
"	155	3
"	156	3
"	157	3
"	159	3
"	163	3
Graf-Apsco Steri-ette 412A	201	3
"	204	3
Swift Dissecting	20829	3
"	20831	3
"	20488	3
"	20537	3

## Attachment A

Microscopes—Milton  
Room 4817

Brand	ID Number	Category
Micro Master	36112	1
"	36113	1
"	36114	1
"	36115	1
"	36116	1
"	36117	1
"	36118	1
"	36119	1
Reichert S 40	30585	3
"	31911	3
"	31912	3
"	31923	3
"	31924	3
"	31921	3
Swift Dissecting	20832	3
"	20833	3
"	20487	3
"	20538	3
"	20539	3

Microscopes—Milton  
Room 4817A

Brand	ID Number	Category
Micro Master	34428	2
American Scientific M3000	30584	2
Fisher Scientific	40436	2
"	40437	2
National DC2-155	60021887	2
Sargent-Welch VWR	30104499	2
Wards Uni II	32569	2

## Attachment A

Microscopes—Milton  
Room 4817

Brand	ID Number	Category
Carolina Contour	(2) 01010049	2
"	(3) 01010132	2
"	(4) 01010150	2
"	(5) 01040003	2
"	(9) 01040024	2
"	(12) 01040029	2
"	(14) 01040035	2
"	(15) 01040036	2
"	(16) 01040037	2
"	(17) 01040047	2
"	(19) 01040082	2
"	(21) 01060081	2
"	(23) 02090571	2
"	(25) 02090573	2
"	(26) 02100247	2
"	(28) 02100266	2
"	(29) 02110006	2
"	(30) 02110013	2
Micro Master	34426	2
"	34521	1
"	34522	1
"	34523	1
"	34524	1
"	34525	1
"	34526	1
"	34528	1
"	34532	1
"	34536	1
"	29092	1
"	29093	1
"	36100	1
"	36101	1
"	36102	1
"	36103	1
"	36104	1
"	36105	1
"	36106	1
"	36107	1
"	36108	1
"	36109	1
"	36110	1
"	36111	1

## Attachment A

Microscopes—Milton  
Room 4806

Brand	ID Number	Category
Carolina Contour	01010039	2
"	01040004	2
"	01040006	2
"	01040018	2
"	01040027	2
"	01040028	2
"	01040030	2
"	01040081	2
"	01040090	2
"	02090572	2
"	02100250	2
MicroMaster	34425	2
"	34427	2
"	34429	2
"	34527	1
"	34529	1
"	34530	1
"	34531	1
"	34533	1
"	34534	1
"	34535	1
"	34537	1
"	34538	1
"	34539	1
"	34540	1
Reichert S 160	27548	1
"	27549	1
"	27551	1
"	27552	1
"	27553	1
"	27554	1
"	27555	1
"	27556	1
"	27557	1

Attachment A

Microscopes—Warrington  
Room 3431

Brand	ID Number	Category
Nova	246790	3
"	246994	3
"	246995	3
"	246996	3
"	246762	3
"	246766	3
"	246780	3
"	246785	3
"	246781	3

## Attachment A

Microscopes—Warrington  
Room 3431

Brand	ID Number	Category
Nova	246967	2
"	246968	2
"	246969	2
"	246970	2
"	246971	2
"	246972	2
"	246973	2
"	246975	2
"	246976	2
"	246977	2
"	246978	2
"	246979	2
"	246980	2
"	246981	2
"	246982	2
"	246983	2
"	246985	2
"	246974	2
"	246984	2
"	246987	2
"	246988	2
"	246989	2
"	246990	2
"	246991	2
"	246992	2
"	246488	3
"	246489	3
"	246490	3
"	246491	3
"	246496	3
"	246498	3
"	246759	3
"	246767	3
"	246768	3
"	246769	3
"	246770	3
"	246771	3
"	246772	3
"	246773	3
"	246774	3
"	246782	3
"	246783	3

