

Pensacola State College
Congressman C. W. Bill Young Veteran Tuition Waiver Program
FL Statute 1009.26 Fee Waivers (12) (a) (as amended by SB.7028)

Account number 1-81200-00-0041-68002

This form is only to be used if you are not using GI Bill benefits

In recognition of service to the United States of America, the Florida Legislature enacted a waiver of out-of-state fees for honorably discharged veterans currently physically residing in Florida, regardless of legal residency status.

IMPORTANT: See the attached for complete information on eligibility and required supporting documentation.

Please print or type the following information:

| | | | | |
|----------------------|-------|------------------------------|-------------------------------|-----|
| Last Name | First | MI | Student ID | |
| Street address | | City | ST | ZIP |
| Phone with area code | | @students.pensacolastate.edu | Program of study (ex. BUS-AA) | |

Indicate the school year for the waiver: 20__ (Aug 2015-Aug 2016 is school year 2016)

Circle the terms you are requesting the Waiver. FALL SPRING SUMMER

| | |
|-------------------|------------------|
| Branch of Service | Dates of Service |
|-------------------|------------------|

I have read and understand the eligibility criteria for this waiver of out of state fees. I understand legislation requires that I furnish Pensacola State with specific documentation (DD-214/NGB-22) to verify my eligibility.

| | |
|--------|------|
| Signed | Date |
|--------|------|

***Student is to submit this form and the required supporting documentation to the college's Veteran Services office no later than 15 business days prior to the date your fees are due.**

Office Use ONLY

| | | | |
|--------------------------------------|-------|--------|------------------|
| <u>Veteran Services</u> | | | |
| Current Physical Residence Verified | _____ | (Date) | _____ (Initials) |
| Eligible Military Discharge Verified | _____ | (Date) | _____ (Initials) |
| Degree/Certificate Verified | _____ | (Date) | _____ (Initials) |
| DAUDR checked against enrollment | _____ | (Date) | _____ (Initials) |
| Waiver Input | _____ | (Date) | _____ (Initials) |
| FEEF Courses | _____ | (Date) | _____ (Initials) |
| Email confirmation to student | _____ | (Date) | _____ (Initials) |

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Congressman C. W. Bill Young Veteran Tuition Waiver Program
Eligibility and Procedures

In March 2014, Florida legislation approved an out-of-state fee waiver for all honorably discharged U.S. Armed Forces veterans **when** the recipient is currently physically residing in Florida and enrolling in a Florida public college or state university, provided he or she meets **all** of the following criteria:

1. Admitted to Pensacola State College as a student in a program of study leading to a degree or certificate.
2. Currently physically residing in Florida.
3. Submitted a valid DD-214 or NGB-22 form, issued at the time of separation from service, as documentation that he or she has received an honorable discharge from their last period of service.

Authorization: **FL Statute 1009.26 Fee Waivers (12) (a) (as amended by SB.7028)**

Are veterans enrolled in any Associate degree, Bachelor degree or certificate program eligible for this fee waiver?

A student enrolled in any bachelor or associate degree or certificate programs may qualify.

What evidence is required to document an eligible discharge from the U.S. Armed Forces?

The following legal documents must be used:

- DD-214 form (member - 4 copy only), military separation document
- NGB-22 form, National Guard Separation Document

All discharge documents must be original or a certified copy and must not appear altered in any way.

Are active duty military personnel eligible for this waiver?

Active duty military personnel stationed in Florida and their immediate family members are already considered residents for tuition purposes.

