

**PENSACOLA STATE COLLEGE**  
**DEPARTMENT OF PUBLIC SAFETY**  
**BICYCLE REGISTRATION PROGRAM**

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Student/Employee ID#: \_\_\_\_\_  
State Driver's License/ID#: \_\_\_\_\_  
State: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Alt. Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_  
Bicycle Brand: \_\_\_\_\_  
Bicycle Model: \_\_\_\_\_  
Bicycle Color: \_\_\_\_\_  
Bicycle Serial #: \_\_\_\_\_  
Bicycle Value: \_\_\_\_\_  
Bicycle Size: \_\_\_\_\_  
Bicycle Style: \_\_\_\_\_  
Additional Comments: \_\_\_\_\_  
\_\_\_\_\_

**Hand Signals**

A signal of intention to turn must be given during the last 100 feet traveled by the vehicle before turning [316.155(2)(3)]. If a cyclist needs both hands for control, the signal need not be given continuously.

The proper signal techniques are:

1. Stopping - Extend your left hand and arm downward;
2. Turning Right - Extend your right arm horizontally, or extend the left arm and hand upward;
3. Turning Left - Extend your left hand and arm downward.

**Laws You Need to Know**

According to the Florida Uniform Traffic Control Laws (FUTC), bicycles are legally treated the same as vehicles [316.003(2)]. Therefore, cyclists have the same rights and duties on the roads as any other drivers, except concerning special regulations specifically for bicycles [316.2065(1)].

• If you ride between sunset and sunrise, make sure your bike is equipped with working lamp on the front which is visible from 500 feet and a red light visible from 600 feet [316.2065(8)].

• A cyclist must obey all applicable traffic control devices (traffic signals, signs, and markings) [316.074].

• If the roadway is of sufficient width, a vehicle must be driven on the right half of the roadway [316.081].

A cyclist may not wear a headset, headphone or listening device, other than a hearing aid, while riding [316.304].

• It is unlawful to drive any vehicle while under the influence of alcohol or drugs [316.193].

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Department of Public Safety

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**1000 College Boulevard, Bldg. 5**  
**Pensacola, FL 32504**  
**(850) 484-2500**  
**(850) 484-1539 FAX**

The Pensacola State College Department of Public Safety offers a voluntary bicycle registration program for all students and employees. Bring your bicycle to the Public Safety Office on any campus or center and they will enter the identifying information into a program that will be available to Law Enforcement should your bicycle be stolen.

### **Bike Theft Safety Tips**

- Record your bicycle serial number and keep that information in a safe place.
- Bring your bicycle to Pensacola State College Department of Public Safety and enroll in the Bicycle Registration Program. By recording your bicycle's identifiers with the Department of Public Safety, you will increase the likelihood of your bicycle being returned to you if found.
- Try to use a basic or generic appearing bike on campus. The more expensive and attractive the bicycle is, the more likely that it will be a target of theft.
- Lock your bicycle to a bicycle rack using a hardened steel "U" shaped lock. Make sure you place the lock through the bicycle frame, through a wheel, and through the bike rack. When used properly, bike locks are more than 99% effective in preventing theft.
- If you have quick-release wheels, remove the front wheel and place it next to the rear wheel, then secure as stated above
- Orient the key mechanism for the lock to face the ground, that way it is more difficult for a thief or thieves to tamper with.

• Use one of our many bicycle racks. And if you take night classes try to make sure you are in a well-lit area.

• Please do NOT lock your bicycle to handrails, on handicap access ramps, or in any location which impedes pedestrian or vehicular traffic. Also do NOT lock your bicycle to trees, shrubbery or signposts. Bicycles left in these locations are subject to being impounded.

• If your bicycle is stolen, report the theft as soon as possible to Pensacola State College Department of Public Safety. The sooner the police are aware of the theft, the greater the possibility of your bicycle being recovered.

### **BICYCLE SAFETY TIPS**

- Always wear a helmet. Nearly one third of bicycle injuries treated in hospital emergency rooms are due to head injuries (Florida Dept. of Transportation). Make sure the helmet fits snug, level and covers your forehead.
- Make yourself visible by using lighting. Over 50% of the fatal bicycle accidents in Florida occur after sunset (Florida Dept. of Transportation).
- It is very important to have good working brakes. Ensure that your brakes aren't worn, and that your brakes open and close smoothly at the same pace.
- Maintain the appropriate tire pressure for your bicycle.
- Place the bicycle seat and handlebars at a comfortable height.

### **Locating your bike's serial number**

The majority of serial numbers are located under the bottom bracket where the two pedal cranks meet. Simply turn your bike upside down and record the number. If there is no serial number there then check places like the headset at the front of the bike or the rear stays. The diagram below indicates the five most common serial number locations.

- 1 underside of crank
- 2 headset
- 3 rear stays
- 4
- 5 top of crank



The best chance at recovering a stolen bicycle is by having a registered serial number. These numbers are used by police across the nation. You will need the manufacturer's serial number to register your bicycle.