

Request for Quotes
Promotional Items, Recruiting 2016
32-2015/2016



PENSACOLA
S T A T E C O L L E G E

ADDENDUM #1

Below are questions received and their corresponding responses. Duplicated questions have been omitted.

Question: May I assume that everything would have a 1, standard color imprint? No need for PMS mixes or multi-color imprints?

Response: Yes, One color only.

Question: I have 121 college pennants. I need to know exactly what size medium means. Please provide specific dimensions and other details like if it needs sticks or trim.

Response: Pennant 9 inch x 24 inches; Screen print; Color: Royal Blue with White Imprint, one standard location.

Question: I have 4501 stylus pens. Please provide an item number, product name, photo or detailed description.



Response: *Royal Blue with one color imprint: black on the silver barrel.*

Question: Please provide material for custom shaped key tag. Is it soft vinyl? Metal?



Response: Custom Acrylic Key Tag – 3 inch with 1/8 inch sheet of clear acrylic covering a full color graphic which will be our Logo provided by Marketing along with a 1 inch split ring.

Question: Please provide a photo of the LED flashlight bottle opener as well as any information pertaining to how many LED lights it has... 9, 3?



Response: Aluminum LED Flashlight with Bottle Opener; Color: Metallic Blue; Laser engraved; 3 white LED lights. Button cell batteries included; push button to turn off and on.

Question: What gig is the credit card flash drive?

Response: Slim Credit Card Flash Drive 8 GB

Question: Shipping costs are estimates. If shipping runs less, would I keep the difference and if it runs more, would I be expected to pay for your shipping? Or would you like the shipping estimates quoted as a separate line item and not added to the cost of the product. Case in point. Just last week I was quoted \$480 in shipping for 1000 mugs and the shipping actually billed out at \$308. The client was happy to get the difference. I have no control over shipping and apparently, even the suppliers aren't the best at figuring it precisely.

Response: Please provide shipping cost estimates as a separate line item. If shipping runs less, you will not be able to keep the difference.

Question: The PSC logo is a few colors, some items listed cannot be printed in multiple colors, will this be acceptable?

Response: There is only one item that we are wanting full color on and that is the custom Key Chains. We are only wanting one color depending on the color of the items being purchase it will either be black or white imprint.

Question: Pennants... What is considered medium size?

Response: Pennant 9 inch x 24 inches; Screen print; Color: Royal Blue with White Imprint, one standard location.

Question: Pebbled Grain Portfolio's with Calculator ... Doe this item have zipper closure?

Response: Yes, Includes 30 page 8 ½ inch x 11 inch writing pad with outside zipper for security. Features calculator, 4 card holders, elastic pen loop, 3 interior pockets (one with a zipper), and mesh id holder. Also has an outside front pocket with snap closure. Color: Brown; Imprint information: 4 inch Width x 5 inch Height; Front imprint area Screen printed, Debossed.

Question: Credit card Size USB Drive... What gig are you wanting?

Response: Slim Credit Card Flash Dive 8 GB

Question: Smart Phone Flash Drive item... How are you using this item (our best factory is not familiar with this item)? Please see pictures below.