## Attachment A

Microscopes—Warrington  
Room 3429

Brand	ID Number	Category
Nova	99019200010	4
"	99019200013	4
"	99019200025	4
"	99019200058	4
"	99019200059	4
"	99019200060	4
"	99019200062	4
"	99019200077	4
"	99019200080	4
"	99019200081	4
"	99019200084	4
"	99019200099	4
"	99019200101	4
"	99019200104	4
"	99019200107	4
"	99019200108	4
"	99019200112	4
"	99019200114	4
"	99019200119	4
"	99019200120	4
"	99019200121	4
"	99019200124	4
"	99019200126	4
"	99019200130	4
"	99019200131	4
"	99019200135	4
"	99019200136	4
"	99019200138	4
"	99019200142	4
"	99019200146	4

Attachment A

Microscopes—Warrington  
Room 3428C

Brand	ID Number	Category
Fisher	19623	1
"	19624	1
"	19626	1
"	19629	1
"	19631	1



## Attachment A

Microscopes—Warrington  
Room 3428C

Brand	ID Number	Category
American Optical	20509	2
"	20510	2
"	20511	2
"	20512	2
"	20513	2
"	20514	2
"	20515	2
"	20516	2
"	20518	2
"	20521	2
"	20522	2
"	20523	2
"	20524	2
"	20527	2
"	20528	2
"	20529	2
"	20530	2
"	20531	2
"	20532	2
"	20557	2
"	21129	2
"	21130	2
"	21131	2
"	21132	2
"	21133	2
"	24706	2
"	25128	2
"	25129	2
"	25130	1
"	25131	2
"	25133	1
"	25134	2
"	25135	2
Fisher	19603	1
"	19604	1
"	19606	1
"	19609	1
"	19611	1
"	19612	1
"	19614	1
"	19615	1
"	19617	1

## Attachment A

Microscopes—Warrington  
Room 3426

Brand	ID Number	Category
Olympus CH30	40097	4
"	40098	4
"	40099	4
"	40100	4
"	40101	4
"	40102	4
"	40103	4
"	40104	4
"	40105	4
"	40106	4
"	40107	4
"	40108	4
"	40109	4
"	40110	4
"	40111	4
"	40112	4
"	40113	4
"	40114	4
"	40115	4
"	40116	4
"	40117	4
"	40118	4
"	40119	4
"	40120	4
"	40121	4
"	40122	4

## Attachment A

Microscopes—Pensacola Campus  
Room 2110

Brand	ID Number	Category
American Optical	AO4	1
"	AO10	1
American Scientific	25435 AS14	1
"	25344 AS15	1
Sargent-Welch	SGW20	2
"	SGW23	2
Swift	D59	2
"	D57	2
"	D56	2
"	D62	2
"	D54	2
Unitron	U65	1
"	U66	1
"	U69	1
"	U71	1
"	U76	1
"	U80	1
"	U84	1
"	U87	1

Attachment A

Microscopes—Pensacola Campus  
Room 2108

Brand	ID Number	Category
Swift	DS36	3
"	DS47	3
"	DS49	3
"	DS51	3
"	DS55	3
American Optical	AO2	1
Sargent-Welch	SGW19	2
"	SGW31	2
"	SGW32	2
Swift	D51	2

## Attachment A

Microscopes—Pensacola Campus  
Room 2138

Brand	ID Number	Category
"	42383	4
"	32384	4
"	42385	4
"	42387	4
"	42388	4
"	42389	4
"	42390	4
"	42391	4
"	42392	4
"	42393	4
"	42394	4
"	42395	4
"	42396	4
"	42397	4
"	42398	4
"	42399	4
"	42400	4
"	42401	4
Sargent-Welch	SGW21	2
"	SGW22	2
"	SGW24	2
"	SGW28	2
"	SGW30	2
Swift	20033	2
"	20034	2
"	20035	2
"	20036	2
American Optical	AO5	1
"	AO7	1
"	AO8	1
"	AO9	1
"	AO11	1
"	AO13	1
"	AO14	1
Meisi Tech Co	33002 DS+101	3
"	33003 DS+102	3
"	33006 DS+105	3
"	33007 DS+106	3
"	33008 DS+107	3

