

Pensacola State College
ENC 1101 section M1009 A session Spring 2023

Instructor: Amy Krafcik, M. Ed. Lecturer for English

Email: Use the messaging system in Canvas or akrafcik@pensacolastate.edu

Phone: 850-484-2136

Office hours and location: TBD
Building 4, Room 423, Pensacola Campus

Class meeting time and location: T/Th 7:30-8:45 am room 4416 Milton Campus

Department: English and Communications Department
Pensacola Campus, Building 4, Room 442, 850-484-1400

Department Head: Tracy Peyton, Ed.D.
tpeyton@pensacolastate.edu

Asst. Department Head: Christine O'Donnell
codonnell@pensacolastate.edu

Final Exam Date/Time: To be announced

Required Text: *Read, Reason, Write*; Seyler, Dorothy; 9781265743130; 12th;
McGraw-Hill Education; 2019.

Required Materials: Microsoft Office Suite: Available for free through your PirateMail account. Go to <https://www.pensacolastate.edu/piratemail/> to log in. Then click on the app launcher button in the upper left corner to access the cloud-based program.

Course Companion Site: The course companion website is in Canvas (eLearning) at <https://pensacolastate.instructure.com/>. You will submit the majority of your work in Canvas, and between class meetings, we will communicate using our Canvas messaging system.

Course Description and Learning Outcomes: Please refer to the district syllabus for this course.

Grades will be calculated as follows:

Grade Calculation		Grading Scale	
Essay 1	10%	A	90-100%
Essay 2	10%	B+	88-89%
Essay 3 (in-class, timed)	10%	B	80-87%
Essay 4	10%	C+	78-79%
Essay 5 (research essay)	15%	C	70-77%
Quizzes (3 to 6), Homework	10%	D+	68-69%
Participation, Attendance	15%	D	60-67%
Final Essay in Class	20%	F	0-59%

Course Policies:

1. This class will be conducted under the regulations defined in the Pensacola State College Code of Student Conduct in the College Catalog.
2. Regular, punctual attendance is required.
3. Class disruptions, including but not limited to persistent talking while the instructor or another student is speaking, could result in your being asked to leave the class.
4. College policy disallows visitors in the labs or classrooms.
5. If you are asked to leave class for violating class policies, you will be counted absent from class and may not be allowed to make up work from that day. Before returning to class, you must meet with the instructor.
6. **Makeup or late work:**
Quizzes: You MAY NOT make up quizzes you miss due to absence or tardiness. However, I will drop your lowest quiz grade.
Homework: Late homework assignments will not be accepted.
In-class writing assignments: If you miss an in-class writing assignment, you will have one week to make it up, but there will be a 10-point late penalty.
Writing assignments: Writing assignments must be turned in by the due date whether you are in class on that day or not. If you are unable to attend class on the day a paper is due, you may submit your paper electronically as a Word document in Canvas before the class meeting time.
7. **Special Requirements:** Writing that includes at least five multi-paragraph writing assignments, at least one of which may be written in class. At least one paper integrates meaningful outside sources and correct citation into its content. Other writing, which may include single-paragraph themes, journal assignments, and summaries of readings. Quizzes and tests to be given at the instructor's discretion. A final exam on grammar and rhetorical principles or an equivalent measure of ability.

Last Date of Drop/Add (with refund)

January 13, 2023

Last Date for Student Withdrawals (without refund)

April 5, 2023

Extra Help:

1. Instructor during office hours or by appointment.
2. The Writing Lab offers free tutoring in writing and grammar to all Pensacola State College students on a walk-in basis.
Pensacola Campus: Bldg. 4, Rm. 448 Milton Campus: Rm. 4401
Warrington Campus: Rm. 3142B South Santa Rosa Center: Rm. 5194
Virtual Writing Lab: <https://pensacolastate.instructure.com/courses/1325752>
3. The Student Support Services Lab is located on the Pensacola Campus, Building 6, Room 620. It provides free tutoring to students who apply to the program and meet eligibility requirements. (850-484-2028)
4. The Student Resource Center for ADA Services office is located on the Pensacola Campus. Building 6, Room 603. It assists students who have any type of special situation that impacts their learning. (850-484-1637)
5. Library home page: <http://library.pensacolastate.edu/>
6. Student HelpDesk for tech support: 850-471-4534
7. Canvas (eLearning) Support Hotline: 855-534-1843

Turnitin: Your writing assignments will be submitted via Turnitin. Some of you might be familiar with this program. Turnitin is used as a plagiarism checker and grading platform.

If you submit drafts of your papers BEFORE they are due, you will have the opportunity to revise areas of your paper where you might be unintentionally plagiarizing sources and/or not citing them correctly.

Cheating and Plagiarism Policy: Plagiarism is the use of anyone else's ideas or words without giving proper credit. Cheating includes, among other things, copying someone else's work, turning in work done by someone else, or turning in work that has been submitted in another class by you or anyone else. The consequences of either plagiarism or cheating are an automatic zero (0) on the work in question and possible failure of the course or discipline by the college. Please refer to the College Catalog for the college policy regarding cheating and plagiarism.

Maximum Attempts: Any student still on the official class roll after the drop period will be counted as having attempted the course whether or not he or she finishes the class. The third attempt to take a college course will cost three (3) times the cost of the first two (2) attempts.

Student Perception Surveys – EvaluationKit: During the term, you will receive a notification in PirateMail with a link to EvaluationKit, the online evaluation system used by Pensacola State College. Please take advantage of this opportunity to provide anonymous feedback to your instructors about their courses. Your opinions are valuable, and your evaluations enable instructors to assess their teaching style and help them decide what changes to consider in curriculum, textbooks, or assignments.

Course Calendar Information and Guidelines

Note: specific dates and times for assignment submissions will be published in an upcoming syllabus update/tentative schedule posted in Canvas.

Dates the College will be closed for holidays:

- Martin Luther King Jr. Day: Monday, January 16
- Presidents' Day: Monday, February 20
- Spring Break: Monday, March 20 – Sunday, March 26

Final exam date and time: **To Be Announced**