

Pensacola State College
ENC 1101 section D9053 A session-ONLINE Spring 2023

Instructor: Amy Krafcik, M. Ed. Lecturer for English

Email: Use the messaging system in Canvas or akrafcik@pensacolastate.edu

Phone: 850-484-2136

Office hours and location: M/W 12:30- 1:00 pm Building 4, Room 423, Campus—Pensacola
T/Th 12:30- 1:00 pm Building 4200, Adjunct Office--Milton

Class meeting time and location: online—must show active participation weekly

Department: English and Communications Department
Pensacola Campus, Building 4, Room 442, 850-484-1400

Department Head: Tracy Peyton, Ed.D.
tpeyton@pensacolastate.edu

Asst. Department Head: Christine O'Donnell
codonnell@pensacolastate.edu

Final Exam Date/Time: May 3-9, 2023

Required Text: *Read, Reason, Write*; Seyler, Dorothy; 9781265743130; 12th;
McGraw-Hill Education; 2019.

Required Materials: Microsoft Office Suite: Available for free through your PirateMail account. Go to <https://www.pensacolastate.edu/piratemail/> to log in. Then click on the app launcher button in the upper left corner to access the cloud-based program.

Course Companion Site: The course companion website is in Canvas (eLearning) at <https://pensacolastate.instructure.com/>. You will submit the majority of your work in Canvas, and between class meetings, we will communicate using our Canvas messaging system.

Course Description and Learning Outcomes: Please refer to the district syllabus for this course.

Grades will be calculated as follows:

Grade Calculation		Grading Scale	
Essay 1	10%	A	90-100%
Essay 2	10%	B+	88-89%
Essay 3 (in-class, timed)	10%	B	80-87%
Essay 4	10%	C+	78-79%
Essay 5 (research essay)	15%	C	70-77%
Quizzes (3 to 6), Homework	10%	D+	68-69%
Participation, Attendance	15%	D	60-67%
Final Essay in Class	20%	F	0-59%

Course Policies:

1. This class will be conducted under the regulations defined in the Code of Student Conduct in the Pensacola State College Catalog.

2. Attendance:

Regular attendance is required. In an online class, you are expected to “show up” by logging on **at least twice a week (participation points awarded each week for logging into access course material)**, interact with classmates, and submit assignments. Students may withdraw themselves before the withdrawal date (March 7, 2023). After that date, any student on the roster must be assigned a grade (A, B, C, D, or F). A student who stops attending may be given an F.

3. Makeup or late work:

Quizzes: You MAY NOT make up quizzes you miss.

Homework: Late homework assignments will not be accepted.

Writing assignments: Writing assignments must be turned in by the due date. If you encounter extenuating circumstances, contact your instructor for information on late submissions that WILL incur late penalties.

4. Online conduct (Netiquette)

- Communications in this class should be academic and professional, like any other writing or communicating you do in college.
- In an educational setting, people in the same class may have different belief systems. Please be respectful of each other's beliefs.
- Always use appropriate language because your comments, especially humorous ones, may not come across to others as you intended.
- Show enthusiasm! You add to the energy when you share your ideas, ask questions, and offer feedback.

Last Date of Drop/Add (with refund)
Last Date for Student Withdrawals (without refund)

January 13, 2023
April 5, 2023

Extra Help:

1. Instructor during office hours or by appointment.
2. The Writing Lab offers free tutoring in writing and grammar to all Pensacola State College students on a walk-in basis.
Pensacola Campus: Bldg. 4, Rm. 448
Warrington Campus: Rm. 3142B
Virtual Writing Lab: <https://pensacolastate.instructure.com/courses/1325752>
Milton Campus: Rm. 4401
South Santa Rosa Center: Rm. 5194
3. The Student Support Services Lab is located on the Pensacola Campus, Building 6, Room 620. It provides free tutoring to students who apply to the program and meet eligibility requirements. (850-484-2028)
4. The Student Resource Center for ADA Services office is located on the Pensacola Campus. Building 6, Room 603. It assists students who have any type of special situation that impacts their learning. (850-484-1637)
5. Library home page: <http://library.pensacolastate.edu/>
6. Student HelpDesk for tech support: 850-471-4534
7. Canvas (eLearning) Support Hotline: 855-534-1843

Turnitin: Your writing assignments will be submitted via Turnitin. Some of you might be familiar with this program. Turnitin is used as a plagiarism checker and grading platform.

If you submit drafts of your papers BEFORE they are due, you will have the opportunity to revise areas of your paper where you might be unintentionally plagiarizing sources and/or not citing them correctly.

Cheating and Plagiarism Policy: Plagiarism is the use of anyone else's ideas or words without giving proper credit. Cheating includes, among other things, copying someone else's work, turning in work done by someone else, or turning in work that has been submitted in another class by you or anyone else. The consequences of either plagiarism or cheating are an automatic zero (0) on the work in question and possible failure of the course or discipline by the college. Please refer to the College Catalog for the college policy regarding cheating and plagiarism.

Maximum Attempts: Any student still on the official class roll after the drop period will be counted as having attempted the course whether or not he or she finishes the class. The third attempt to take a college course will cost three (3) times the cost of the first two (2) attempts.

Student Perception Surveys – EvaluationKit: During the term, you will receive a notification in PirateMail with a link to EvaluationKit, the online evaluation system used by Pensacola State College. Please take advantage of this opportunity to provide anonymous feedback to your instructors about their courses. Your opinions are valuable, and your evaluations enable instructors to assess their teaching style and help them decide what changes to consider in curriculum, textbooks, or assignments.

Course Calendar Information and Guidelines

Note: specific dates and times for assignment submissions will be published in an upcoming syllabus update/tentative schedule posted in Canvas.

Dates the College will be closed for holidays:

- Martin Luther King Jr. Day: Monday, January 16
- Presidents' Day: Monday, February 20
- Spring Break: Monday, March 20 – Sunday, March 26

Special note for online students: you MUST check your assignments weekly. They will open Sunday evening at 7 pm. You will need to look in the “modules” sections of the Canvas course. Each week your tasks, readings, and assignments will be listed there, along with other instructional information.

Final exam date and time: May 7-9, 2023