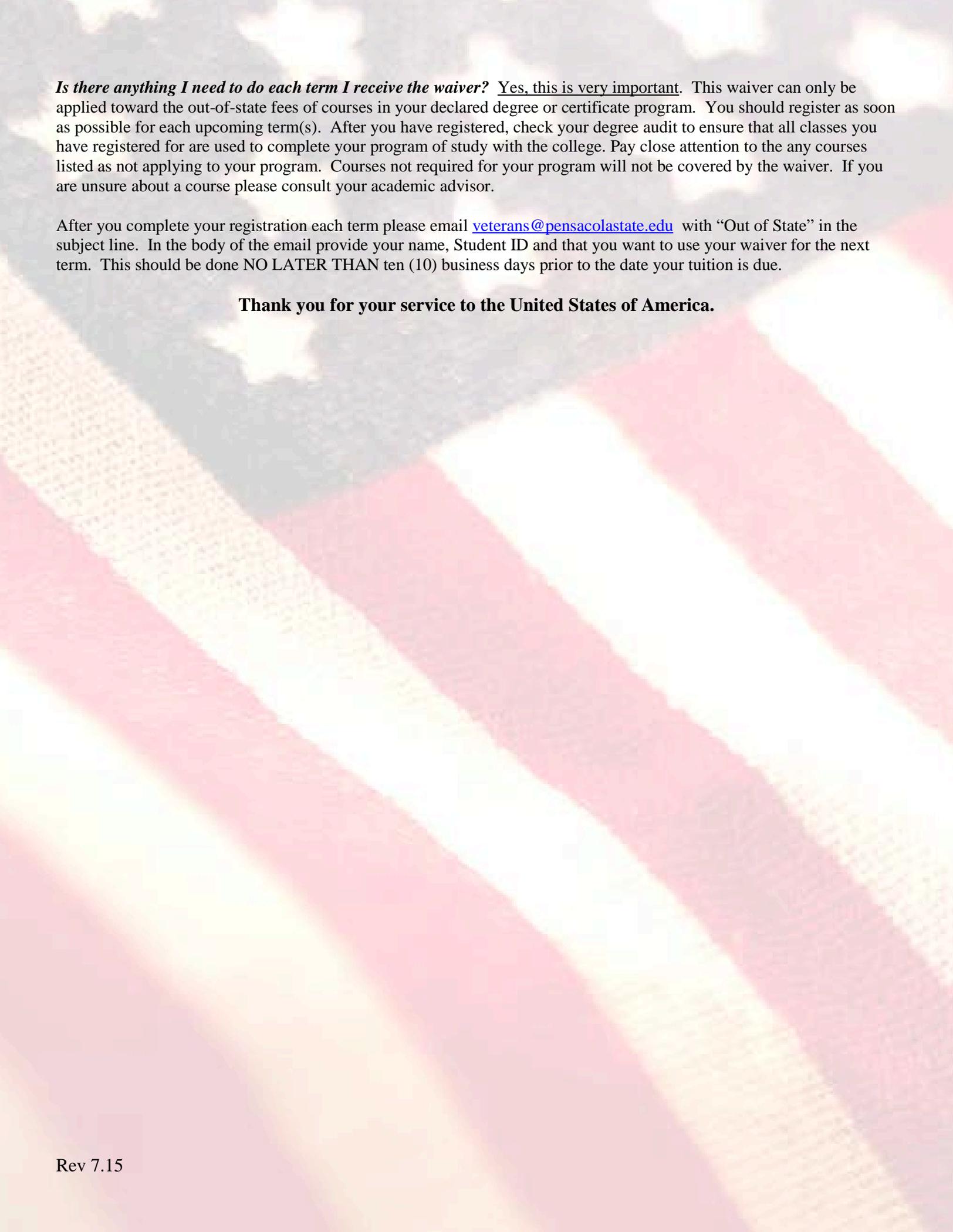
Does this waiver include all tuition and fees? No, any applicable in-state tuition and fees are still the responsibility of the veteran.

May I receive both VA benefits and this waiver? No, this waiver is for honorably discharged veterans that are not using GI Bill benefits. Please see the Veteran Services office for an out of state fee waiver if you are using the GI Bill.

How do I apply for the waiver? If you believe you are eligible:

- 1) You must update your application with the College or submit an application to the College and pay the appropriate application fee. You should input your current Florida physical residence, phone number, and verify that the program of study you have selected is accurate. If you are a new college applicant, you will have additional documents required by Admissions.
- 2) Register for classes.
- 3) Complete the *Out-of-State Fee Waiver* request form.
- 4) Attach the documents required (DD-214 or NGB-22)
- 5) Submit your request with documentation to the Veteran Services office a minimum of 15 business days before your tuition is due.
- 6) You will be notified by PirateMail regarding your request.

Do I need to reapply each term? No, the form allows you to request the waiver for each term during the academic year (fall through summer). You are encouraged to establish residency during your first year of attendance at Pensacola State College. If you will not meet residency requirements, you will need to submit another form requesting the waiver for any subsequent year; however you will not have to resubmit the documentation of eligibility with that form.



Is there anything I need to do each term I receive the waiver? Yes, this is very important. This waiver can only be applied toward the out-of-state fees of courses in your declared degree or certificate program. You should register as soon as possible for each upcoming term(s). After you have registered, check your degree audit to ensure that all classes you have registered for are used to complete your program of study with the college. Pay close attention to the any courses listed as not applying to your program. Courses not required for your program will not be covered by the waiver. If you are unsure about a course please consult your academic advisor.

After you complete your registration each term please email veterans@pensacolastate.edu with “Out of State” in the subject line. In the body of the email provide your name, Student ID and that you want to use your waiver for the next term. This should be done NO LATER THAN ten (10) business days prior to the date your tuition is due.

Thank you for your service to the United States of America.