

**PENSACOLA STATE COLLEGE**  
**POLICIES OF THE DISTRICT BOARD OF TRUSTEES**

Policy Title:	Student Activity and Service Fees Budget Development	<u>Number</u>
		6Hx20-5.013
Legal Authority:	s. 1009.23(7), Fla. Stat.	<u>Page</u>
Law Implemented:	Rule 6A-14.057, F.A.C.	Page 1 of 1

The College shall budget funds for student activities annually as a standalone fund during the annual budget process. Normally, this allocation will be based on the previous year's student activity and service fee revenue collections, as well as any amounts carried forward. Student Activity groups are able to request a budget for their activities. Expenditures from student activity and service fees shall be according to a budget prepared jointly by students and Pensacola State College staff and approved by the President.

All student club/organization fundraising revenues will be deposited in an account designated by the college's accounting department. The funds will be held in custody for the student club/organization and withdrawn and/or expended upon request according to the club/organization's approved minutes and in accordance with College procedures.

History:	Adopted 2/21/06.
President's Signature:	Date: