



Financial Aid Office, Bldg. 2  
 1000 College Blvd., Pensacola, FL 32504-8998  
 Office Phone: 850.484.1680  
 Questions: [fava@pensacolastate.edu](mailto:fava@pensacolastate.edu)

**FINANCIAL AID, VETERAN SERVICES, AND SCHOLARSHIPS  
 DEPENDENT STUDENT – 2023-2024 Verification Document**

Your 2023-2024 FAFSA was selected for a process called verification. As required by law, the Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences between your FAFSA and the information/documents provided, we may make corrections.

**What you should do? Complete this verification form (all sections and signature[s] including at least one parent), attach your signed 2021 IRS tax return and your parent’s signed 2021 IRS tax return, and submit this form and any other requested document(s) to the Financial Aid Office as soon as possible, so your financial aid will not be delayed. If you have questions, please contact our office.**

Please check your Spyglass and Piratemail accounts for updates and notifications.

**A. STUDENT INFORMATION (Please print and complete the form in INK)**

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Student ID \_\_\_\_\_

Address (Include Apt#) \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Telephone Day \_\_\_\_\_ Evening \_\_\_\_\_

Pensacola State College Pirate E-mail Address: \_\_\_\_\_ [@students.pensacolastate.edu](mailto:@students.pensacolastate.edu)

**B. FAMILY INFORMATION**

List the people in *your parent(s) household*, including:

- **Yourself**, and **your parent(s)** (including stepparent), even if you do not live with your parents, **and**
- **Your parent(s) other children**, even if they do not live with your parent(s), **if**
  - **your parent(s) provide more than half of their financial support and will continue to provide more than half of their support** from July 1, 2023, through June 30, 2024
  - the children would be required to provide parental information when completing a FAFSA for 2023-2024
- **Other people if they now live with your parent(s), AND your parent(s) provides more than half of their financial support and will continue to provide more than half of their financial support from July 1, 2023 through June 30, 2024**

Also, write in the name of the college for any household member who will be enrolled at least half time between July 1, 2023, and June 30, 2024, at a Title IV awarding institution and will be enrolled in a degree, diploma, or certificate program.

*If you need more space attach a separate page with the student’s name and student ID number at the top.*

Full Name	Age	Relationship	College
		Self	Pensacola State College

**PLEASE BE SURE TO COMPLETE ALL PAGES**

### C. STUDENT TAX FORMS AND INCOME INFORMATION

**Important Note:** If you filed, or will file, an amended 2021 IRS tax return, you must contact the Financial Aid office at this college for assistance prior to completing this section.

- Student Checklist** – check only one box below:
- I filed** a 2021 Federal Income Tax Return and I have used the IRS Data Retrieval Tool in FAFSA
  - I filed** a 2021 Federal Income Tax Return and I have attached a signed copy of my 2021 Federal Income Tax Return, including Schedules 1 and 3 OR a copy of my official 2021 IRS Tax Return Transcript
  - I will not file** a 2021 Federal Income Tax Return and I am not required to file a 2021 income tax return with the IRS. I was not employed and had no income earned from work in 2021
  - I will not file** a 2021 Federal Income Tax Return and I am not required to file a 2021 income tax return with the IRS. I was employed in 2021 and have listed the names of all employers, the amount earned from each employer in 2021. NOTE: Attach copies of all 2021 IRS W-2 forms issued to the student by their employers

List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Student Identification Number at the top.

Student Employer's Name/Income Source (complete only if you did not file a 2021 tax return)	2021 Income
	\$
	\$
	\$

### D. PARENT TAX FORMS AND INCOME INFORMATION

**Important Note:** If the parent(s) filed, or will file, an amended 2021 IRS tax return, you must contact the Financial Aid office at this college for assistance prior to completing this section.

**PLEASE NOTE:** If married filing taxes separately, you must attach a signed copy of your spouse's 2021 IRS tax return, including Schedules 1 and 3.

- Parent Checklist** – check only one box below:
- My parent(s) filed** a 2021 Federal Income Tax Return and I have used the IRS Data Retrieval Tool in FAFSA
  - My parent(s) filed** a 2021 Federal Income Tax Return and I have attached a signed copy of their 2021 Federal Income Tax Return, including Schedules 1 and 3 OR a copy of their official 2021 IRS Tax Return Transcript from [www.IRS.gov](http://www.IRS.gov).
  - My parent(s) will not file** a 2021 Federal Income Tax Return and they are not required to file a 2021 income tax return with the IRS. My parent(s) was/were not employed and had no income earned from work in 2021. My parent(s) will submit a 2021 IRS Verification of Non-Filing Letter from [www.IRS.gov](http://www.IRS.gov)
  - My parent(s) will not file** a 2021 Federal Income Tax Return and they are not required to file a 2021 income tax return with the IRS. My parent(s) was/were employed in 2021 and have listed the names of all employers, the amount earned from each employer in 2021. NOTE: Attach copies of all 2021 IRS W-2 forms issued to the parent(s) by their employers

List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Student Identification Number at the top.

Parent Employer's Name/Income Source (complete only if you did not file a 2021 tax return)	2021 Income
	\$
	\$
	\$
	\$

**Certification and Signatures:** Each person signing this worksheet certifies that all of the information reported is complete and correct. Once my file has been reviewed, I understand Pensacola State College may request additional documentation before completing my file.

**WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Required)

\_\_\_\_\_  
Date

**Do not mail this worksheet to the U.S. Department of Education. You should make a copy of this document and any additional documents you submit for your own records.**