

PENSACOLA STATE COLLEGE
MANUAL OF PROCEDURES

Procedure Title:	Visits of Campus Recruiters	<u>Number</u> 307
Related Policy:	Student Activities, Clubs, and Organizations – 6Hx20-3.011	<u>Page</u> Page 1 of 1

I. Purpose

To provide our students and staff with information from other educational institutions.

II. Procedure

- A. The recruiters contact the Director, Student Recruitment and Outreach, and request to visit our campus.
- B. The Office of College Recruitment and Outreach then arranges for the visiting recruiters to meet with the Director to go over the intention of the recruiters' visit to our campus. Once it's determined by the Director that the visit is beneficial to our students, the office then arranges for a table in the Student Center.
- C. The Office of College Recruitment and Outreach arranges for publicity through the student email system known as PirateMail.
- D. The Office of College Recruitment and Outreach welcomes the recruiters to campus and makes sure physical arrangements are satisfactory.
- E. The Director, Student Recruitment and Outreach, reserves the right to deny any college or university permission to visit or recruit on campus that exhibits or is perceived to exhibit unethical recruiting practices.

Responsible Official: Vice President, Academic and Student Affairs

President's Signature:

Date: 02/21/2017

