



Pensacola State College
District Board of Trustees Meeting Minutes
January 21, 2020
Pensacola Campus

Board Workshop

In lieu of the Board Workshop, the dedication of the Dona and Milton Usry Board room was held with a reception following the dedication.

Board Meeting

Present: Chair Herb Woll, Ms. Carol Carlan, Mr. Ed Moore, Ms. Margie Moore, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Mr. Patrick Dawson, Mr. Kevin Lacz, Mr. Wendell Smith

Call to Order

Mr. Woll called the meeting to order at 5:30 p.m.

Introductions/Recognitions

Dr. Meadows thanked the Foundation for the food for the Dona and Milton Usry dedication and reception, and he thanked AFC for providing additional food for the Board meeting.

Ms. Sandy Ray introduced Ms. Jill Hubbs, who has been appointed as the Interim General Manager, WSRE. Ms. Hubbs previously was the College's Director of Educational Content/Services at WSRE. Ms. Hubbs expressed her enthusiasm for her new role, and the Board congratulated her on her new role.

Mr. Steve Whiting introduced Mr. Paul Oh, Project Manager, and Mr. Tamer Guirguis, Services Sales Director, of Alchemy. Mr. Oh and Mr. Tamer were attending the Board meeting to answer any questions the Board may have regarding Item 5 on the Finance agenda: Alchemy Statement of Work #2.

Minutes

Mr. Woll called for a motion for approval of the minutes of the November 19, 2019, Board meeting. Ms. Carlan moved for approval, and Mr. Moore seconded the motion which passed unanimously.

Agenda

Mr. Woll called for a motion to approve the agenda. Mr. Moore moved for approval, and Ms. Moore seconded the motion which passed unanimously.

Public Comments

None

DSO Reports

Alumni Affairs – (Report provided in Board packets)

WSRE- (Report provided in Board packets)

PSC Foundation – (Report provided in Board packets) – Prior to Ms. Krieger giving the Foundation Report, Dr. Meadows presented three requests for approvals related to the Gene and Maureen Valentino Gift Agreement. Dr. Meadows reminded Trustees, that at the November Board meeting, he informed them of the gift from Gene and Maureen Valentino. At that time, he informed the Board that the not yet finalized gift agreement included a naming opportunity for an AS program in Entrepreneurship. He stated that. He stated that the Agreement is finalized and he is now asking for the Board's approval on three items. Dr. Meadows spoke about each of the items and asked for the Board's approval. Following Dr.

Meadows report, Mr. Woll called for a motion to approve Item 1. Ms. Carlan moved for approval and Mr. Moore seconded the motion which passed unanimously. Mr. Woll then called for a motion to approve Item 2. Ms. Carlan moved for approval, and Mr. Moore seconded the motion which passed unanimously. Mr. Woll then called for a motion to approve Item 3. Mr. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

1. Establish a \$100,000 Naming Level for an Associate Degree Naming Opportunity (A copy of the revised naming opportunities was provided in the Board packets) — Approved
2. Name the Associate in Science Degree in Business Entrepreneurship the Valentino Associate in Science Degree in Business Entrepreneurship — Approved
3. Name Room 1015 in Building 10, the Gene and Maureen Valentino Lecture Hall — Approved

Ms. Krieger briefly reported on the Capital Campaign and distributed copies of the “Your Community Your Legacy” capital campaign booklet. She also announced that there are only two spots left for the February 7-9 Quail Hunt Fundraiser.

Academic and Student Affairs

No report.

Facilities

No report.

Finance

Ms. Emond presented the Finance action items. She gave Trustees a copy of the Alchemy Statement of Work (Item 5) and explained that the Statement of Work is the “guide” to begin the process of implementing Workday’s student services system. She noted that the cost may fluctuate as the College moves through the implementation process. However, enough funds have already been set aside for the project.

Ms. Emond also reported that there is a FAIT request (Item 7) to use Dr. Zaragoza-Goode Matching Grant Program funds in the amount of \$1,100 for National Library Week activities.

Mr. Woll called for approval for Items 1, 2, 4 and 6 as presented. Ms. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

Mr. Woll called for approval for Item 3 as presented. Ms. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

Mr. Woll called for approval for Item 5 as presented. Mr. Moore moved for approval, and Ms. Carlan seconded the motion which passed unanimously.

1. Budget Amendments – Approved
2. Property Deletions – Approved
3. Fees – Approved
 - a. CWE Courses over \$500
4. Grant Pursuit – Approved
 - a. Student Support Services (Veteran)
 - b. Student Support Services (Regular)
5. Alchemy Statement of Work #2 – Approved
7. FAIT Requests (open item) – Approved
 - a. Request for Dr. Lois Zaragoza-Goode matching grant program funds, in the amount of \$1,100 for National Library Week activities.

Human Resources

Ms. Henderson presented the Human Resources action item, and stated that there are no special contracts.

1. Approval of the November 2019 and December 2019 Human Resources Reports – Approved

2. Special Contracts – None

General Counsel

No report.

President's Time

Dr. Debbie Douma who gave Trustees an update on recent grants received and grant applications in progress. The Grants and Federal Programs Activity Report is included in the Department Reports in the Board packets.

Ms. Sandy Ray report on the Trustees Legislative Conference that she, Chair Woll, and Dr. Meadows recently attended. She also gave a brief update on the start of the Legislative session and gave Trustees a handout listing the Florida College Systems Budget Requests.

Announcements:

1. U.S. News and World Report named Pensacola State College's online Bachelor of Science in Nursing (BSN) Program as one of the state's – and nation's – best online programs for 2020. The online program is ranked third among Florida College System institutions and tied for ninth in the state among all Florida colleges and universities. PSC's online BSN program was ranked 73rd in the nation.
2. Several Pensacola State College students won awards at the 2019 Florida College System Publications Awards Conference held in November. The *Corsair* and the *Kilgore Review*, placed second in the General Excellence category and won numerous other awards.
3. On Saturday, February 22, PSC will induct 5 individuals into the Athletics Hall of Fame: Doug Bates, Vicki Carson, Donn Perry, Brenda Pena, and Dan Shugart.

Trustees received a calendar of upcoming events.

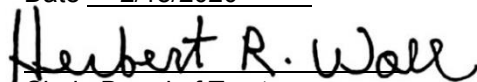
Chairs Time

Chair Woll informed Trustees that it is time for them to complete the Board of Trustees' Self-Assessment document. The link to complete the assessment online will be sent out to Trustees in an email.

There being no further business, Mr. Woll adjourned the meeting at 6:10 p.m.

Approved X

Date 2/18/2020


Chair, Board of Trustees


Pat Crews, Reporting


President