

## English Composition (ENC 1101) Syllabus Spring 2023

Section P1146 MW 8:00-9:15 Room 465

Mike Will

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\*Please email me from your official Pensacola State College email or through Canvas.

**\*You need to regularly check the inboxes of your Pirate Mail and Canvas accounts.**

Phone: 850.484.1433

Office: 407

Department: English and Communications, (850) 484-1400, Pensacola Campus, Bldg. 4, Room 442

Department Head: Tracy Peyton , [tpeyton@pensacolastate.edu](mailto:tpeyton@pensacolastate.edu)

Asst. Department Head: Christine O'Donnell, [Codonnell@pensacolastate.edu](mailto:Codonnell@pensacolastate.edu)

Credit/Contact hours: 3 credit hours, 3 contact hours

**Last Date for Student Withdrawal: (with refund): January 13, 2023**

**(without refund): April 5, 2023**

Required Texts: *Read, Reason, Write: An Argument Text and Reader*. Edited by Seyler and Brizee. 12<sup>th</sup> ed

Course Description and Learning Outcomes: Please refer to the DISTRICT SYLLABUS for this course.

A standard 10 point scale will be employed to determine essay grades and final grades:

A	90-100%
B+	88-89%
B	80-87%
C+	78-79%
C	70-77%
D+	68-69%
D	60-67%
F	0-59%

### Point Distribution:

Persuasive Narrative	15%
Personal Essay	15%
Self in the Community	
(in class)	10%
Academic Argument	20%
In-class, multi-paragraph writings	10%
Quizzes	10%
Final Essay	
(in class)	20%

### Course Policies:

1. A successful class requires that we all (your instructor included) carefully read the assigned texts before the day of class. If needed, we will begin having quizzes on assigned texts to ensure this occurs.
2. This class will be conducted under the regulations defined in the Pensacola State College Code of Student Conduct in the College Catalog.

3. You are required to show up for all class meetings on time and stay until you are dismissed. **Three tardies may count for one absence. Leaving class early may count as an absence. You are only allowed four absences. If you miss a fifth class session, a five percent penalty may be deducted from your final grade. If you miss additional class sessions, a 10% penalty per additional day may be deducted from your final grade. It is your responsibility to keep track of your attendance and withdraw yourself from the course by the deadline if necessary. Please note that after April 5, 2023, you will receive a failing grade if you stop attending the course.**
4. Our readings and subsequent discussions may address events or issues which are controversial or about which people hold strong opinions. Part of a college education is learning to have these conversations in an intelligent and respectful manner. Hateful or disrespectful language will not be tolerated.
5. Phones and other devices should be silenced during class. Unless you are using a device to complement the classroom experience, please refrain from using it (for texting, social media, etc.) during class. If I ask you to put your device away, please politely do so.
6. Late essays will incur a 10 point per day penalty. Late essays that are more than one week late will not be accepted.
7. Graded essays will be made available to you before the following essay is due, if not sooner.
8. How you electronically store your coursework—on your computer, on a USB flash drive, or in an online cloud service—is up to you. Not being able to access your documents, however, is not an acceptable excuse for missing or late work. I suggest using a flash drive in addition to storing documents on a device or in the cloud. You must submit either a Word document or a PDF to Canvas for all formal assignments. Corrupted files, Pages documents, or otherwise inaccessible documents will receive an automatic 0 for that assignment.

### **Essay Requirements:**

All essays must be a Microsoft Word document, typed in Times New Roman, 12-point font, with double-spacing (2.0).

Essays should be formatted in MLA style. See your textbook or Purdue Online Writing Lab's MLA website for requirements: [https://owl.purdue.edu/owl/research\\_and\\_citation/mla\\_style](https://owl.purdue.edu/owl/research_and_citation/mla_style)

It is advisable that you keep all rough drafts, revisions, and final copies until the end of the semester.

Extra Help:

Instructor during office hours or by appointment.

The Writing Lab offers free tutoring in writing and grammar to all Pensacola State College students on a walk-in basis, via Zoom, or through email.

### **WRITING LAB WELCOME VIDEO**

Virtual Writing Lab: <https://pensacolastate.instructure.com/courses/1325752>

The Student Support Services Lab is located on the Pensacola Campus, Building 6, Room It provides free tutoring to students who apply to the program and meet eligibility requirements. (850) 484-2032

The Student Resource Center for ADA Services office is located on the Pensacola Building 6, Room 603. It assists student who have any type of special situation that impacts their learning. (850) 484-2637

Library home page: <http://library.pensacolastate.edu/> (Links to an external site.)

Student HelpDesk for tech support: 850-471-4534

Canvas (eLearning) Support Hotline: 855-534-1843

**Cheating and Plagiarism Policy:** Plagiarism is the use of anyone else's ideas or words without giving proper credit. Cheating includes, among other things, copying someone else's work, turning in work done by someone else, or turning in work that has been submitted in another class by you or anyone else. The consequences of either plagiarism or cheating are an automatic zero (0) on the work in question and possible failure of the course or discipline by the college. Please refer to the College Catalog for the college policy regarding cheating and plagiarism.

**Maximum Attempts:** Any student still on the official class roll after the drop period will be counted as having attempted the course whether or not he or she finishes the class. The third attempt to take a college course will cost three (3) times the cost of the first two (2) attempts.

**Student Perception Surveys – EvaluationKit:** During the term, you will receive a notification in PirateMail with a link to EvaluationKit, the online evaluation system used by Pensacola State College. Please take advantage of this opportunity to provide anonymous feedback to your instructors about their courses. Your opinions are valuable, and your evaluations enable instructors to assess their teaching style and help them decide what changes to consider in curriculum, textbooks, or assignments.

**Final Exams:**

The official final exam schedule will be released at the beginning of term.