PENSACOLA STATE COLLEGE



STUDENT

View My Course Schedule

Follow the below steps to view your registered course schedule.

1. From your Workday homepage, access the *Academics* app by clicking *Academics* under *Your Top Apps* or under the *Menu* button.

→		PSC C	Q Search)	Ĵ.	e	8
	Let's G	et Started		It's	s Friday, September	[.] 30, 202	2	
	Awaiting	y Your Action			Your Top Apps			
		Continuing Student Onboarding College/Undergraduate (A.A.) - (Inbox - 8 day(s) ago	for: Pirate Student (05354353) - Pensaco 08/11/2021 - Active	ola State	Career		,	
		Continuing Student Onboarding College/Undergraduate (A.A.) - (Inbox - 8 day(s) ago	for: Pirate Student (05354353) - Pensaco 08/11/2021 - Active	ola State	Academic Finances	s)	-
		Continuing Student Onboarding College/Undergraduate (A.A.) - (Inbox - 8 day(s) ago	for: Pirate Student (05354353) - Pensaco 08/11/2021 - Active	ola State	Requests			
	🖻 <u>Go to</u>	All Inbox Items (8)			B View All Apps			

2. Under *Planning & Registration,* click on *View My Courses*.

Note: If using the mobile app, click *Weekly Schedule* after selecting *Academics* and skip to step 5.

Academics	ĘĊţ
How to Register for 1. Review your Academic Progress to determine which courses need to be View More	For assistance, view and contact your support network, or advisor, by clicking View My Support Network
🕞 Academic Advising	
View My Academic Plan	
View My Academic Progress	
Create Schedule from Plan	
More (2)	
🖵 Planning & Registration	
Find Course Sections	
View My Courses	
Find Courses	
More (2)	

Courses & Schedules Registration Requirements Weekly Schedule Registered Courses Find Courses Saved Schedules Educational Objectives Academic Progress Academic Record Request Official Transcript		
Registration Requirements Weekly Schedule Registered Courses Find Courses Saved Schedules Educational Objectives Academic Progress Academic Record Request Official Transcript		Courses & Schedules
Weekly Schedule Registered Courses Find Courses Saved Schedules Educational Objectives Academic Progress Academic Record Request Official Transcript	Registration	Requirements
Registered Courses Find Courses Saved Schedules Educational Objectives Academic Progress Academic Record Request Official Transcript	Weekly Sche	dule
Find Courses Saved Schedules Educational Objectives Academic Progress Academic Record Request Official Transcript	Registered C	Courses
Saved Schedules Educational Objectives Academic Progress Academic Record Request Official Transcript	Find Courses	
Educational Objectives Academic Progress Academic Record Request Official Transcript	Saved Sched	fules
Academic Progress Academic Record Request Official Transcript		Educational Objectives
Academic Record Request Official Transcript	Academic Pr	rogress
Request Official Transcript	Academic Re	ecord
0	Request Offi	cial Transcript
		0

3. The My Enrolled Courses table will display on the View My Courses screen.

■ MENU	PSC		Q s	Search				Д <mark>4</mark>	e	8	
View	My Courses								XIII	PDF	
Dual E	nrollment - AA ()										
Fall 202	22 Session A (08/15/202	22-12/09	9/2022)								
Viev	v Schedule										
My Enrolle	ed Courses 2 items						XIII	₹ ODa	, r. 🎟	₩	
									Enrolled Sections		
	Course Listing	Credit hours	Grading Basis	Section	Instructional Format	Delivery Mode	Meeting Patterns		Registration		
۹	PSY 2012 - General Psychology	3	Graded	PSY 2012-D9208 - General Psychology	Lecture	Online	Distance Learning		Registered		
٩	DEP 2004 - Human Growth and Development	3	Graded	DEP 2004-D9197 - Human Growth and Development	Lecture	Online	Distance Learning		Registered	Ŧ	
•									Þ		
Enrolled (Credit hours 6										
Load Stat	tus 1/2-time										

4. To see your schedule in chart form for in-person classes in a weekly and time format, click the *View Schedule* button and a pop-up box will appear.

≡ menu	' PSC		Q								
View	/ My Courses			Toda	ау						
					Sun	Mon	Tue	Wed	Thu	Fri	Sat
Dual	Enrollment - AA ()										
Fall 2	022 Session A (08/15/202	22-12/0	9/2022								
Vi	ew Schedule			4 AM							
				5 AM							
My Enro	Iled Courses 2 items										
				6 AM							
	Course Listing	Credit hours	Grading Basis	7 AM							
Q	PSY 2012 - General Psychology	3	Graded	8 AM							
٩	DEP 2004 - Human Growth and	3	Graded	9 AM							
4	Development			10 AM							
Enrolle	l Credit hours 6			11 AM		BSC 100		BSC 100			
				12 PM		ROOM 17		ROOM 17			
Load St	atus 1/2-time						PEM 118		PEM 118		
				1 PM			Room 03		Room 03		
				2 PM							

5. On your mobile device your current courses or *Weekly Schedule* will be listed by day of the week similar to the image below.

