

Pensacola State College
ENC1101: English Composition I Course Syllabus
Fall 2023 (C Session)

Instructor: Professor Paige Anderson
E-mail: PNAnderson@pensacolastate.edu
Course Hours: 3 college credits
Contact Hours: 3 hours
Meeting Times: Section P1580: M/W, 11:30 – 1:05, Room 472

Department Head: Tracy Peyton, tpeyton@pensacolastate.edu
Asst. Dept. Head: Christine O'Donnell, codonnell@pensacolastate.edu
English and Communications: 484-1400, Pensacola Campus, Bldg. 4, Rm 442

Description: English Composition I is a comprehensive course embodying the fundamentals of effective expression with emphasis on expository writing and logical thinking.

Required Texts: Hoeffner, Lisa Wright. *The Writer's Mindset*. McGraw Hill, 2022.

Objectives:

After completing the course, students will be able to do the following:

- write organized, well-developed essays
- understand basic sentence grammatical conventions and use them effectively
- avoid violations of Standard English usage.

Evaluation:

Graded assignments will include the following:

- objective final exam
- periodic quizzes
- article summaries
- writing to be divided among five essays (including rough and final drafts)
- final essay (fifth of the required essays)

Grades: Grading Scale

90-100 = A	
80 - 89 = B	(87-89=B+)
70 - 79 = C	(77-79=C+)
60 - 69 = D	(67-69=D+)
Below 60 = F	

Note: While D is technically a passing grade, you must earn a C or better in this course to fulfill the General Education requirements.

Final Grade Calculation

Essays	=	40%
Discussions	=	20%
Objective Tests	=	20%
Essay Final	=	20%

Major Learning Outcomes:

Global Learning Outcomes:

Pensacola State College has determined several global learning outcomes which describe the knowledge, skills, and attitudes that are necessary for the successful graduate as an employee and/or citizen. This course will emphasize the following three learning outcomes: critical thinking, communication, and information management.

Specific Objectives:

At the end of the course, the student will be able to plan, write, revise, and edit an effective multi-paragraph essay. Specifically, the student will be able to

1. Choose an appropriate topic for the length of the assignment and audience.
2. Recognize and use exemplification, process analysis, comparison/contrast, and causal analysis, in conjunction with persuasion or argumentation.
3. Choose an appropriate method(s) of development for a given assignment.
4. Formulate a thesis.
5. Make a plan that includes introductory, body, and concluding paragraphs.
6. Use topic sentences and transitions.
7. Incorporate specific details that support topic sentences with significant and appropriate content.

8. Maintain unity and provide coherence.
9. Use effective diction.
10. Identify and eliminate errors in grammar, usage, and mechanics.
11. Vary sentence types and styles.
12. Critically analyze his own and others' writings for effectiveness.
13. Use research resources.

Grading Rationale:

The rationale offered here provides an overview. Additional criteria will be given.

The A essay demonstrates the following:

- Outstanding achievement of all assignment requirements;
- A clear and purposeful thesis that evokes thought and interest in the reader;
- A variety of lively, convincing, and fully integrated supporting materials;
- An organization that is appropriate to the development of a complex time line of thinking and which may integrate more than one strategy;
- A direct appeal to the characteristics of the intended audience;
- Interesting and original use of language and vocabulary;
- An engaging style with highly effective diction and sentence skills, and perfect or near-perfect mechanics.

The B essay demonstrates the following:

- Highly satisfactory achievement of assignment requirements;
- A clear and purposeful thesis which shows insight;
- Significant and varied evidence used in the development of ideas;
- Clearly connected points of development logically ordered;
- Recognition of the desired audience with appropriate vocabulary and contextualization;
- Concrete language with little repetition;
- Effective variety and specificity in diction and sentence style, with very few major errors.

The C essay demonstrates the following:

- Adequate achievement of assignment requirements;
- Appropriate and identifiable thesis;
- Clear and supported points of development;
- Purposeful organization;
- Awareness of a specific audience;
- Clear and accurate usage of language with minimal repetition and ambiguity;
- Writing style and mechanics are generally correct with some major errors.

The D essay demonstrates the following:

- Marginal achievement or weak grasp of assignment requirements;
- Flaws in one major area: central thesis, organization, paragraph logic, development, or support of assertions;
- The writing style and mechanics, though passable, require considerable improvement.

The F essay demonstrates the following:

- Unsatisfactory achievement of assignment requirements;
- Two or more serious flaws: lack of clear overall point, extreme brevity, failure to follow the assignment, or plagiarism;
- The writing style and mechanics contain numerous major mechanical errors.

Extra Credit:

Individualized extra credit is not available in this class.

Class Policies:

1. You must attend class, and you must attend on time. Remember, Pensacola State College does not allow withdrawals after 70 percent of the course has been completed. The last day to withdraw with a refund is September 15, 2023; without a refund, the last date to withdraw is **November 15**. Students who miss excessively after this date will receive an early *F*.
2. Three tardies will equal one absence. Excessive tardiness and/or absences may result in the student's failure to successfully complete the class. Students who arrive to class late may miss quizzes and/or tests given at the beginning of class that cannot be made up. Refer to the attendance policy in the college catalog for more information.
3. All assignments are due by the day and time stated on the Assignment Schedule. **Late assignments will accrue a 10 point per day late penalty and will not be accepted more than three days late.** All essays and summaries will be delivered via a drop box in the Course Companion Website.
4. Missed quizzes cannot be made up. Students who do not show up for the final exam will receive a zero on that assignment unless arrangements for a make-up exam are made *before* the scheduled exam time.
5. While class discussion is welcome, please do not interrupt the instructor or other students while they are talking. Students are expected to be respectful of the instructor and of fellow classmates. Failure to do so may result in the student being withdrawn from class.
6. Cell phones are inappropriate in the classroom and are a serious breach of the standard of behavior for college students. Please turn off such devices before entering class. Violation of this policy will result in your being asked to leave the class. You may, though, use a tablet or laptop for note-taking **ONLY**.

Essay Requirements:

- All essays must be typed in a professional, 12-point font and follow MLA guidelines. (*See Samples in Companion Website for examples.*)
- Do NOT include a title page for your essays.
- Head each essay with your name, instructor's name, class name and section number, and date in the upper left-hand corner of the first page.
- On the upper right-hand corner of each page, place your last name and the page number of the essay.
- Essays should be double-spaced with one-inch margins on all sides, printed on only one side of the page.
- Keep all rough drafts, revisions, and final copies until the end of the semester.

Writing Workshops:

Before each assigned essay is due, we will hold a writing workshop in class. For each workshop, ALL students must bring in rough drafts of specific assigned paragraphs which they will critique in small groups. Workshops will be positive and productive, aimed at improving student writing.

Plagiarism:

Any form of plagiarism will be grounds for receiving a zero for the assignment in question, a failing course grade, and possible expulsion from Pensacola State College. Plagiarism includes copying someone else's work, turning in work that somebody else has written, paraphrasing another's ideas without crediting him, and using quotations without making appropriate citations. Upon the first instance of plagiarism, the student will receive a zero for the assignment. Upon a subsequent instance of plagiarism, the student will be assigned an F3 and be removed from the course.

For additional help:

Pensacola Writing Lab (Building 4) during posted hours; Pensacola Writing Lab website: <http://itech.pensacolastate.edu/writinglab> (Click on "online tutoring" to submit your paper for proofing); the instructor during office hours or by appointment.

Students with disabilities:

Students with disabilities should inform the instructor and contact ADA Services at 484-1637. Please see me if you have any disabilities or special needs that may affect your class performance. I will be happy to provide the best environment possible for your academic success.

Changes to Syllabus:

It is the intention of the instructor to accomplish the objectives specified in the course syllabus. However, circumstances may arise which prohibit the fulfilling of this endeavor. Therefore, this syllabus is subject to change. When possible, students will be notified of any change in advance of its occurrence.