

**Request for Quotes  
Pest Control  
2-2017/2018**



**PENSACOLA**  
S T A T E C O L L E G E

**Due: August 15, 2017, 2:00 pm, local time**

The District Board of Trustees of Pensacola State College located at 1000 College Blvd., Pensacola, FL 32504, is accepting quotes for the above referenced project.

Questions and quotes should be submitted via email to the Director of Purchasing and Auxiliary Services at [purchasing@pensacolastate.edu](mailto:purchasing@pensacolastate.edu).

Firms must comply with Pensacola State College's Purchase Order Terms and Conditions available at <http://www.pensacolastate.edu/business-psc/>

Price, quality, specifications and time of guaranteed delivery will be the determining factors in the award of the bid. Award will be made to the supplier offering the best total value to the college. All bids shall remain firm for 180 days. If a supplier refuses to honor the submitted bid pricing, the College reserves the right to debar said company from submitting proposals to the College for a period of 2 years.

Any award on the basis of this bid will be contingent upon approval by The District Board of Trustees of Pensacola State College, Florida, and the terms of the contract to be negotiated with the successful bidder. The award is based contingent upon available budget.

Should a vendor like to request a site visit, please contact Jonathan Garrett at [JGarrett@PensacolaState.edu](mailto:JGarrett@PensacolaState.edu).

## Scope of Work

A multiple year agreement for pest control services, for the Pensacola Campus, Warrington Campus, Milton Campus, Downtown Center, and other various locations of the College. The agreement will be renewable, upon mutual consent on an annual basis, with the first term effective August 1, 2017 to June 30, 2018. The College reserves the right to terminate the agreement at the end of one (1) year period as per Florida State Statutes Section 237.161 or to renew the contract for successive one (1) year periods, for a total of four (4) additional years, at its option.

## Specifications

- 1.1 The services to be provided shall include all supervision, labor, materials and equipment necessary to protect against and control the following but not limited to squirrels, rats, mice, roaches, water bugs, ants, spiders, earwigs, wasps, crickets, and fleas, on the Pensacola Campus, Warrington Campus, Milton Campus, Downtown Center, and other various locations of the College.
- 1.2 In providing pest control services, for Pensacola State College, the successful bidder shall be responsible for spraying each of the areas, as identified herein, at least once, each month, during the period August 1, 2017 through June 30, 2018. In the event that persistent infestations exist or develop, the successful bidder shall provide special services or additional sprayings until condition is under control, at no additional cost to Pensacola State College.
- 1.3 All services, regular and/or special, shall be performed at the convenience of the College, in a manner that will not interrupt the College's normal operations.
- 1.4 The successful bidder will be responsible for providing a proposed spray/treatment schedule and material safety data sheets for all chemicals to be used, with bid response. A copy of the proposed spray/treatment schedule will also be submitted to the Director of Purchasing and Auxiliary Services and to the Director of Physical Plant, by the successful bidder, prior to beginning services. **Note: No spraying will be scheduled during the hours 11:30 A.M. through 1:30 P.M., in any building.**
- 1.5 Prior to each service visit, regular and/or special, the successful bidder will contact the Office of Environmental Management, concerning the areas to be treated. Upon completion of all work scheduled for a service visit, the contractor will again contact Environmental Management for verification of completed work.
- 1.6 Signed treatment acknowledgement forms, as verified through the Environmental Management Manager, will be submitted with each monthly invoice.
- 1.7 The following provisions will be applicable to the materials to be used in providing pest control services, for Pensacola State College, and will be the responsibility of the successful bidder:
  - (a) The materials used in pest control will conform to any and all applicable federal, state, and local ordinance, and laws; and will be acceptable to Pensacola State College. A copy of the current MSDS for each chemical used will be provided to the Environmental Manager before the start of work and anytime a chemical product is changed.
  - (b) Rodenticide will be used in a manner that will avoid injuries to humans and domestic animals

