

**APPENDIX T**

**VERIFICATION OF PROMOTION CONFERENCE**

As per Section 17.08C.6 of the Collective Bargaining Agreement, the faculty member and supervisor met on \_\_\_\_\_ and discussed the content and assessment of the faculty member’s promotion package. At that conference, the faculty member was given copies of the following materials:

1. A delineation of points assigned (Appendix S) according to the F.P.C. (Appendix Q).
2. The supervisor’s written recommendation for promotion or explanation of reasons for not recommending promotion (Appendix S).
3. Other materials (please list)

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\_\_\_\_\_  
Faculty Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

(Signing does not necessarily indicate agreement with the supervisor’s assessment or opinions, but does acknowledge that the meeting took place, discussion occurred, and materials were received.)