

**PENSACOLA STATE COLLEGE**  
**MANUAL OF PROCEDURES**

Procedure Title:	Use of Auxiliary Funds and Undesignated Gifts	<u>Number</u> 536
Related Policy:	Auxiliary Services and Undesignated Gifts – 6Hx20-5.002	<u>Page</u> Page 1 of 1

**I. Purpose**

To provide a procedure for the expenditure and use of auxiliary funds and undesignated gifts.

**II. Procedure**

- A. Recommendations for the use of auxiliary funds will be submitted to the Vice President, Business Affairs, for review and technical assistance.
- B. The recommendation may then be submitted to the President or his or her designee for approval.

Responsible Official:	Vice President, Business Affairs
President's Signature:	Date: 02/21/2017
	