

PENSACOLA STATE COLLEGE
POLICIES OF THE DISTRICT BOARD OF TRUSTEES

Policy Title:	Full-Time Employees Teaching as Adjunct Faculty	<u>Number</u> 6Hx20-4.002
Legal Authority:	s. 1001.64, Fla. Stat.	<u>Page</u>
Law Implemented:	s. 1012.855, Fla. Stat.	Page 1 of 1

A full-time employee requesting to function as an adjunct teacher at Pensacola State College or another agency may, with certain provisions, perform such duties. Adjunct teaching assignments should not occur within the normal work day when the employee is customarily expected to be on duty and available to College students and personnel. Any exception must be approved in writing by the appropriate Dean or the appropriate Vice President prior to the work beginning. Even with such approval, the employee is expected to perform his or her prescribed number of duty hours at the College. Under no circumstances are arrangements to be made that will work against the best interests of the College.

A full-time employee must inform his or her supervisor of any employment outside of the College. Such employment shall not interfere with the normal work schedule or work against the best interest of the College.

History:	Adopted 7/1/68 as 6A-8.771(7); amended 6/29/71; repromulgated 4/2/75 as 6Hx20-14.262(7); repromulgated 4/29/86; amended 1/16/96; repromulgated 2/21/06; amended 1/22/13.
President's Signature:	Date: