

The Pensacola State College Purchasing Department intends to make a purchase which has been determined to qualify as a "Sole Source" purchase. The purpose of this "Notice of Intent to Award" is to publicly announce the College's intent to award a Sole Source Contract for a specific service, construction or item of tangible personal property.

Any vendor who does not agree that the service, construction or item of tangible personal property is available only from the contractor determined to be a sole source may protest the "Notice of Intent to Award" by contacting the Purchasing Department within seven (7) calendar days of the date this Notice is posted. Your protest must be in writing and describe the basis for the protest. Please submit your protest, to purchasing@pensacolastate.edu and include the words "PROTEST OF NOTICE OF INTENT TO AWARD SOLE SOURCE CONTRACT" (reference the contractor's name that is subject of your protest) and your company name on the subject line.

**PENSACOLA STATE
COLLEGE**

Sole Source Justification

Under the guidelines of Florida State Board of Education Administrative Rules, Chapter 6A-14.0734, the following information is submitted in support of a request to purchase goods/and or services without using competitive procedures. This sole source certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant, and clearly understandable.

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| REQUESTING DEPARTMENT: Allied Health | | CAMPUS: Warrington |
| ORIGINATING COST CENTER: | | GRANT COST CENTER (IF APPLICABLE) |
| REQUISITION NUMBER: | ITEM DESCRIPTION: FastFill 120 Point-of-Sale System and Support | PRICE: \$20,000.00 |

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| SUGGESTED VENDOR: Arxium |
| VENDOR'S ADDRESS: |
| VENDOR'S PHONE#: 204-594-6205 CONTACT PERSON: Gina Dewey |

SOLE SOURCE JUSTIFICATION: State why this is the only item which will fulfill your needs. (If product/service is only offered by a single supplier, attach written statement of such from supplier).

Letter from vendor is attached. This is an upgrade to a machine we already own. This is for use in our Pharmacy Tech program. The machine was donated to the College without a service contract. Arxium was an identified vendor for this machine.

LIST COMPETITORS AND OTHER RESOURCES CONTACTED TO FIND COMPETITION:

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|------------|------------|
| VENDOR# 1: | TELEPHONE: |
| VENDOR# 2: | TELEPHONE: |
| VENDOR# 3: | TELEPHONE: |

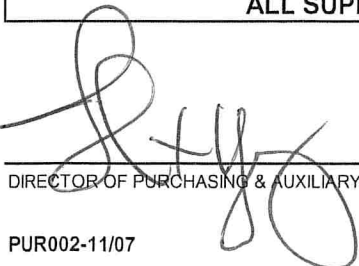
IF PRODUCT/SERVICE IS AVAILABLE FROM MORE THAN ONE VENDOR, WHY IS IT NOT FEASIBLE TO BID THE PRODUCT/SERVICE? (BRIEFLY EXPLAIN):

I, the undersigned, certify the above to be true and correct to the best of my knowledge and belief and the user and / or undersigned does not have a financial interest in the above named vendor.

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|--|---|
| REQUESTOR NAME (PRINT): <u>Sandy Moore</u> | REQUESTOR TITLE: <u>Department Head Allied Health</u> |
| REQUESTOR SIGNATURE: <u>Sandy Moore</u> | DATE: <u>28 Aug. 2018</u> |

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

REQUIRED APPROVALS



 DIRECTOR OF PURCHASING & AUXILIARY SERVICES

Harmond 8/28/18

 VICE PRESIDENT OF BUSINESS AFFAIRS (IF APPLICABLE)