PSC | PENSACOLA STATE COLLEGE

Dual Enrollment Agreement for Home School Education Students

THIS AGREEMENT is entered into by and between The District Board of Trustees of Pensacola State College, Florida, hereinafter referred to as "College," and _____, hereinafter referred to as "Parent."

WHEREAS, Parent is the natural parent or legal guardian of a minor child whose name is _____ hereinafter referred to as "Student" who is enrolled in a home education program pursuant to Florida law; and

WHEREAS, Parent now desires to enroll the Student in the College's Dual Enrollment Program; and

WHEREAS, pursuant to 1007.271(13), F.S., the Dual Enrollment Program is available for an eligible home education secondary student in a postsecondary course creditable toward a career certificate, an associate degree, or a baccalaureate degree; and

WHEREAS, pursuant to 1007.271(13)(b), F.S., College and Parent are required to enter into a home education articulation agreement which shall identify eligibility criteria for Student participation in dual enrollment courses and programs; and

WHEREAS, pursuant to 1007.271(3), F.S., the College may establish additional admissions criteria to be included in the Agreement to ensure student readiness for postsecondary instruction;

THEREFORE, the College and the Parent hereby agree as follows:

ELIGIBILITY

Student whose Parent chooses to teach and direct the education of the child at home under a home education program as defined by 1002.01(1), F.S. and who meets all requirements for home education programs set forth in 1002.41, F.S., shall be permitted to enroll in dual enrollment coursework at College as permitted under 1007.271(13), F.S.

To meet eligibility requirements for participation in the Dual Enrollment Program, a home education student shall meet the following criteria.

Student must be in any of grades six (6) through twelve (12) to enroll in postsecondary courses on the College campus as set forth below in this Agreement, provide proof of registration with the local school board as a home education student for each semester student is enrolled in College courses, and be in good standing with the School District.

If student was enrolled in a District school and has left the District school within the previous twelve (12) calendar months, then student must also meet the following eligibility criteria as indicated in the District Dual Enrollment Articulation Agreement.

Student must have earned a minimum of three (3) high school credits.

Student must have a 3.0 or higher unweighted high school GPA to qualify for college credit courses within the A.A. or A.S. or a 2.0 or higher unweighted high school GPA to qualify for vocational certificate (clock hour) dual enrollment courses.

Student must demonstrate college readiness by way of acceptable college placement test scores in reading, writing, and math.

Student must be participating in a secondary curriculum designed to accelerate toward a postsecondary degree.

The total courses that can be taken by a home education dual enrollment student is dependent on student grade level and college semester as indicated in the following table.

Student's Grade level	College Semester Course Limits		
	Summer	Fall	Spring
Six (6)* – ten (10)	One (1) college course plus any accompanying labs	Two (2) college courses plus any accompanying labs	Two (2) college courses plus any accompanying labs
Eleven (11)	Two (2) college courses plus any accompanying labs	Four (4) college courses plus any accompanying labs	Four (4) college courses plus any accompanying labs
Twelve (12)	Two (2) college courses plus any accompanying labs	Five (5) college courses plus any accompanying labs	Five (5) college courses plus any accompanying labs

* Student's first semester of eligibility is the first semester (fall) of grade six (6).

Eligibility for dual enrollment expires upon completion High School. Upon expiration of dual enrollment eligibility, Student must matriculate to regular degree seeking status enrolled at a postsecondary institution.

To maintain eligibility in the Dual Enrollment Program, Student must maintain a minimum GPA of 2.5 for courses taken at the College. All Dual Enrollment coursework becomes part of Student's permanent College transcript. Students whose college GPA drops below a 2.5 will have one (1) probationary semester to meet the college GPA requirement. A student who fails to achieve a 2.5 or higher college GPA after the probationary semester will lose all dual enrollment eligibility. Student must have and maintain a minimum GPA of 3.0 for courses taken at the College to enroll in online dual enrollment coursework.

