

DISTRICT BOARD OF TRUSTEES
PENSACOLA JUNIOR COLLEGE
1000 COLLEGE BOULEVARD
PENSACOLA, FL 32504-8998

August 22, 2005

ADDENDUM NO. 1
TO
REQUEST FOR PROPOSALS (RFP 1 - 2005/2006) for Snack and Beverage Vending Services
FOR
PENSACOLA JUNIOR COLLEGE

The following is in response to vendor questions received for the referenced RFP:

1. What is the current commission rate on beverages at PJC?

Drinks (sodas) – 61% Coffee – 15%
Juice – 25% Snacks – 10%

2. What is the current commission rate on snacks at PJC?

10% of net sales

3. What is the current annual “case volume” of beverage sales at PJC?

Information not available

4. What is the current annual “gross revenue” of beverage sales at PJC?

\$180,758.03

5. What is the current annual “gross revenue” of snack sales at PJC?

\$113,583.69

6. What is the anticipated enrollment (Full-time/ Part-time) for the 2005 Fall Semester at PJC?

12,722 (approximately 3,150 full-time) Note: Consider we have been hit by two hurricanes in the last year.

7. What was the enrollment (Full-Time/ Part-time) for the 2004 Fall Semester at PJC?

14,967 (approximately 3,705 full-time)

8. When the current contract was extended for the 2004-05 school year was an 11th annual payment of made to PJC by current beverage provider?

Yes

9. Is there a target date for the installation of the magnetic strip card reader system?

Anticipated time frame is between 12 and 18 months.

10. Specification #6, Page 6: “Only new, clean equipment will be allowed.....” This statement states that machines must be new and this specification applies to all competing vendors including the current provider?

We will accept machines that provide the service we require. Current or successful vendor will be required to prove machines are functioning at full capacity. PJC has final approval on determining if machines meet RFP specifications.

11. Regarding the current agreement how many times was the guaranteed commission level met?

Always

12. Regarding the current agreement how many times was the guaranteed commission level not met?

Never

13. Mandatory requirement #8, Page 10: What athletic incentives are currently being received by PJC from the current provider?

The current incentives provided include: Sponsorship of Basketball Tourney; replace and maintain scoreboards(some need replacing); ice machines in both gyms and Milton softball field, and free products for intramurals and regular games when banner is displayed.

14. Mandatory requirements #8, Page 10: What academic incentives are currently being received by PJC from the current provider?

There are currently no academic incentives.

15. What is the total number of vending machines (drinks, snacks, bill changers, etc) on each campus?

See Appendix B

Please change the RFP opening date from August 24, 2005 at 11:00 a.m. to August 30, 2005 at 2:00 p.m.

Please change the RFP Evaluation date from August 30, 2005 at 10:00 a.m. to September 6, 2005 at 2:00 p.m.

Please add: Oral presentations are tentatively scheduled for September 28, 2005 beginning at 9:00 a.m. Exact time and date to be determined.

Angie C. Jones
Director of Purchasing
and Auxiliary Services

Please acknowledge and return this addendum with your proposal. If you have already submitted a bid, please return this addendum, with signed acknowledgment, by the proposal opening deadline, **August 30, 2005.**

ADDENDUM ACKNOWLEDGED BY: _____
FIRM/ENTITY _____

SIGNATURE OF REPRESENTATIVE: _____