

FACULTY AND STAFF

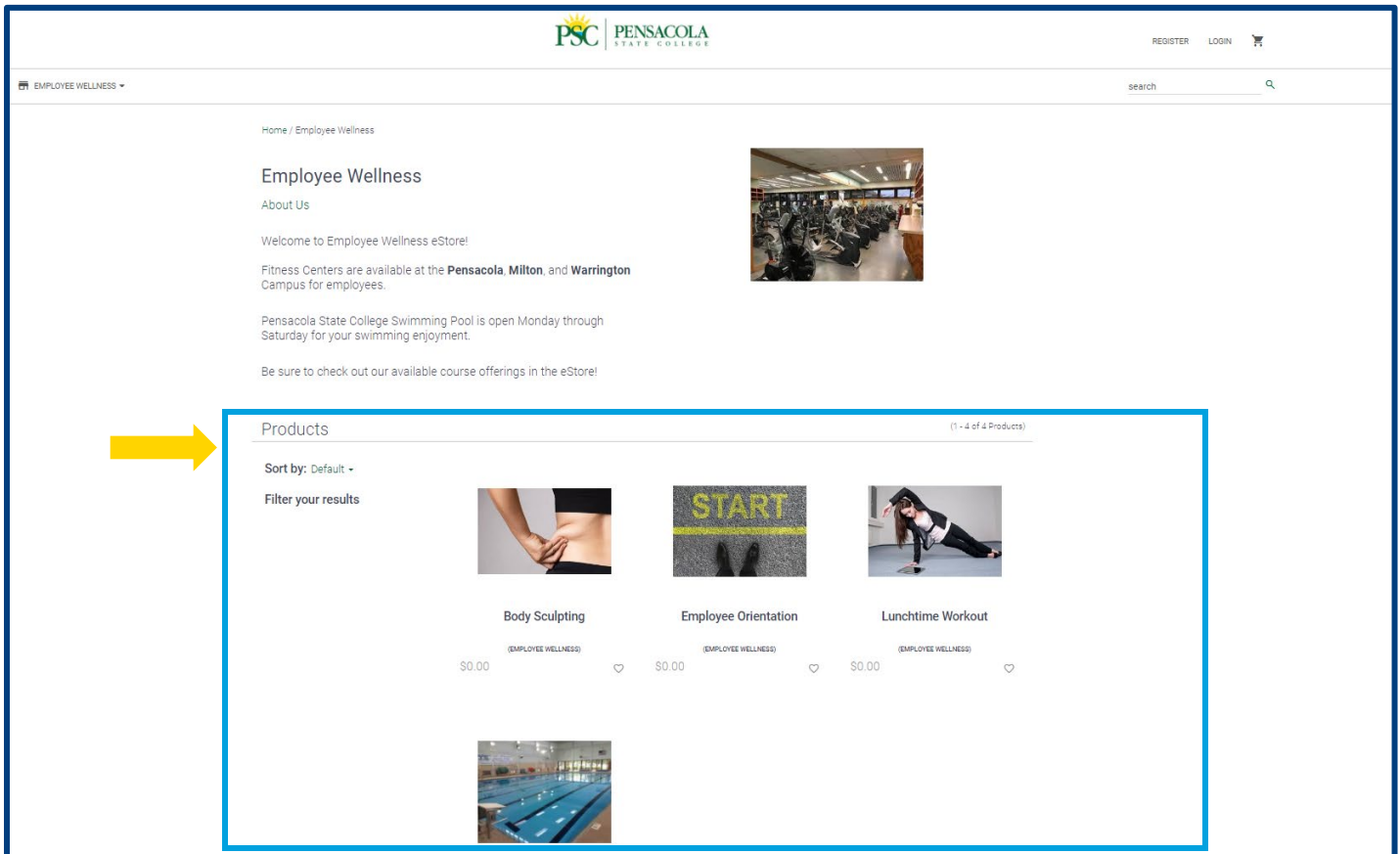
Employee Wellness - Registration

We've transitioned to a new registration system powered by Flywire, which is intuitive, paperless, and mobile-friendly.

