



**Pensacola State College  
District Board of Trustees Meeting Minutes  
February 19, 2019  
5:30 p.m. Pensacola Campus**

**Board Workshop**

In lieu of a Board Workshop, the ribbon cutting ceremony and dedication of the Robinson Honors Learning Center was held in the Chadbourne Library.

Present: Chair Patrick Dawson, Ms. Carol Carlan, Mr. Ed Moore, Ms. Margie Moore, Mr. Wendell Smith, Mr. Herb Woll, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Mr. Kevin Lacz

**Call to Order**

Chair Dawson called the meeting to order at 5:30 p.m.

**Introductions**

Dr. Dusti Sluder introduced Ms. Susan Perankovich, the new director of Nursing and Emergency Medical Services.

Ms. Andrea Krieger introduced new employees in the Foundation: Ms. Jo McArthur, Campaign Manager, and Ms. Susan Peaden, Director of Finance and Business Operations.

**Recognitions**

Dr. Meadows thanked Ms. Mel Miner, Ms. Carol Quinn, and AFC for the Mardi Gras theme refreshments.

Dr. Meadows called forward Mr. Mike Johnston, Director of Institutional Research; Mr. Donte Sheppard, College Recruiter; and Ms. Jennifer Hill-Faron, Director of Student Services, Milton Campus, and announced that the three individuals were named 2019 In-Weekly Rising Stars. Rising Stars are young professionals in our area, who are being recognized as up and coming individuals in their profession and in the community. Dr. Meadows and the Board presented each of them with a commemorative copy of the newspaper article and congratulated them on this special recognition.

**Minutes**

Mr. Dawson called for a motion for approval of the minutes of the January 22, 2019, Board meeting. Ms. Carlan moved for approval, and Ms. Moore seconded the motion which passed unanimously.

**Agenda**

Mr. Dawson called for a motion to approve the agenda. Mr. Moore moved for approval, and Mr. Smith seconded the motion which passed unanimously.

**Public Comments**

None

**Academic Affairs**

No report.

**Facilities**

No report.

**Finance**

Ms. Emond presented the Finance action items and noted that Mr. Bob Culkeen, WSRE Manager, and Mr. Darrel Harrison, Director, Broadcast Operations, were present at the Facilities Committee meeting to answer

any questions related to the WSRE FCC Mandated Repacking Project (Item 4). To comply with the mandate, WSRE will need to acquire new transmitters, antenna and lines. There was further discussion at the full Board meeting, and Mr. Culkeen and Mr. Harrison answered additional questions related to the Repacking Project.

There being no more questions, Mr. Dawson then called for a motion to approve Items 1, 2, and 3 as presented. Mr. Moore moved for approval, and Ms. Moore seconded the motion which passed unanimously.

Mr. Dawson then called for a motion to approve Item 4. Ms. Carlan moved for approval, and Ms. Moore seconded the motion which passed unanimously.

Mr. Dawson then called for a motion to approve Item 5. Mr. Smith moved for approval, and Ms. Moore seconded the motion which passed unanimously.

1. Budget Amendments – Approved
2. Property Deletions – Approved
3. Fees – Approved
  - a. Request from the Dean, Milton Campus to sponsor the following events:
    - 31<sup>st</sup> Annual Lumberjack Festival (March 2, 2019)
    - Spring Festival of Flowers (April 5,6, and 7, 2019)
  - b. Request to host the PSC African American Student Association (AASA) fundraising program, March 28, 2019, Hagler Auditorium, featuring Jesse Walker, Jr. Admission fee is \$5 general public; students free. Proceeds will benefit the AASA.
  - c. Request to sell tickets for the African American and G.T. Wiggins Scholarship Banquet, February 22, 2019, at the Jean and Paul Amos Studio. General Admission \$15; free to Scholarship recipient and two guests.
4. WSRE Repacking Project - Approved
  - Hitachi Kokusai Electric Comark, LLC – Transmitters
  - Electronics Research, Inc. – Antenna and Lines
5. Weatherproofing Technologies, Inc. - Roofs for Buildings 4000, 4800/4900, Milton Campus –Approved
6. FAIT Requests – none

