



**Pensacola State College
District Board of Trustees Meeting Minutes
February 18, 2020
Pensacola Campus**

Board Workshop

Dr. Meadows and staff gave a workshop on the possibility of establishing a Charter High School. Captain Timothy Kinsella, CEO of NAS Pensacola, and Ms. Carissa Bergosh, NAS Pensacola's school liaison for military families, also attended the workshop. Captain Kinsella talked about the quality of the area's public schools being the top concern of military families looking to be stationed at NAS. He spoke about the need for a quality charter high school that would primarily provide the quality education that is desired by military families locating to NAS Pensacola. Dr. Meadows, Dr. Spicer, and Captain Kinsella answered Trustees' questions, and Dr. Meadows clarified that the College is in the information gathering stage and will present another workshop before asking the Board for approval to submit an application to establish a Charter High School.

Board Meeting

Present: Chair Herb Woll, Mr. Patrick Dawson, Mr. Kevin Lacz, Mr. Ed Moore, Ms. Margie Moore, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan

Call to Order

Mr. Woll called the meeting to order at 5:30 p.m.

Introductions/Recognitions

Dr. Meadows thanked Ms. Melonie Miner and AFC for providing refreshments.

Dr. Meadows called forward Mr. Don Snowden and announced that Mr. Snowden was selected to receive a 2020 PACE Award in the *Professional of the Year* category. He is being recognized for the impact he has made on the Pensacola Symphony, The Pensacola Civic Band, and many other musical programs throughout the community and PSC. He will receive the award on March 4. Mr. Snowden was also selected as the Phi Beta Mu Bandmasters *Director of the Year for the State of Florida*. The Board applauded Mr. Snowden for having received these honors.

Mr. Don Snowden then called on Mr. Rodney Whatley who informed the Board that seven performing arts students were recently selected to receive a \$1,000.00 scholarship each from the Florida Theatrical Association. The scholarship students introduced themselves and spoke about their future educational plans. The Board congratulated the students for their recognition. The Board also congratulated Mr. Whatley on his recent induction into the Florida College System Activities Association Hall of Fame.

Dr. Meadows called on Dr. Tracy Peyton who introduced Dr. Paula Ingram, faculty advisor to *The Corsair*, and Mr. Michael Will, faculty advisor to the *Kilgore Review*. Dr. Peyton announced that students won several awards at the 2019 Florida College System Publications Awards Conference. *The Corsair*, the College's student newspaper, and *The Kilgore Review*, the College's literary magazine, placed second in the General Excellence category and each won numerous other awards. The advisors called introduced the students who won awards. The students told Trustees about themselves and their future educational plans. The Board applauded the students and the advisors for their achievements.

Minutes

Mr. Woll called for a motion for approval of the minutes of the January 21, 2020, Board meeting. Mr. Dawson moved for approval, and Ms. Moore seconded the motion which passed unanimously.

Agenda

Mr. Woll called for a motion to approve the agenda. Mr. Moore moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

Public Comments

None

DSO Reports

Alumni Affairs – (Report provided in Board packets)

WSRE- (Report provided in Board packets)

PSC Foundation – (Report provided in Board packets)

Academic and Student Affairs

Dr. Spicer presented the three action items for Academic and Students Affairs. Mr. Woll called for a motion to approve all items as presented. Mr. Dawson moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

1. 2020-2021 Academic Calendar – Approved
2. New Program Request: Technical Certificate in Photography – Approved
3. Sabbatical Leave Recommendation for: – Approved
 - a. Diane Cole, Professor, English and Communications – semester sabbatical (Fall 2020)
 - b. Kristen Regan, Associate Professor, Visual Arts – half-year sabbatical (Spring 2021 through Summer 2021 Session B)

Facilities

Ms. Bracken gave a status report on the construction of the new building.

Finance

Ms. Emond presented the Finance action items. Mr. Woll called for a motion to approve Item 1 (Budget Amendment) and Item 2 (Property Deletions) as presented. Ms. Moore moved for approval, and Mr. Dawson seconded the motion which passed unanimously. Mr. Woll called for a motion to approve Item 3 (Fees) as presented. Mr. Dawson moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

1. Budget Amendment – Approved
2. Property Deletion – Approved
3. Fees – Approved
 - a. CWE Courses over \$500
 - b. University of Florida, in partnership with Pensacola State, will host the Spring Festival of Flowers, April 5-7, 2020. Request permission to charge vendors a fee to be split between PSC and UF.
 - c. Request permission to charge a \$35 booth fee to all vendors participating in the PirateFest, April 11, 2020.
 - d. WSRE requests permission for sales of merchandise and/or tickets for events scheduled in the Jean and Paul Amos Performance Studio:
 - Be My Neighbor Day, April 23, 2020
 - Senior Follies Annual Show, March 20-22, 2020
 - Real Women Radio Foundation Beauty Show, April 4, 2020
5. FAIT Requests - none

Human Resources

Ms. Henderson presented the Human Resources action items and stated that there are no special contracts. Dr. Meadows noted that Item 2 creates one position from two positions, resulting in a cost

savings to the College. Ms. Moore moved for approval of all items as presented. Mr. Dawson seconded the motion which passed unanimously.

1. January 2020 Human Resources Report – Approved
2. Convert funding of the vacant Admissions and Information Specialist, Level 5, Career Service Salary Schedule, and the vacant Student Services Representative, Level 2, Career Service Salary Schedule to create the position of Coordinator, Admissions, Level 2, Professional/Managerial Salary Schedule, retroactive to February 10, 2020. (Student Affairs Admissions) – Approved
3. Convert the current funded and filled Student Engagement Specialist, Level 2, on the Professional/Managerial Salary Schedule, to Events Coordinator, Level I, Professional Salary Schedule, retroactive to January 31, 2020 (Student Affairs, Admissions) – Approved
4. Leave of absence beyond 12 weeks, April 13, 2020, to May 63 2020, for faculty member, Wendy Carden (Mathematics and Computer Science) – Approved
5. Special Contracts – None

General Counsel

No report.

President's Time

Dr. Meadows asked that the Board grant approval for the College to move forward with studying the feasibility and application process for a charter high school with the understanding that the College will give the Board another work session detailing the application process. Mr. Dawson moved for approval, and Mr. Moore seconded the motion which passed unanimously.

Dr. Meadows stated that the College will induct five individuals into the PSC Athletics Hall of Fame, on Saturday, February 22. The five individuals are Doug Bates, Vicki Carson, Donn Peery, Brenda Pena, and Dan Shugart. He noted that the Board packets contained a copy of the official proclamation honoring each of the individuals for their contributions to "Pensacola State College, Its teams and its athletic department." He asked that the Board approve issuing the proclamations. Mr. Moore moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

Reports

Dr. Meadows reported that he was contacted by Bill Hafner of ST Engineering regarding building an airman technician dual enrollment technical program in partnership with George Stone Technical College. The College will also work with ST Engineering in the development of advanced certification programs and the baccalaureate degree for aviation and project management.

Dr. Meadows reported on a meeting with Scott Luth and Patrick Rooney of the FloridaWest Economic Alliance regarding the Colleges Entrepreneurship Program and the proposed entrepreneurship competitions. FloridaWest desires that students who have won competitions, and who have successfully developed a sound business plan, become eligible to enter the Co:Lab business incubator located at the Downtown Center.

Trustees received a calendar of upcoming events.

Announcements

- PSC is hosting the Alabama/Florida Presidents Coalition meeting, February 21. The presidents will also attend the afternoon session of the President's Leadership Institute to participate in a panel discussion on leadership.
- Professor Richard Jernigan and the PSC Woodwind Quintet performed at the Phi Beta Mu Bandmasters Fraternity Clinic whose membership consists of approximately 100 of the most outstanding band directors in the State. The Quintet also gave a clinic on the benefits of having chamber music within band programs. The band directors gave them a rare, one-minute ovation,
- Three PSC students earned first place at the recent HOSA regional competitions; Two students earned second place. All five of the students are qualified to compete in the State Conference in April.

- Dr. Meadows will serve as a judge at the upcoming Santa Rosa Kids House Fundraiser at Ollies Grill in Milton.
- Dr. Meadows will be attending the Economic Symposium in Sandestin, February 27-28.

Chairs Time

Mr. Woll thanked Trustees for completing the Board's annual self-assessment. Trustees received a copy for the survey results for their review. Dr. Meadows commented that he appreciates the Trustees suggestions for future workshops.

Mr. Moore remarked that he is discouraged with the Governor's "lack of attention" to community colleges and particularly to the appointment of trustees. He read a letter he wrote to the Governor that expressed his thoughts on the matter. He encouraged others to also contact the Governor.

There being no further business, Mr. Woll adjourned the meeting at 6:30 p.m.

Approved x _____

Date 5/19/2020

Herbert R. Woll
Chair, Board of Trustees

Pat Crews

Pat Crews, Reporting

E. J. Meadows
President