



The Pensacola State College Purchasing Department intends to make a purchase which has been determined to qualify as a "Sole Source" purchase. The purpose of this "Notice of Intent to Award" is to publicly announce the College's intent to award a Sole Source Contract for a specific service, construction or item of tangible personal property.

Any vendor who does not agree that the service, construction or item of tangible personal property is available only from the contractor determined to be a sole source may protest the "Notice of Intent to Award" by contacting the Purchasing Department within seven (7) calendar days of the date this Notice is posted. Your protest must be in writing and describe the basis for the protest. Please submit your protest, to purchasing@pensacolastate.edu and include the words "PROTEST OF NOTICE OF INTENT TO AWARD SOLE SOURCE CONTRACT" (reference the contractor's name that is subject of your protest) and your company name on the subject line.

**PENSACOLA STATE
COLLEGE**

Sole Source Justification

Under the guidelines of Florida State Board of Education Administrative Rules, Chapter 6A-14.0734, the following information is submitted in support of a request to purchase goods/and or services without using competitive procedures. This sole source certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant, and clearly understandable.

REQUESTING DEPARTMENT: Workforce Education & Vocation Support		CAMPUS: Pensacola
ORIGINATING COST CENTER:		GRANT COST CENTER (IF APPLICABLE)
REQUISITION NUMBER:	ITEM DESCRIPTION: Amatrol Mechtronics Learning Systems	PRICE: \$87,390.10

SUGGESTED VENDOR: DC Jaeger Corporation
VENDOR'S ADDRESS: PO Box 2455 Winter Park, FL 32790
VENDOR'S PHONE#: 800-264-8285 CONTACT PERSON: Kent Powell

SOLE SOURCE JUSTIFICATION: State why this is the only item which will fulfill your needs. (If product/service is only offered by a single supplier, attach written statement of such from supplier).
The school already has in use Amatrol Systems. This proposed new equipment will be compatible with the existing Amatrol products. Single source letter from vendor is attached.

LIST COMPETITORS AND OTHER RESOURCES CONTACTED TO FIND COMPETITION:

VENDOR# 1:	TELEPHONE:
VENDOR# 2:	TELEPHONE:
VENDOR# 3:	TELEPHONE:

IF PRODUCT/SERVICE IS AVAILABLE FROM MORE THAN ONE VENDOR, WHY IS IT NOT FEASIBLE TO BID THE PRODUCT/SERVICE? (BRIEFLY EXPLAIN):

I, the undersigned, certify the above to be true and correct to the best of my knowledge and belief and the user and / or undersigned does not have a financial interest in the above named vendor.

REQUESTOR NAME (PRINT): <i>Daniel Buss</i>	REQUESTOR TITLE: <i>Dean, Workforce</i>
REQUESTOR SIGNATURE: <i>[Signature]</i>	DATE: <i>8-31-18</i>

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

REQUIRED APPROVALS

[Signature]

DIRECTOR OF PURCHASING & AUXILIARY SERVICES

[Signature]

VICE PRESIDENT OF BUSINESS AFFAIRS (IF APPLICABLE)