Student receiving a grade of W in excess of one-half the credit hours attempted in a College semester will lose Dual Enrollment Program eligibility for the next semester. Student receiving a non-attendance W2 will lose all Dual Enrollment Program Eligibility. This provision is enforced by examining College records each semester and is independent of any change in Student's educational status.

Student earning a D+, D, or F in any College course will lose Dual Enrollment Program eligibility for the next semester. Dual enrollment courses in which the Student earned a D+, D, or F can be repeated one (1) time and only the most recent grade will be used to calculate the Pensacola State

College cumulative GPA. Student may not repeat a course as a dual enrollment Student if the grade earned is a C or higher. This provision is enforced by examining College records each semester and is independent of any change in Student's educational status.

Any misconduct or violation of College Policies by Student will result in the loss of all Dual Enrollment Program eligibility. Student is entitled to the appeals process available to all College students.

PROCESS AND PROCEDURES

Parent is notified of the option to participate in the Dual Enrollment Program through public announcements, emails, institution website announcements, and through the institutional *College Catalog*.

College's home education dual enrollment official or designated contact person will conduct the initial screening, maintain records of the Student's placement test scores, distribute and process applications and forms, process withdrawals, and monitor grades with respect to the articulation agreement.

Student will receive verification of admission from the College. Student will also receive information relative to new student orientation dates, which the Student is required to attend, and registration timelines.

Parent and College will share the responsibility for monitoring the academic progress of the home education Student.

College's academic and career advising services will be made available to Student.

Qualified Student shall be permitted to enroll in dual enrollment courses which appear on the regular College schedule of credit classes.

Home Education Parent, by signing this agreement, certifies that he or she is in compliance with 1002.41, F.S., has notified the Superintendent of Schools in the county of residence of intent to establish and maintain a home education program, and will provide annual district verification of enrollment in a home education program to College.

If Student has a documented disability, Student must request accommodations from College's Student Resource Center for ADA Services and provide appropriate documentation to ensure that resources are made available.

Either party shall have the right to terminate this agreement by delivery of written notice to the other party not less than ninety days prior to the effective date of said termination.

Parent acknowledges and agrees that, to be eligible for participation in the Dual Enrollment Program, Student must be in grade six (6) or higher as of the first day of class for the semester of intended enrollment and that student will not complete high school before the last day of class for the semester of intended enrollment.

Pursuant to 1007.262, F.S., for any student initially entering a Florida College System institution in 2014-2015 or thereafter, the Associate in Arts degree shall include demonstration of competency in a foreign language. Therefore, any dual enrolled student with initial enrollment in Pensacola State College in 2014-2015 or later will be required to demonstrate competency in foreign language in order to complete the AA degree including the student who earns the AA degree at the same time or before earning the High School diploma. Pursuant to 1007.262F.S., a student may demonstrate competency in foreign language through successful completion of two sequential credits in high school foreign language or through successful completion of a post-secondary elementary foreign language II course or through other means specified in College policy.

Student is responsible for his or her own instructional materials as required by the instructor and transportation unless provided for otherwise.

While enrolled in dual enrollment courses, Student is required to comply with all applicable policies and procedures which apply to all Pensacola State College students.

Parent shall notify College if Student ceases to be home schooled during the term of this agreement.

THIS AGREEMENT shall be valid from this _____day of _____, 20___ until the student completes high school.

The District Board of Trustees of Pensacola State College, Florida

By: _____ Date: _____
Dr. Douglas A. Wymer
Dean, Baccalaureate Studies & Academic Support
or
Kathy Dutremble, Dean, Enrollment Services

By: _____ Date: _____
Parent Signature

_____
Printed Name of Parent

On behalf of: _____(Please print)
Home Education Student

Pensacola State College does not discriminate against any person on the basis of race, ethnicity, national origin, color, gender/sex, age, religion, marital status, disability, sexual orientation or genetic information in its educational programs, activities or employment. For inquiries regarding nondiscrimination policies, contact the Associate Vice President of Institutional Diversity at (850) 484-1759, Pensacola State College, 1000 College Blvd., Pensacola, Florida 32504.

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