- (c) Special care will be exercised in the use of liquid insecticides in areas having asphaltic, mastic, and/or linoleum floor surface.
  - (d) All pest control work will be performed in a safe manner and will be performed in accordance with the most modern and effective scientific pest control procedures.
- 1.8 Personnel used to apply chemicals under the terms of any agreement resultant hereof will comply with any and all applicable state and local licensing requirements
- 1.9 Pensacola State College will reserve the right to cancel any agreement, resultant of this quote, upon thirty (30) days written notice.
- 1.10 Pensacola State College reserves the right to determine whether to award and/or reject quotes, on an item by item basis, in subgroup(s), or in whole, at the discretion of the College.
- 1.11 The successful vendor shall provide appropriate insurance as indicated hereafter:
- (a) Valid workmen's compensation insurance as required by Chapter 440, Florida Statutes;
  - (b) General public liability insurance against bodily injury, personal injury, and property damages, in limits of not less than \$1,000,000 per claimant, and \$2,000,000 per incident or occurrence. The District Board of Trustees, Pensacola State College, Florida shall be named as an additional insured on the contractor's policy.
  - (c) Automotive liability insurance for all owned, hired and non-owned autos against bodily injury and property damage, in limits of not less than \$200,000.00 each occurrence; \$300,000.00 per aggregate.
  - (d) Certificates evidencing that all of the previously listed insurance is in force shall be forwarded to the Purchasing and Auxiliary services office prior to any work beginning. The Certificate of General Public Liability Insurance shall list The District Board of Trustees, Pensacola State College, Florida, as additional insured.

**COST PROPOSAL**

#	Treatment Area ( <b>Inside and Outside of Buildings</b> )	Monthly	Yearly
<b>Pensacola Campus</b>			
1	Baars Building 1 Entire Building		
2	Registration Center Building 2 Entire Building		
3	Ross Health and Sports Center Building 3 Entire Building		
4	Allen Liberal Arts Building 4 Entire Building		
5	Student Center Building 5 Entire Building		
6	Student Affairs Building 6 Entire Building		
7	Barfield Administration Building 7 Entire Building		
8	Ashmore Fine Arts Center Building 8 Entire Building		
9	Facilities and Operations Building 9 Entire Building		
10	Business Education Building 10 Entire Building		
11	Hobbs Center Building 11 Entire Building		
12	Cosmetology Building 12 Entire Building		
13	Computer Center Building 13 Entire Building		
14	Spears Behavioral Sciences Building 14 Entire Building		
15	Visual Arts Building 15 Entire Building		
16	MIS Building 16 Entire Building		
17	Baroco Center for Science and Advanced Technology Building 17 Entire Building		
18	Automotive/Manufacturing Technology Building 18 Entire Building		
19	Gymnasium Building 19 Entire Building		
20	Edward M. Chadbourne Library Building 20 Entire Building		
21	Baroco Center for Science and Advanced Technology Building 21 Entire Building		
22	Kugelman Center WSRE-TV Building 23 Entire Building		
23	College Centre Building 96 Entire Building		
24	College Centre Building 97 Entire Building		
25	College Centre Building 98 Entire Building		
26	College Centre Building 99 Entire Building Including Apartments, Laundry, and TV Room		
27	Welding Building 80 (Underwood Ave)		

<b>Warrington Campus</b>			
28	Simon William Boyd Health Related Education Building 3100, Entire Building		
29	Educational Technical Building 3200 Entire Building		
30	Administration Building 3300 Entire Building		
31	Arts and Sciences Building 3400 Entire Building		
32	Library Building 3500 Entire Building		
33	T. Felton Harrison Student Affairs Building 3600, Entire Building		
34	Charles Atwell Building 3700 Entire Building		
<b>Milton Campus</b>			
35	Life Fitness Building 4000 Entire Building		
36	Library Building 4100 Entire Building		
37	Massey Administration / Student Services Building 4200, Entire Building		
38	Classroom Building 4300 Entire Building		
39	Classroom Building 4400 Entire Building		
40	Restrooms Building 4500 Entire Building		
41	Maintenance Building 4600 Entire Building		
42	Classrooms Building 4700 Entire Building		
43	Natural Resource Studies Building 4800 Entire Building		
44	Natural Resource Studies Building 4900 Entire Building		
<b>Other Locations</b>			
45	Downtown Center 418 W. Garden Street Entire Building		
46	Auction Building 2200 Douglas Ave Entire Building		
47	Varona Building 1018 Underwood Ave Entire Building		
48	South Santa Rosa Center Entire Building		
49	Century Campus		

Total All Buildings 

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COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TYPED OR PRINTED NAME OF REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF REPRESENTATIVE: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_ DATE: \_\_\_\_\_

FEDERAL TAX NUMBER: \_\_\_\_\_