

**REQUEST FOR QUOTATIONS
PENSACOLA STATE COLLEGE
1000 COLLEGE BOULEVARD
PENSACOLA, FL 32504-8998**

October 14, 2011

QUOTATION NO. P2 - 2011/2012

**REQUEST FOR QUOTATIONS ON SALON EQUIPMENT
FOR THE CENTURY SITE OF
PENSACOLA STATE COLLEGE**

Pensacola State College hereby extends an invitation to quote for Salon Equipment for the Century Site of Pensacola State College, as specified in this quotation request.

All terms and conditions, included hereafter, are part of this quotation request. Any quotation failing to comply with all of these terms and conditions may not be accepted. Rights are reserved to reject any and all quotations and to waive any and all technicalities.

Directions for submitting quotations include the following:

1. All quotations must be mailed, faxed, or delivered to the attention of the **Director of Purchasing and Auxiliary Services, and be received in the Purchasing and Auxiliary Services Office, Pensacola State College**, Building 7, Room 737, 1000 College Boulevard, Pensacola, Florida 32504-8998 (Fax No. 850-484-1839), no later than **Wednesday, October 19, 2011** and shall be clearly marked **"REQUEST FOR QUOTATION NO. P2- 2010/2011 – Salon Equipment for the Century Site"** for Pensacola State College.
2. Price, quality, specifications and time of guaranteed delivery will be determining factors in the awarding of this quotation.
3. All quotation prices shall be **F.O.B. PENSACOLA STATE COLLEGE, PENSACOLA, FLORIDA, FREIGHT PREPAID AND ALLOWED.**
4. All quotation prices will be considered firm until order is placed, unless otherwise indicated in the quotation response.
5. Quotes may be awarded or rejected, item-by-item, in sub-group(s) or in whole, at the discretion of Pensacola State College.
6. Unless otherwise indicated herein, when manufacturer's names, trade names, and/or catalog numbers are listed in a specification, they are provided for information and are not intended to limit competition. The bidder may offer any brand for which he/she is an authorized representative which meets or exceeds the specification(s) for any item(s). If equivalent products are offered, the manufacturer's name and model number shall be clearly indicated on the quotation form. Any item(s) offered as equivalent to that which is specified must be equivalent in quality of materials, workmanship, and effect and

shall be corresponding in function and performance. Descriptive literature and/or complete specifications shall be included for any item(s) as approved equivalent(s). Quotations lacking any written indication of intent to quote an alternate product or brand will be considered to be in complete compliance with the specifications of the quotation form. Pensacola State College shall retain the right to determine the acceptability of any item(s) offered as equivalent to any item(s) specified.

7. **ALL QUOTATIONS SHALL BE SUBMITTED ON THE QUOTATION FORM, HEREIN INCLUDED, AND SHALL BE PROPERLY SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE FIRM OR ENTITY SUBMITTING THE QUOTATION, WITH DELIVERY OR COMPLETION DATE CLEARLY INDICATED, IN ORDER TO BE CONSIDERED. ATTACH ALL AMPLIFYING INSTRUCTIONS AND DOCUMENTS TO THIS QUOTATION FORM.**
8. In the event of an error in extending the total cost of any item, the unit price submitted will prevail.
9. **AWARD:** Award is expected to be made to the Bidder who best meets the requirements of Pensacola State College considering responsibility, responsiveness and price. A purchase order detailing agreed terms will be rendered between the College and the successful proposer. Terms of the contract will include any and all items as specified in the quote, plus mutually agreed terms and conditions.
10. **TAXES:** Sales to Pensacola State College are exempt from state sales tax. State sales tax certificate of exemption number 85-8012557294C-2 will be issued upon request.
11. In the event that you are unable to submit a quotation, written notification should be submitted to the Purchasing and Auxiliary Services Office in order for your firm's name to remain on the mailing list.

We look forward to your participation in submitting a quote for consideration. Any questions or concerns should be addressed to the Director, Purchasing and Auxiliary Services at (850) 484-1794 or acjones@pensacolastate.edu.

Angie C. Jones
Director, Purchasing
and Auxiliary Services

SPECIFICATIONS & PRICING SHEET

Please note Page 2, Paragraph 6 for any substitutions. Also note, Page 9 – Award – a purchase Order will be issued and payment will be made upon receipt of goods and invoice.

	Manufacturer	Item	MFR #	Qty	Unit Price	Total Price
1	StandEasy	3' X 5' Memory Foam Mat – Half-Circle	SBS-332443	10		
2	Conair	BaByliss Pro Thermal Ionic Rollabout Dryer	SBS-928450	2		
3	Pibbs	Star Backwash System	SBS-940520	2		
4	Allied Rich	Keystone Lockable Wood Trolley Natural	SBS-923501	10		
5	Allied Rich	Kenna Styling Chair Black	SBS-923045	10		
6	Luxe	LX.220.2 B-2-B Soho Station	SBS-843491	5		
7	Pibbs	Reception Desk 5004	SBS-940632	1		
8		*Shipping		1		
		Total:				

If there is any special shipping charges please explain. Total cost should be listed above: _____

Classes will be held in January 2012 so therefore delivery of items will be necessary NLT mid November.

Company will accept Purchase Order with payment upon receipt of invoice and goods and services – Yes or No (circle one)

PROVIDE DELIVERY TIME AFTER RECEIPT OF ORDER:

QUOTE SUBMITTED BY:

NAME: _____ TITLE: _____

FEDERAL TAX I.D. NUMBER: _____

FIRM OR ENTITY: _____

COMPLETE ADDRESS: _____

FAX NUMBER: _____ PHONE NUMBER: _____

EMAIL: _____

DATE: _____ SIGNATURE: _____