

APPENDIX J

ANNUAL FACULTY EVALUATION FORM

Faculty Member _____

Department _____

Time Period Covered By the Evaluation _____ Date of Evaluation _____

Evaluation Prepared By _____

The written evaluation shall be attached to this form. The evaluation comments shall be organized according to the outline presented below.

- I. Teaching/Job Effectiveness
- II. Professional Development/Scholarly Activity
- III. Service to the Department, College, Discipline, and/or Community
- IV. Other Regular Assigned Duties
- V. Progress on Completing Faculty Development Plan
- VI. Overall Assessment of the Faculty Member's Performance

Faculty Member Date

Evaluator Date

(The faculty member's signature indicates receipt of the attached written evaluation, but not necessarily that he/she agrees with its contents.)