## Library Quick Guide:

## Using the MY ACCOUNT Feature

The catalog's **My Account** feature allows you to see what you currently have checked out, when the item is due, if it is overdue, provides the status of Holds, and traces the status of books requested from other campus or college libraries. **Use My Account to Renew books.** 

ABOULESC ALUMNI PAKULTY & STATE OFFE COURSE SEARCH TELEARNING PRIATEMAR SPECIASS STUDENT SERVICES	From the Pensacola State College homepage at http://www.pensacolastate.edu/library/, mouse over <b>Books and More</b> and click on <b>PSC Catalog.</b>			
PENSACOLA STATE COLLEGE LIBRARY Wat de you dhink of our area catalog? Librery Home Page. New Search. Databases A2_Databases by Solject_Journals A2_Search PL Ubraries_Ads a Libraries_Catalog Linker. Help East da available home of help rore search below water of the search and the search help rore search below water of the search available home of help rore search below water of the search available home of help rore search below water of the search available home of the Words of the Catalog available home of the search below water of the search available home of the Words of the Search available home of the Words of the Search available home of the Words of the Search available home of the Search available home of the Words of the Search available home of the Search available home of the Search available home of the Words of the Search available home of the Search available	In the right hand corner, click on <b>Log</b> <b>in.</b> With the drop down menu set to Pensacola State College, enter the 14- digit barcode number from the <b>Pensacola State ID card</b> . The PIN is the last 4 of the SSN#. <b>Login</b>			
GO to Catalog Search Florida Libraries AskALibrarian.org ?	questions: call 484-2006 or email libraryreference@pensacolastate.edu			
Log in with your Borrower ID College: Pensacola State College Borrower ID: Dort remember your Borrower ID or PIN? Reset your PIN/Password. What resources are available for Guests? DATABASES Automatic Login Linking to LINCCWeb Privacy and Use Policy Contact Us This service of the Florida Virtual Campus	Once you are logged in, click on <b>My</b> <b>Account</b> in the right hand corner.			
Desch di addeti tem o teli por sach tele Pesaciti fate della Advand face Adva	Initial screen shows user name and			
LIBRARY         NOTICE: Maintenance scheduled. More Info.         My Account (PIN   Loans   Holds   ILL   Case+         Pensacola - User Information for: STUDENT, A         You have 0 Message(s)         Activities         Loans   Requests 0         Booking Requests 0         LL Active Requests 0	account activity. The body of the list provides numbers by each category of library activity. (ILL stands for Interlibrary Loan.)			
Cash Transactions 0.00 - Hold requests are items you have requested from your college library, both locally and from other campuses Interlibrary loans are items you have requested from another institution outside your college. Delinquencies				



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NOTICE: Maintenance scheduled. <u>More Info</u> My Account   PIN (Leans) Holds   ILL   Cash Renew All   Renew Selected											
Pensacola - Items on Loan for: STUDENT, A											
	Author	Title	Year	Due date	Due hour	Fine	Sublibrary	Call Number	ltem Desc	Renewable	
		Dead on demand :	2001	08/30/2011	0830 PM		Pensacola/Pensacola	PS648.G48 D43 2001	c.1		
	Madrigal, Antonio Hernandez.	The eagle and the rainbow :	2009	08/30/2011	0830 PM		Pensacola/Pensacola	F1219.3.F6 M34 2009			
	Aldhouse-Green, Miranda J. (Miranda Jane)	<u>Caesar's</u> Druids :	2010	08/30/2011	0830 PM		Pensacola/Pensacola	BL910 .A43 2010			
	Paul, Ron, 1935-	Liberty	2011	08/14/2011	0500 DM		Pensacola/Pensacola	MCN JC599.U5 P372			

Pensacola - Hold Requests for: STUDENT, A

You do not have any outstanding hold requests. Hold requests are items you have requested from your college library, both locally and from other campu

Pensacola - ILL Requests for: STUDENT, A

For details about an Interlibrary Loan request, click the underlined title

 The power of your subconscious mind / Joseph Murphy : revised by
 08/01/2011
 New - Staff
 Pensacola/Pensacola

 Ian McMahan.
 Unnatural selection : choosing boys over gifs. and the consequences of a world full of men / Mara H
 08/01/2011
 New - Staff
 Pensacola/Pensacola

PENSACOLA STATE

My Account | PIN | Loans | Holds | ILL | Cash

NOTICE: Maintenance semeduled. <u>More Info...</u> My Account | PIN | Loans | Holds | ILL | Cash

Title

COLLEGE LIBRARY

PENSACOLA STATE

COLLEGE

LIBRARY

Records 1 - 2 of 2

**Click PIN** to change your PIN. Enter your default PIN (last 4 digits of your SSN#) and choose another PIN. Remember this new PIN!

**Click Loans** to display a list of books currently checked out. You may **renew books** by clicking the check box by a title, then click on **Renew Selected**. All may be renewed by clicking on **Renew All**. *Only books that have not passed their due dates may be renewed online*.

**Click Holds** to display the status of books requested which have not yet become available, either from your campus library or another Pensacola State College campus.

Click ILL (interlibrary loans) to display a list of items requested from other libraries. Status is provided. Click End Session to log out of your account.



Once logged out, an **End Session** notice will appear.

For Assistance call the Circulation Desk: Pensacola: 484-2002. Warrington: 484-2252. Milton: 484-4450.

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**ASK** a Libra

Search Florida Libraries

Search Florida Libraries

Request Date Status Pickup Location Due