#### **Human Resources**

Ms. Henderson reviewed the Human Resources action items and noted that there are no special contracts. Mr. Dawson called for a motion to approve all items as presented. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

1. Approval of the January 2019, Human Resources Report – Approved
2. Upgrade a vacant and funded Financial Aid/Veteran Services Representative, Level E, Career Service Salary Schedule, to Financial Aid/Veteran Services Representative, Level G, Career Service Salary Schedule. (Financial Aid/Veteran Services/Scholarships) – Approved
3. New position of Writer, Content Specialist, and Editor, Level 1, Professional/Managerial Salary Schedule (Marketing and College Information) – Approved
4. Special Contracts – none

Ms. Henderson provided information on the upcoming Employee Health Fair on March 28. She also informed trustees that the College has launched its United Way Campaign.

#### **General Counsel**

No report.

#### **President's Time**

Dr. Meadows gave an update on the College's efforts to secure a site for the Commercial Truck Driving program. The College and the Santa Rosa County Commission are in the process of negotiating a land swap. The land swap would provide 15 acres at the Santa Rosa Industrial park to be used for the truck driving program. In exchange the county would be provided 15-17 acres at the South Santa Rosa Center to build soccer fields. Once the negotiations are completed the agreement will be brought to the Board for approval. Dr. Meadows stated that until a permanent site is developed, the College is seeking permission from NAS Pensacola to use a portion of Bronson Field as a temporary site.

Dr. Meadows reported on the College's efforts to partner with local and regional business and industry to

increase internship, co-op, and apprenticeship opportunities for students.

Dr. Meadows reported that over the next two weeks he and the Vice Presidents will hold a "Pizza with the President" event on each of the campuses. Student will receive updated information about the College, they will have the opportunity to ask questions and offer suggestions.

Dr. Meadows made the following announcements:

- Ms. Kathy Hebda has been named Chancellor, Division of Florida Colleges.
- In accordance with Florida Statute, the Baccalaureate Accountability Report has been submitted to the Florida Department of Education.
- Reminder - PSC2UWF signing 10 a.m. on March 5.
- Reminder - March 13-14, Trustees Legislative Conference, Tallahassee.

Trustees received a calendar of upcoming events, and Dr. Anthea Amos encouraged everyone to attend the 31<sup>st</sup> Annual Lumberjack Festival on the Milton Campus, on March 2.

Alumni Affairs Report – (Full report provided in the Board materials.) Ms. Whitten gave an update on plans for the Distinguished Alumni Awards event, on May 4.

#### Chair's Time

Mr. Dawson encouraged everyone to attend the Chili Cook off at Ollie's Neighborhood Grill in Milton. Proceeds will benefit the Santa Rosa Kids House.

WSRE Report – (Full report included in the Board materials.) Mr. Culkeen stated that the WSRE Foundation's Board Retreat is February 22, and they will be preparing to work with the PSC Foundation on the Capital Campaign. He also gave a staffing update.

Foundation Report – (Full report included in the Board materials.) Ms. Krieger reported on the PSC Nonprofit Center for Excellence and Philanthropy, noting that workshops and speakers are being scheduled. She stated that the Center will host a Nonprofit Summit, October 1 – November 2; sessions and national speakers are being secured. She reminded everyone of the upcoming Big Break Golf Tournament Fundraiser, on May 3, at Marcus Pointe Golf Club.

Mr. Moore commended the Foundation staff for the successful Holiday Experience that took place on the Warrington Campus. He also commended Dr. Meadows and the Athletic Department for the Athletic Hall of Fame event, noting that it was a "good start for future events."

Mr. Dawson informed trustees that they received a copy of the results of the Board Self-Assessment. The results will be reviewed at the next Board Meeting.

There being no further business, Mr. Dawson adjourned the meeting at 6:26 p.m.

Approved   X  

  
Pat Crews, Reporting

Amended \_\_\_\_\_

Date 3/12/2019

  
Chair, Board of Trustees

  
President