Pensacola State College - English Composition 1 – ENC 1101

Summer 2023 - Session C - Section **D9148** Syllabus

Instructor: Aryn Bordelon
Instructor email: Use the messaging system in Canvas
Office hours: By appointment
Location: Online via Canvas
Credit/Contact hours: 3 credit hours, 3 contact hours
Department: English and Communications Department, Pensacola Campus, Building 4, Room 442, 850-484-1400

Department Head: Tracy Peyton, Ed.D. tpeyton@pensacolastate.edu

Asst. Department Head: Christine O'Donnell codonnell@pensacolastate.edu

Last Date of Drop/Add (with refund)	June 14, 2023
Last Date for Student Withdrawals (without refund)	July 24, 2023

Required Text: Dorothy Seyler, *Read, Reason, Write*, 12th ed., McGraw-Hill Education, 2019, IBSN: 9781265743130

Please note: A reference copy of the textbook is available at any Pensacola State College library.

Final Exam Date/Time: The final exam will be available from August 5 through August 8.

Final exams will be administered online through Canvas and proctored through Proctorio, a remote test proctoring software that is added to the Chrome browser. You will need to use a Chrome browser, and you will also need a webcam, a microphone, and a computer (not a mobile device) to take the exam. More information can be found at the Proctorio Web Site: https://proctorio.com/supportLinks to an external site.

Required Materials: Microsoft Office Suite: Available for free through your Pirate Mail account. Go to https://www.pensacolastate.edu/piratemail/Links to an external site. to log in. Then click on the app launcher button in the upper left corner to access the cloud-based program.

Course Description and Learning Outcomes: Please refer to the district syllabus for this course.

Grades will be calculated as follows:

90-100	A
88-89	B+
80-87	B
78-79	C+
70-77	C
68-69	D+
60-67	D
Below 60	F

Final Grade Calculation:

Essays (4 essays; 1 is timed)	40%
Research Essay	15%
Quizzes (3 to 6), Homework	10%
Participation (discussions, attendance)	15%
Final Essay	20%

COURSE POLICIES

1. This class will be conducted under the regulations defined in the Code of Student Conduct in the Pensacola State College Catalog.

2. **Attendance:**

Regular attendance is required. In an online class, you are expected to "show up" by logging on at least twice a week to access course material, interact with classmates, and submit assignments. Students may withdraw themselves until the withdrawal date (July 24, 2023). After that date, any students still enrolled must be assigned a grade (A, B, C, D, or F). If a student stops attending/participating after the withdrawal date, the instructor may assign an F.

3. **Makeup or late work**:

Quizzes: You MAY NOT make up quizzes you miss.

Homework: Late homework assignments will not be accepted.

Writing assignments: Writing assignments must be turned in by the due date.

4. **Online conduct (Netiquette)**

- Communications in this class should be academic and professional, like any other writing or communicating you do in college.
- In an educational setting, people in the same class may have different belief systems. Please be respectful of each other's beliefs.

- Always use appropriate language because your comments, especially humorous ones, may not come across to others as you intended.
- Show enthusiasm! You add to the energy when you share your ideas, ask questions, and offer feedback.

Extra Help:

1. Instructor during office hours or by appointment.
2. The Writing Lab offers free tutoring in writing and grammar to all Pensacola State College students: https://pensacolastate.instructure.com/courses/1325752
3. The Student Support Services Lab is located on the Pensacola Campus, Building 6, Room It provides free tutoring to students who apply to the program and meet eligibility requirements. (850-484-2028)
4. The Student Resource Center for ADA Services office is located on the Pensacola Building 6, Room 603. It assists students who have any type of special situation that impacts their learning. (850-484-1637)
5. Library home page: http://library.pensacolastate.edu/Links to an external site.
6. Student Help Desk for tech support: 850-471-4534
7. Canvas (eLearning) Support Hotline: 855-534-1843

Turnitin: Your writing assignments will be submitted via Turnitin. Some of you might be familiar with this program. Turnitin is used as a plagiarism checker. Although it is often used to identify plagiarism after the fact, I prefer to use Turnitin as a teaching tool. If you submit drafts of your papers BEFORE they are due, you will have the opportunity to revise areas of your paper where you might be unintentionally plagiarizing sources and/or not citing them correctly.

Cheating and Plagiarism Policy: Plagiarism is the use of anyone else's ideas or words without giving proper credit. Cheating includes, among other things, copying someone else's work, turning in work done by someone else, or turning in work that has been submitted in another class by you or anyone else. The consequences of either plagiarism or cheating are an automatic zero (0) on the work in question and possible failure of the course or discipline by the college. Please refer to the College Catalog for the college policy regarding cheating and plagiarism.

Maximum Attempts: Any student still on the official class roll after the drop period will be counted as having attempted the course whether or not he or she finishes the class. The third attempt to take a college course will cost three (3) times the cost of the first two (2) attempts.

Student Perception Surveys – EvaluationKit: During the term, you will receive a notification in PirateMail with a link to EvaluationKit, the online evaluation system used by Pensacola State College. Please take advantage of this opportunity to provide anonymous feedback to your instructors about their courses. Your opinions are valuable, and your evaluations enable instructors to assess their teaching style and help them decide what changes to consider in curriculum, textbooks, or assignments.