# APPENDIX P INTELLECTUAL PROPERTY AGREEMENT

Name	Department
Description of the Work Being Developed:	
Date of Delivery of the Completed Work:	
Schedule for development of the work to be d	elivered, with measurable benchmarks:
	<del></del>
Compensation to the Faculty Member:	
Total Compensation \$	
Hours of release time for (See  (Attach copy of approved release time)  When receiving release time, faculty is	
College unless otherwise approved by	
Hours of overload for (Seme Hours per week x Weeks x	ester, e.g., Fall 2022) Overload rate = Compensation
Hours to count toward the faculty mer (Attach copy of current Faculty Develo	· · · · · · · · · · · · · · · · · · ·
Other Compensation (Describe)	
Estimated Cost* Expected to be Incurred by th	ne College (Other than shown above):
Video Studio Time	
Printing Costs	
Equipment Purchase	
Materials Purchased	
Other Costs	<del></del>
Estimated Total Cost to College	<del></del>

<sup>\*</sup>If actual costs exceed the estimates, the Administration will provide evidence for the increased costs.

Place a check by each items being developed as a part of the work. Use the codes listed below to indicate the level of ownership and control the faculty member will exercise after the acceptance of the work by the Administration.

# Type of Material Level of Control Agreed to by Faculty Member and College

Course Syllabus	
Course Objectives	
Course Content Outline	
Course Schedule	
Power Point Presentations	
Digital Media	
HTML Document (Web Pages)	
Computer Programs	
Course Handouts	
Problem Sets	
Problem Solutions	
Sample Exams	
Sample Exam Solutions	
Workbooks	
Course Reviews	
Study Guide	
Slides and Overheads	
Photographs	
Other (Describe)	

# C = Complete

Complete ownership and control by the faculty member. The faculty member will determine all forms of use.

#### N = None

No ownership and control. The faculty member assigns all ownership and control of the work to the College.

#### J = Joint Use

The College owns the work, but the faculty member has first right of refusal to modifications and retains ownership and control of defined parts of the work upon termination of employment at the College.

## NM = No Modification

The College may use, but not modify, the materials without the faculty member being given first right of refusal to modify the work.

#### F = Faculty

The faculty member will have the right of approval when other faculty members are to use all or parts of the work.

### T = Termination

The College will have the right to use the materials after the College no longer employs the faculty member.

## MC(#) = Marketing by College (#)

The College will have the right to market the material for sale. The percentage in parentheses indicates the percentage of gross revenues the faculty member will receive after the College's initial investment is repaid.

# MF(#) = Marketing by Faculty Member (#)

The faculty member will have the right to market the work for sale. The percentage in parentheses indicates the percentage of gross revenues the College will receive after the College's initial investment is repaid.

O = Other			
Describe:			
Other Agreements Regarding the	Intellectual Property:		
This agreement may be revised at Administration.	any time by the mutual agr	eement of both the	faculty member and the
The faculty member shall consult v (Faculty member Initi			of this contract.
Faculty Member		Date	
Department Head		Date	
Dean		Date	
Approved	Not Approved		
Vice President of Academic and S	tudent Affairs	 Date	