There are two methods to access our new and improved registration portal. Both take you to the same place.

- Visit the direct link [here](#).
- Visit our Employee Wellness page for the direct link and additional resources.

1. Browse the available products.



The screenshot displays the Employee Wellness eStore interface. At the top, there is a navigation bar with the PSC logo and links for REGISTER, LOGIN, and a shopping cart icon. Below the navigation bar, the page title is 'EMPLOYEE WELLNESS'. The main content area includes a breadcrumb trail 'Home / Employee Wellness', a title 'Employee Wellness', and a sub-section 'About Us'. The 'About Us' section contains several paragraphs of text: 'Welcome to Employee Wellness eStore!', 'Fitness Centers are available at the Pensacola, Milton, and Warrington Campus for employees.', 'Pensacola State College Swimming Pool is open Monday through Saturday for your swimming enjoyment.', and 'Be sure to check out our available course offerings in the eStore!'. A yellow arrow points to the 'Products' section, which is highlighted with a blue border. The 'Products' section shows a grid of four product cards. The first three cards are 'Body Sculpting', 'Employee Orientation', and 'Lunchtime Workout', each with a price of \$0.00 and a heart icon. The fourth card is partially visible and shows a swimming pool. The 'Products' section also includes a 'Sort by: Default' dropdown and a 'Filter your results' link.

To see the class description, select a product and scroll to the bottom of the page.

The screenshot shows the 'Lunchtime Workout' product page on the Pensacola State College Employee Wellness website. The page includes a header with the PSC logo, a search bar, and a navigation menu. The product title is 'Lunchtime Workout' with a price of '\$0.00 / unit'. Below the title is a registration form with fields for First Name, Last Name, Employee ID, Email, and Phone Number. There is an 'ADD TO CART' button and social sharing options. A callout box on the left, titled 'Description', highlights the product description text. A yellow arrow points from the callout box to the description text on the page.

Description

Lunchtime workouts are a great choice for squeezing in a mid-day workout.

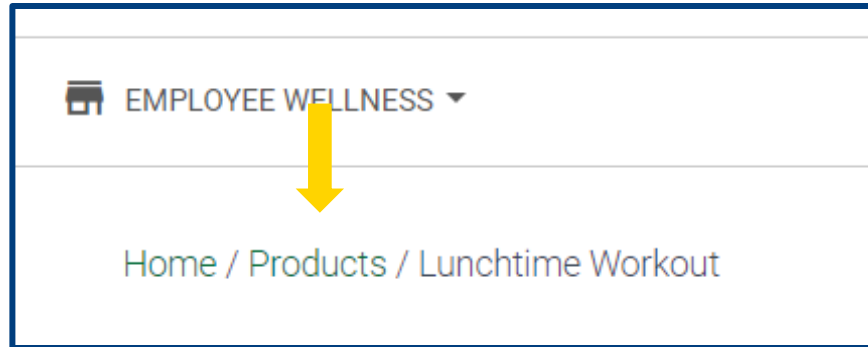
Lunchtime workouts helps to:

- clear your mind
- boost your energy
- save calories

Come get a boost of energy by planning and preparing to workout during your lunchtime break!

2. Enter your name, employee ID, and work email to register (phone is optional). Make a selection from the drop-down menu.
3. Click **ADD TO CART**.

4. To select additional classes, click the **Products** hyperlink at the top and follow steps 1-3 again or proceed to step 5.



5. Click your cart to check out, followed by **VIEW YOUR CART**.
6. Confirm the details are correct and click **CHECKOUT**.
7. Click **CHECKOUT AS GUEST** (employees are not required to set up an account).

Note: All Employee Wellness classes are at no cost to employees. Although the checkout page says billing, employees are **only required** to enter their name, work address, office phone number, and work email address. You do not need to fill in the Student ID field, as this is not required but is Flywire delivered.

8. Click **CONTINUE**.
9. After confirming your registration(s) are correct, click **PLACE YOUR ORDER**.

An order confirmation page will populate, and a receipt will go to your work email.

If you need additional assistance, contact Renee Henry at 850-484-1310 or email rhenry@pensacolastate.edu.