

Policy Title:	Annual Leave (Vacation Leave)	<u>Number</u> 6Hx20-4.014
Legal Authority:	s. 1001.64, Fla. Stat.	<u>Page</u>
Law Implemented:	s. 1012.855, Fla. Stat.	Page 1 of 1


Annual leave will accrue to twelve-month personnel as follows:

1. ~~During the first five (5) years of service, one (1) day for each calendar month or major fraction thereof.~~
2. ~~During the next five (5) years of service, one and one-fourth (1¼) days for each calendar month or major fraction thereof.~~
3. ~~After the tenth (10th) year of service, one and one-half (1½) days for each calendar month or major fraction thereof.~~

~~Time credited for leave accrual shall include all previous Florida college service whether continuous or not. Annual leave credits earned in excess of 44 days in any calendar year shall be used that calendar year or may be transferred to sick leave. The maximum amount of credit that can be transferred in any calendar year shall not exceed 12 days. Such vacation leave transferred to sick leave shall be without compensation and cannot be used in the calculation of terminal sick leave pay.~~

~~Upon separation from Pensacola State College, employees shall receive payment for earned but unused annual leave not to exceed an amount equal to 44 days of pay. Employees participating in the Deferred Retirement Option Program (DROP) may receive payment for unused annual leave upon beginning or ending DROP participation. Part time twelve month employees with regular established hours at the College shall accrue annual leave on a proportionately reduced basis, according to the fixed number of hours worked, provided no such leave shall accrue to employees working a schedule of less than an average of twenty (20) hours per week.~~

~~Additionally, upon separation from the College, all employees meeting eligibility criteria, will receive payment for earned but unused leave via the College's terminal pay plan.~~

History:	Adopted as 6A-8.7252; amended 12/18/73; repromulgated 4/2/75 as 6Hx20-14.431; State revision 2/14/77; repromulgated 4/29/86; amended 1/20/88; amended 7/21/98; amended 6-22-99; amended 6/19/01; repromulgated 2/21/06; amended 8/18/09, amended 09/28/21	
President's Signature:		Date: 09/30/2021