



**District Board of Trustees  
Meeting Minutes  
March 12, 2019  
Pensacola Campus**

**Board Workshop** – Recognitions were held in place of a Board Workshop

**Recognitions**

- Dr. Meadows thanked Michael Listau, Lynsey Listau and AFC for the refreshments.
- Mr. Rob Gregg, Director of the Veterans Upward Bound program, was recognized for having received the Bud Day Award from the Gulf Coast Veterans Advocacy Council. Mr. Gregg's leadership and volunteerism with the group earned him the award. Trustees extended thanks to Mr. Gregg for his service and his work in the community.
- Dr. Kirk Bradley introduced Mr. Mike Listau, the new Department Head for Applied Technology and Professional Services. Mr. Listau previously was the Coordinator of Continuing Education. The Board congratulated Mr. Listau on his new position at the College.
- On behalf of the PTK Honor Society, Dr. Meadows presented Ms. Carol Hulse with a PTK service pin in recognition of her 10 years of service as the advisor to PSC's Beta Beta Gamma Chapter. The Board extended congratulations and appreciation to Ms. Hulse.
- Mr. Don Snowden, Performing Arts Department Head, introduced classical guitar student, Mr. Brenan Woody, who received first prize in the 2019 Florida College System Activity Association Winter Music Symposium's Student Artist Competition. Trustees congratulated Mr. Woody on his achievement.
- Dr. Tracy Peyton, English and Communications Department Head; Dr. Paula Ingram, advisor to the Corsair; and Mr. Jamey Jones, advisor to the Hurricane Review, introduced the students who recently won publication awards. The students told trustees about their awards and their future educational plans and the Board congratulated them on their achievements.
- Mr. Krist Lien, Visual Arts Department Head, announced that visual arts students won 58 awards (27 gold; 29 silver; 1 best of show and 1 judges' choice) at the Pensacola Addy Awards competition. Visual Arts faculty members, Mr. Mark Francis and Ms. Kristen Regan, introduced the students and showed slides of their winning art. The students told trustees about their educational experience and their future educational plans. Trustees congratulated students on their achievements.

Present: Chair Patrick Dawson, Mr. Ed Moore, Mr. Kevin Lacz, Ms. Margie Moore, Mr. Herb Woll, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan, Mr. Wendell Smith

**Call to Order**

Chair Dawson called the meeting to order at 5:30 p.m.

**Minutes**

Mr. Dawson called for a motion for approval of the minutes of the February 19, 2019, Board meeting. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

**Agenda**

Mr. Dawson called for a motion to approve the agenda. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

**Public Comments**

None

**Academic Affairs**

Dr. Spicer presented the request to approve the new Advanced Technical Certificate in Baking and Pastry program and stated that the program was approved by the Curriculum Council. Dr. Spicer also presented the administration's recommendation to grant a half-year sabbatical leave to Melissa Sears, a faculty member in the Natural Sciences Department. Mr. Woll moved to approve the requests, and Ms. Moore seconded the motion which passed unanimously.

1. New Program – Advanced Technical Certificate in Baking and Pastry – Approved
2. Faculty Sabbatical Leave Recommendation: Melissa Sears, half-year Sabbatical (Spring 2020 through Summer 2020, B Session) – Approved

**Facilities**

No report.

**Finance**

Ms. Emond presented the Finance action items. Mr. Dawson called for a motion to approve all items as presented. Mr. Woll moved for approval, and Ms. Moore seconded the motion which passed unanimously.

1. Budget Amendments – Approved
2. Property Deletions – Approved
3. FAIT Requests – none

**Human Resources**

Ms. Henderson reviewed the Human Resources action items and noted that there are no special contracts. Mr. Dawson called for a motion to approve all items as presented. Ms. Moore moved for approval, and Mr. Moore seconded the motion which passed unanimously.

