

APPENDIX J-1

ANNUAL FACULTY EVALUATION FORM

Faculty Member _____

Department _____

Time Period Covered By the Evaluation _____ Date of Evaluation _____

Evaluation Prepared By _____

The written evaluation shall be attached to this form. The evaluation comments shall be organized according to the outline presented below.

- I. Teaching/Job Effectiveness (Classroom Visitation and Evaluation Form attached if applicable)
- II. Professional Development/Scholarly Activity
- III. Service
 - A. To the Department
 - B. To the College
 - C. To the Discipline
 - D. To the Community
- IV. Other Regular Assigned Duties
- V. Progress on Completing Faculty Development Plan
- VI. Overall Assessment of the Faculty Member's Performance

Faculty Member

Date

Evaluator

Date

(The faculty member's signature indicates receipt of the attached written evaluation, but not necessarily that he/she agrees with its contents.)