

PENSACOLA STATE COLLEGE
POLICIES OF THE DISTRICT BOARD OF TRUSTEES

Policy Title:	Personal Property Lost or Abandoned	<u>Number</u> 6Hx20-1.039
Legal Authority:	s. 705.18, Fla. Stat.	<u>Page</u> Page 1 of 1
Law Implemented:		

The President or his or her designee is responsible for recording and disposing of any lost or abandoned personal property found on any Pensacola State College property in accordance with s. 705.18, Fla. Stat.

When such property is found, the President or his or her designee shall take charge of the property and make a record of the date the property was found. If the property is not claimed by the owner within thirty (30) days after it is found, the President or his or her designee shall dispose of, or make use of, the property in accordance with established procedures that best meet the needs of the College.

History:	Adopted 9/17/13; 2/21/17; reviewed 12/2/25
President's Signature:	Date: 12/02/2025 