1. Approval of the February 2019, Human Resources Report – Approved
2. Create new position of Completion Advisor, Level 1, Professional Managerial Salary Schedule. Funding will come from an upcoming vacancy due to the retirement of an Admissions and Graduation Technician, Level E, Career Service Salary Schedule. New position to be effective April 1, 2019. (Academic and Student Affairs) – Approved
3. Upgrade a vacant and funded Maintenance Supervisor, Level G, Career Service Salary Schedule, to Maintenance Supervisor, Transportation, Level H, Career Service Salary Schedule. (Facilities, Planning and Construction) – Approved
4. Special Contracts – none

**General Counsel**

No report.

### **President's Time**

Dr. Meadows reported that PSC is a co-sponsor of the Aggie Classic Baseball Tournament that will take place on March 18 and March 20. Tate High School will host the tournament on PSC's baseball field. He asked for approval to charge a gate fee of \$10 for a daily pass and \$30 for a tournament pass, with all proceeds going to the Aggie Classic. Mr. Moore moved for approval, and Ms. Moore seconded the motion which passed unanimously.

Dr. Meadows commended Dr. Amos, and the Milton campus staff and students on the successful Lumberjack Festival.

Dr. Meadows reported that he and trustee, Herb Woll, will be attending the Trustee Legislative Conference in Tallahassee and visiting with legislators to gain support for additional funds for the Baars Building replacement and support for the Florida College System budget requests.

Dr. Meadows reported that Dr. Vasanth Ramachandran, Assistant Professor, Natural Sciences, has been selected as a finalist for the Ernest L. Boyer International Award for Excellence in Teaching, Learning, and Technology. Ms. Amber Carey, has been selected as a finalist for the Distinguished Faculty Award. They each will give a presentation at the upcoming AFC Conference in Teaching and Learning in St. Petersburg, where the winners will be announced.

Dr. Meadows stated that he will appear before the Appropriations Committee on March 13, for a hearing on the College's request for PECO funds.

Trustees received a calendar of upcoming events.

Alumni Affairs Report – (Full report provided in the Board materials.) Ms. Whitten gave an update on plans for the Distinguished Alumni Awards event and the upcoming Fishing Excursion Fundraiser.

### **Chair's Time**

Mr. Dawson stated that with the closing of the Collegiate High School, the Administration is recommending that the College's Mission Statement be revised, effective August 1, 2019. The words "diploma or GED" will be deleted from the Statement.

Pensacola State College, under the governance of a local Board of Trustees, is committed to providing quality, affordable, and accessible educational opportunities through a variety of delivery methods.

The College, a member of the Florida College System, offers baccalaureate and associate degrees, workforce certificates, adult education ~~leading to a high school diploma or GED~~, business and industry training, non-credit continuing education, community outreach, and cultural enrichment opportunities for students and the community.

Mr. Woll made a motion to approve the revision to the Mission Statement, and Ms. Moore seconded the motion which passed unanimously.

WSRE Report – (Full report included in the Board materials.) Mr. Woll reported that the WSRE Foundation Board spent the evening staffing the phones during the recent WSRE Pledge Drive, and received nearly \$9,000 in pledges.

Dr. Meadows reminded everyone that Mr. Woll has been serving as the trustee Liaison to both the WSRE and the PSC Foundation Boards for several years. Dr. Meadows stated that, to ease Mr. Woll's

busy schedule, he will be the liaison to the WSRE Board through the remainder of the fiscal year.

Foundation Report – (Full report included in the Board materials.) Ms. Krieger distributed a brochure on the newly establish PSC Nonprofit Center for Excellence and Philanthropy. The information contained a list of upcoming workshops and speakers, along with information about the upcoming Nonprofit Summit, October 31-November 1, 2019.

Chair Dawson thanked Dr. Meadows for serving as a judge at the recent Chili Cook-off, a fundraiser to benefit the Santa Rosa Kids House.

There being no further business, Mr. Dawson adjourned the meeting at 5:55 p.m.

Approved \_\_\_\_\_

Amended \_\_\_\_\_

Date \_\_\_\_\_

  
Pat Crews, Reporting

\_\_\_\_\_  
Chair, Board of Trustees

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President