



**Pensacola State College
District Board of Trustees Meeting Minutes
November 13, 2018
11:00 a.m. Pensacola Campus**

Board Workshop

In lieu of a Board Workshop, the College held a groundbreaking event for the start of construction for Phase I of the new Baars Technology Building.

Present: Chair Patrick Dawson, Ms. Carol Carlan, Mr. Kevin Lacz, Mr. Ed Moore, Mr. Wendell Smith, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Margie Moore, Mr. Herb Woll

Call to Order

Chair Dawson called the meeting to order at 11 a.m.

Recognitions

Dr. Meadows thanked Jonathan Garrett, Diane Bracken, Tammy Henderson, and AFC for the refreshments.

Minutes

Mr. Dawson called for a motion for approval of the minutes of the October 16, 2018, Board meeting. Ms. Carlan moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

Agenda

Mr. Dawson called for a motion to approve the agenda. Mr. Smith moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

Public Comments

None

Academic Affairs

Dr. Spicer presented the proposed Robinson Honors Program service learning trip to Central Europe in the Summer of 2019, and recommended Board approval. Mr. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

1. Robinson Honors Program service learning trip, Summer 2019 – Approved

Dr. Spicer informed trustees that a copy of the College's 2017-2018 Developmental Education Accountability Report is included in their Board packets. The report will be submitted to the Chancellor.

Facilities

Ms. Bracken presented the construction contract with Ajax Building Corporation for Phase I of the Baars Technology Building. Dr. Meadows spoke about the project and the College's plan to acquire additional funding to finish the project. Representatives from Ajax also spoke to the Board about escalating costs of construction and the insufficient labor market which will result in higher costs and more time to get the project completed, should construction be delayed. Mr. Moore stated that the Facilities Committee met prior to the Board meeting and Ms. Bracken adequately answered all of his questions. There being no further questions from the Board, Mr. Moore moved for approval. Mr. Smith seconded the motion which passed unanimously.

1. Construction Contract with Ajax Building Corporation for Baars Technology Building – Phase I – Building 1, 25,384 gross square feet and site development - Approved
 - a. Total Phase I Cost - \$13,298,845.00
 - b. Ajax Building Corporation Contract for Partial Funding of Phase I (current project funding available) - \$9,971,400.00

Finance

Ms. Emond presented the Finance action items. Following discussions, Mr. Dawson called for a motion to approve Items 1, 2, and 4. Ms. Carlan moved for approval, and Mr. Lacz seconded the motion which passed unanimously. Mr. Dawson then called for a motion to approve Item 3. Ms. Carlan moved for approval, and Mr. Smith seconded the motion which passed unanimously.

1. Budget Amendments – Approved
2. Property Deletions – Approved
3. Fees – Approved
 - a. CWE courses over \$500
4. FAIT Requests – Approved
 - a. Approval to use Dr. Philip Benjamin Matching Grant Program Funds for the Anna Lamar Switzer Endowed Teaching Chair (\$4,500) Request #18-19-01
 - b. Approval to use Dr. Philip Benjamin Matching Grant Program Funds for the Anna Lamar Switzer Endowed Artist Chair (\$5,375) Request #18-19-02

Human Resources

Ms. Henderson reviewed the Human Resources action items and noted that there are no special contracts. Mr. Dawson called for a motion to approve all items as presented. Mr. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

1. Approval of the October 2018, Human Resources Report – Approved
2. New position of Project Coordinator for Sexual Assault and Relationship Violence Prevention, Level 1, Professional/Managerial Salary Schedule (Grant Funded, Institutional Diversity and Student Conduct) – Approved
3. Convert funded and vacant position of Director, Library Technical Services, Level 4, Professional/Managerial Salary Schedule, to Coordinator, Library Technical Services, Level 3, Professional/Managerial Salary Schedule (Library Services) – Approved
4. Special Contracts – none

General Counsel

No report.

President's Time

Alumni Association Report – (Full report included in Board materials)

Dr. Meadows made the following announcements:

1. Pensacola State employees and students, along with the Pirates Baseball team, volunteered at the Ronald McDonald House on Friday, Oct. 5, during the United Way of Escambia County Day of Caring. Pensacola State volunteers removed 48 old beds and installed new beds in 26 guest rooms at the facility that provides a home away from home for families who travel to Pensacola to receive critical medical care for their children. A second group from Pensacola State volunteered at First City Art Center to assist with setting up the Pumpkin Patch Party. The volunteers helped landscape the facility and set up tables with over 4,500 blown glass pumpkins for the center's largest fundraiser of the year.
2. This year's Heath Career Fair on the Warrington Campus hosted approximately 600 high school students providing them an opportunity to learn about careers in health care. One high school group asked to go back to the EMT/Paramedic presentation for one more chance to participate because they didn't want to leave.

3. Veterinary Science HOSA students Katherine Gaskill and Christina Zaccardi won first and second place respectively in the HOSA State Leadership conference. These students placed higher than University of Florida and University of South Florida.
4. Ms. Sandy Ray received the AFC Leadership Award in recognition for her leadership with the colleges lobbyists. Pensacola State's AFC chapter received the Platinum Chapter of the Year award. PSC's Marketing department received awards in numerous categories including: Brochure for the Arts; Outdoor Advertising; and the Annual Report.

Calendar – Dr. Meadows highlighted some of the upcoming events on the calendar handout.

- December 13, PALS Graduation, 10 a.m., Ashmore Auditorium
- December 13, Nursing Pinning, 3 p.m., Hartsell Arena, Carlton Ullmer is speaker
- December 13, Adult Education Programs Graduation – 6 p.m. Hartsell Arena
- December 16, Commencement at 3 p.m. at the Bay Center.
- Board Retreat, January 22, South Santa Rosa Center 10:30 a.m.

Chair's Time

WSRE Report – (Full report included in the Board materials.) Mr. Culkeen gave a brief update on WSRE happenings and distributed information on the upcoming Studio Amped series and the Wine and Food Classic.


Foundation Report – (Full report included in the Board materials) Ms. Krieger stated that the Clover Auction items are now online. She also reminded Trustees of the upcoming Holiday Experience that will be held on the Warrington campus and showcase the health sciences programs.

There being no further business, Mr. Dawson adjourned the meeting.

Approved X

Amended


Date 1/22/2019



Pat Crews, Reporting



Vice-Chair, Board of Trustees



President