



Pensacola State College
District Board of Trustees Meeting Minutes
September 17, 2019
Pensacola Campus

Board Workshop

In lieu of the Board Workshop, the Presidential Scholarship recipients and Student Ambassadors and their family members and special guests were recognized at a reception in their honor. The Presidential Scholarship recipients received the Presidential Scholarship Medallion and the Student Ambassadors received the Student Ambassador stole, which they will wear at their graduation ceremony. Both groups of students received Pirate Pins. Board members attending were chair Herb Woll, vice chair Margie Moore, Ms. Carol Carlan, and Mr. Ed Moore.

Board Meeting

Present: Chair Herb Woll, Ms. Carol Carlan, Mr. Patrick Dawson, Mr. Ed Moore, Ms. Margie Moore, Mr. Herb Woll, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Mr. Kevin Lacz, Mr. Wendell Smith

Call to Order

Chair Woll called the meeting to order at 6:10 p.m.

Recognitions

Dr. Meadows thanked Patrice Whitten, Lynsey Garner, and AFC for the refreshments.

Dr. Meadows called on Pharmacy Tech program director, who is also the Women's Cross Country Coach, to introduce the Women's Cross Country Team members. Four of the eight team members were in attendance. Each team member introduced herself and talked about their future plans. The Board applauded the team and wished them good luck in the season.

Dr. Meadows called forward Music and Theatre Director, Dr. Rodney Whatley. Dr. Meadows stated that Dr. Whatley will be inducted into the Florida College System Activities Association's Hall of Fame in November. Hall of Fame recipients are selected by their peers on the merits of their contributions, achievements, and significant accomplishments. Dr. Whatley spoke to the Board about upcoming productions, and the talented students he teaches. The Board congratulated Dr. Whatley for achieving Hall of Fame recognition.

Dr. Meadows welcomed PSC Faculty Association president Deborah McClintock and introduced her to the Board.

Minutes

Mr. Woll called for a motion for approval of the minutes of the August 20, 2019, Board meeting. Mr. Dawson moved for approval, and Ms. Moore seconded the motion which passed unanimously.

Agenda

Mr. Woll called for a motion to approve the agenda. Ms. Moore moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

Public Comments

None

Academic and Student Affairs

No action items.

Facilities

No action items.

Finance

Ms. Emond presented the Finance action items. She stated that Laura Shaud, Business Manager for WSRE, attended the Finance Committee meeting and gave a thorough review of the Foundation's audit. Ms. Emond extended praise to Ms. Shaud for the outstanding job she does in managing WSRE's finances.

1. Budget Amendments – Approved
2. Property Deletions - Approved
3. WSRE-TV Foundation Audit Review - Approved
4. FAIT Requests (open item) - none

Human Resources

Ms. Henderson presented the Human Resources report and noted that there was one special contract. Mr. Woll called for a motion for approval. Ms. Moore moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

1. Approval of the August 2019, Human Resources Report – Approved
2. Grant release from continuing contract status for Dr. Mitzie Sowell to assume an administrative assignment effective August 14, 2019. (Academic and Student Affairs) - Approved
3. Reclassify one currently filled College Recruiter, Level 1, Professional/Managerial Salary Schedule, to Coordinator of Recruitment, Level 2, Professional/Managerial Salary Schedule, retroactive to August 19, 2019. (Academic and Student Affairs) - Approved
4. Reclassify an existing vacant and funded Coordinator, Student Engagement, Level 2, on the Professional/Managerial Salary Schedule, to Student Engagement Specialist, Level 1, on the Professional/Managerial Salary Schedule, (Academic and Student Affairs) - Approved
5. Add a faculty position (F02511A00) in the Allied Health Department.(Academic and Student Affairs) - Approved
6. Special Contracts: Dr. Rameca Leary to serve as producer/host on WSRE, July 1, 2019 to December 31, 2019, at the rate of \$600 per episode.- Approved

General Counsel

Mr. Gilliam stated that this month he will have served 20 years as the Board's attorney, first with the Shell, Fleming Law Firm, and now as the College's Vice President as Administrative Affairs and General Counsel. He thanked the Board for the 20 years he has been able to serve them. Dr. Meadows and the Board commended Mr. Gilliam for his service to the College.

