

PENSACOLA STATE COLLEGE
POLICIES OF THE DISTRICT BOARD OF TRUSTEES

Policy Title:	Procurement Requirements	<u>Number</u> 6Hx20-5.003
Legal Authority:	s. 1001.64, Fla. Stat.	<u>Page</u>
Law Implemented:	s. 1010.04, Fla. Stat.; Rule 6A-14.0734, F.A.C.	Page 1 of 1

The Board of Trustees shall approve all purchases exceeding the amount specified in s. 287.017, Fla. Stat., for Category Five unless the item is exempt from the bid requirements of Rule 6A-14.0734, F.A.C., and the Board has delegated such approval to the President. Appropriate procedures to ensure fairness in the procurement process shall be included in the Manual of Procedures. Any bid exceeding the Board-authorized cost by ten percent (10%) or more shall be returned to the Board for approval. The Board may reject bids and request new bids. When accepting bids, the Board shall accept the lowest or best bid. Exceptions to this policy are as stated in Rule 6A-14.0734(2), F.A.C. All exceptions must be reported to the Board as an information item.

In case of an emergency, the President or his or her designee shall seek waiver of bidding requirements as per Rule 6A-14.0734(3), F.A.C.

History:	Adopted 7/1/68 as 6A-8.121; repromulgated 4/2/75 as 6Hx20-14.734; amended 4/20/75, 12/18/80; repromulgated 8/20/86, amended 1/19/99; amended 2/21/06; amended 8/18/21.
President's Signature:	Date: 8/18/2021
	