## Attachment A

Microscopes—Pensacola Campus  
Room 2138

Brand	ID Number	Category
Reichert-Jung	32997	1
"	32996	1
"	30275	1
"	30279	1
"	30272	1
"	32981	1
"	32995	1
"	30269	1
"	38686	1
"	30266	1
"	33000	1
"	32994	1
"	26805	1
"	28687	1
"	28685	1
"	32999	1
"	28681	1
"	27550	1
"	30267	1
"	30271	1
"	30427	1
"	30268	1
"	26803	1
"	26798	1
"	30276	1
"	32991	1
"	32990	1
"	28684	1
"	32998	1
"	32982	1
"	28636	1
"	30270	1
"	32991	1
"	26800	1
Nikon Binocular	42376	4
"	42377	4
"	42378	4
"	42379	4
"	42380	4
"	42381	4
"	42382	4

Attachment A

Microscopes—Pensacola Campus  
Room 2111

Brand	ID Number	Category
Meisi Tech Co	33001 DS+100	3
Meisi Tech Co	33004 DS+103	3
"	33005 DS+104	3
Parco	29457	3
"	29456	3
American Optical	20558	3

## Attachment A

## Microscopes—Pensacola Campus

Room 2111

Brand	ID Number	Category
Sargent-Welch Binocular	30008690	4
"	30208051	4
"	30207995	4
"	30208114	4
"	30110022	4
"	30208046	4
"	30208043	4
"	30207893	4
"	30110019	4
"	30208068	4
"	30208088	4
"	30208052	4
"	30208045	4
"	30208049	4
"	30208041	4
"	30208103	4
"	30208105	4
"	30208118	4
"	3907412	4
Sargent-Welch	SGW27	2
"	SGW29	2
"	SGW33	2
Swift	20032	2
American Optical	AO3	1
"	AO6	1
Bausch & Lomb	B&L17	1
National	9510676	1
Swift	DS32	3
"	DS33	3
"	DS34	3
"	DS35	3
"	DS37	3
"	DS38	3
"	DS40	3
"	DS42	3
"	DS43	3
"	DS44	3
"	DS46	3
"	DS48	3
"	DS50	3
"	DS52	3
"	DS54	3



## Attachment A

Microscopes—Pensacola Campus  
Room 2111

Brand	ID Number	Category
Reichert-Jung	28105	1
"	28107	1
"	32984	1
"	32989	1
"	32486	1
"	32988	1
"	32985	1
"	30274	1
"	28689	1
"	32987	1
"	26806	1
"	28688	1
"	28102	1
"	28101	1
"	30265	1
"	28108	1
"	26801	1
"	30273	1
"	28682	1
"	26802	1
"	28103	1
"	28099	1
"	26804	1
"	28690	1
"	30277	1
"	28100	1
"	26807	1
"	32992	1
Sargent-Welch Binocular	30808128	4
"	30807918	4
"	30208144	4
"	30207932	4
"	30202774	4
"	30110000	4
"	30208123	4
"	30207102	4
"	30208018	4
"	30208090	4
"	30207863	4
"	30110027	4
"	30208081	4

## Attachment A

Microscopes—Pensacola Campus  
Room 2109

Brand	ID Number	Category
Reichert-Jung	30412	2
"	30413	2
"	30414	2
"	30416	2
"	30417	2
"	30419	2
"	30420	2
"	30421	2
"	30422	2
"	30423	2
"	30424	2
"	30426	2
"	30428	2
"	30429	2
"	30430	2
"	30431	2
"	30432	2
"	30433	2
"	30434	2
"	30435	2
"	30436	2
"	30278	2
"	30418	2
"	28104	2
"	32983	2
"	28106	2
"	30145	2
"	28683	2
"	32993	2
"	28683	2
Swift	DS39	3
American Optical	AO1	1
"	AO12	1
Sargent-Welch	SGW25	2
"	SGW26	2
Swift	D50	2