President's Time

Dr. Meadows stated that Trustees' Board packets include a revision to the PSC Naming Opportunities. The Administration is recommending approval of the revisions naming levels and additional naming opportunities. Dr. Meadows explained the changes and noted that either Building 1A or Building 1B will continue to be designated the Baars Building depending upon which of the buildings becomes another naming opportunity as a result of a donor gift.

Mr. Moore moved for approval of Items 1, 2, 3, and 5, and Ms. Moore seconded the motion which passed unanimously.

Updates to Naming Opportunities:

1. Pensacola Campus – raise current \$3,000,000 level to \$5,000,000 - Approved
2. Pensacola Campus, Bldg. 1, Phase 1-Building 1A, \$1,000,000 - Approved
 - a. Cybersecurity Center, \$250,000 – Approved
3. Pensacola Campus, Bldg. 1, Phase II-Building 1B, \$1,000,000 – Approved
4. Pensacola Campus – Future Jan Miller Conference Center - Tabled
5. Warrington Campus
 - a. Vet Tech Building - \$750,000 - Approve

There was also much discussion regarding a future Conference Center (Item 4). As part of this discussion, Dr. Meadows called on Ms. Andrea Krieger to inform Trustees of a recent gift to the College. Ms. Krieger stated that the College Foundation has received an Irrevocable Unit Trust gift with the current value of \$2.5M from Jan and Ron Miller. Dr. Meadows discussed with the Board the need for a conference center with Jan Miller's desire to assist in raising funds for a stand-alone conference center. Following further discussion, it was decided to table Item 4 (Pensacola Campus –Conference Center) until such time as the Board can be provided additional information.

Dr. Meadows informed Trustees that NAS Pensacola's Commanding Officer, Captain Timothy Kinsella, met with Dr. Meadows and discussed the need for NAS military dependents in high school to have easier access to dual enrollment courses without having to travel long distances. He spoke with Dr. Meadows about the possibility of establishing a charter high school on the Warrington campus. Dr. Meadows, Captain Kinsella and other staff from PSC and NAS Pensacola visited the NWFL State College's charter high school, which is a highly successful charter school. Dr. Meadows reported that the College is researching all aspects, and he will keep the Board up to date as he continues to look into the feasibility of PSC offering such a program.

Dr. Meadows called on Ms. Emond to explain the BBVA Resolution. Ms. Emond stated that now that the College is moving to the Workday management system, the College is asking approval for the Board to approve the updated BBVA Business Resolution and Authorization to be integrated into the new system. She stated that the College's depository account is with BBVA (formerly Compass Bank), and requires that all checks bear two signatures. The Resolution authorizes Gean Ann Emond, Edward Meadows, and Erin Spicer as authorized signers. Ms. Carlan moved for approval, and Ms. Moore seconded the motion which passed unanimously.

President's Announcements

- Dr. Meadows provided Trustees with a schedule of the College's safety workshops that are provided to students and employees each month. Trustees also received the latest copy of the *Corsair* and a calendar of upcoming events. Dr. Meadows highlighted several of the upcoming events.
- Forty-nine PSC students were inducted into the PSC Chapter of the National Technical Honor Society. Dr. Meadows thanked Ms. Moore for attending the event.

Alumni Association Report – (Full report included in Board materials.)

Chair's Time

WSRE Report – (Full report in board packet). Mr. Culkeen invited everyone to attend the Open House and Ribbon Cutting of a new Imagination Station and Early Learning Lab located at C. A. Weis Elementary School. The event is October 18. from 4-6 p.m. He highlighted the upcoming WSRE Wine and Food Class and the 12th season of Studio Amped.

Foundation Report – (Full report included in the Board materials.)

There being no further business, Mr. Woll adjourned the meeting at 7:25 p.m.


Approved _____ x _____

Amended _____

Date 10/15/2019


Pat Crews, Reporting


Chair, Board of Trustees


President