



Financial Aid Office, Bldg. 2  
1000 College Blvd., Pensacola, FL 32504-8998  
Office Phone: 850.484.1680  
Questions: [fava@pensacolastate.edu](mailto:fava@pensacolastate.edu)

## FINANCIAL AID, VETERANS & MILITARY FAMILY SERVICE CENTER, AND SCHOLARSHIPS DEPENDENT STUDENT – 2025-2026 Verification Document

Your 2025-2026 FAFSA was selected for a process called verification. As required by law, the Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences between your FAFSA and the information/documents provided, we may make corrections.

**What should you do? Complete this verification form (all sections and signature[s], including at least one parent), attach your signed 2023 IRS tax return and your parent's signed 2023 IRS tax return if the FTI was not used, and submit this form and any other requested document(s) to the Financial Aid Office as soon as possible, so your financial aid will not be delayed. If you have questions, please contact the Financial Aid Office.**

Please check your Workday and Piratemail accounts for updates and notifications.

### A. STUDENT INFORMATION (Please print and complete the form in INK)

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Student ID \_\_\_\_\_

Address (Include Apt#) \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Telephone Day \_\_\_\_\_ Evening \_\_\_\_\_

Pensacola State College Pirate E-mail Address: \_\_\_\_\_ [@students.pensacolastate.edu](mailto:@students.pensacolastate.edu)

### B. FAMILY INFORMATION

List the people in *your parent(s) household*, including:

- **Yourself**, and **your parent(s)** (OR stepparent[s]), even if you do not live with your parents (OR stepparents), **and**
- **Your parent(s) other children**, even if they do not live with your parent(s), **if**
  - your parent(s) provide **more than half** of their financial support **and will continue** to provide more than half of their support from July 1, 2025, through June 30, 2026
  - the children would be required to provide parental information when completing a FAFSA for 2025-2026
- **Other people if they now live with your parent(s), AND your parent(s) provides, and will continue to provide, more than half of their financial support from July 1, 2025, through June 30, 2026**

Also, write in the name of the college for any household member who will be enrolled at least half time between July 1, 2025, and June 30, 2026, at a Title IV awarding institution and will be enrolled in a degree, diploma, or certificate program.

*If you need more space attach a separate page with the student's name and student ID number at the top.*

Full Name	Age	Relationship
		Self

PLEASE BE SURE TO COMPLETE ALL PAGES

## C. STUDENT TAX FORMS AND INCOME INFORMATION

**Important Note:** If you filed, or will file, an amended 2023 IRS tax return, you must contact the Financial Aid office at this college for assistance prior to completing this section.

☒ **Student Checklist** – check only one box below:

- ☐ **I filed** a 2023 Federal Income Tax Return and I have provided Consent and Approval for Federal Tax Information (FTI).
- ☐ **I filed** a 2023 Federal Income Tax Return and I have attached a signed copy of my 2023 Federal Income Tax Return, including Schedules 1 and 3 OR a copy of my official 2023 IRS Tax Return Transcript.
- ☐ **I will not file** a 2023 Federal Income Tax Return and I am not required to file a 2023 income tax return with the IRS. I was not employed and had no income earned from work in 2023
- ☐ **I will not file** a 2023 Federal Income Tax Return and I am not required to file a 2023 income tax return with the IRS. I was employed in 2023 and have listed the names of all employers and the amount earned from each employer in 2023. NOTE: Attach copies of all 2023 IRS W-2 forms issued to the student by their employers

List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Student Identification Number at the top.

Student Employer's Name/Income Source (complete only if you did not file a 2023 tax return)	2023 Income
	\$
	\$
	\$

## D. PARENT TAX FORMS AND INCOME INFORMATION

**Important Note:** If the parent(s) filed, or will file, an amended 2023 IRS tax return, you must contact the Financial Aid Office for assistance prior to completing this section.

☒ **Parent Checklist** – check only one box below:

- ☐ **My parent(s) filed** a 2023 Federal Income Tax Return and have provided Consent and Approval for Federal Tax Information (FTI)
- ☐ **My parent(s) filed** a 2023 Federal Income Tax Return and I have attached a signed copy of their 2023 Federal Income Tax Return, including Schedules 1 and 3, OR a copy of their official 2023 IRS Tax Return Transcript from **www.IRS.gov**
- ☐ **My parent(s) will not file** a 2023 Federal Income Tax Return and they are not required to file a 2023 Income Tax Return with the IRS. My parent(s) was/were not employed and had no income earned from work in 2023. My parent(s) will submit a 2023 IRS Verification of Non-Filing Letter from **www.IRS.gov**
- ☐ **My parent(s) will not file** a 2023 Federal Income Tax Return and they are not required to file a 2023 income tax return with the IRS. My parent(s) was/were employed in 2023 and have listed the names of all employers and the amount earned from each employer in 2023. NOTE: Attach copies of all 2023 IRS W-2 forms issued to the parent(s) by their employers

List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Student Identification Number at the top.

Parent Employer's Name/Income Source (complete only if you did not file a 2023 tax return)	2023 Income
	\$
	\$
	\$
	\$

**Certification and Signatures:** Each person signing this worksheet certifies that all of the information reported is complete and correct. Once my file has been reviewed, I understand Pensacola State College may request additional documentation before completing my file.

**WARNING: Purposely providing false or misleading information can result in fines, sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Required)

\_\_\_\_\_  
Date

**Do not mail this worksheet to the U.S. Department of Education. You should make a copy of this document, and any additional documents you submit, for your own records.**