

PENSACOLA STATE COLLEGE
POLICIES OF THE DISTRICT BOARD OF TRUSTEES

Policy Title:	Procurement Requirements	<u>Number</u> 6Hx20-5.003
Legal Authority:	s. 1001.64, Fla. Stat.	<u>Page</u>
Law Implemented:	s. 1010.04, Fla. Stat.; Rule 6A-14.0734, F.A.C.	Page 1 of 1

In accordance with Section 1010, Florida Statutes, and State Board of Education Rule 6A-14.0734, the president will be responsible for all purchasing contracts for the College. Expenditures from all revenues, regardless of the source from which derived, shall be subject to these policies. No obligations for materials or services for use by the College or for which payment would be made from funds administered by the College are permitted without proper authorization in advance of the purchase.

The President may authorize purchases and approve contracts that do not exceed the amount specified in Section 287.017, Florida Statutes, for Category Five, and may approve all purchases for items that are exempt from the bid requirements of State Board of Education Rule 6A-14.0734.

The College President or designee is authorized to waive solicitation requirements in emergencies when there is an imminent threat to students, employees, public safety, or in cases when unexpected circumstances make it necessary to prevent damage to facilities.

History:	Adopted 7/1/68 as 6A-8.121; repromulgated 4/2/75 as 6Hx20-14.734; amended 4/20/75, 12/18/80; repromulgated 8/20/86, amended 1/19/99; amended 2/21/06; amended 8/18/21, amended 11/18/2025
President's Signature:	Date: 11/18/2025
	