



**Pensacola State College**  
**District Board of Trustees Meeting Minutes**  
**April 16, 2019**  
**Milton Campus**

**Board Workshop**

Dean Anthea Amos welcomed Trustees to the Milton Campus. She reported that over six thousand people attended the annual Flower Festival on the Milton Campus, April 5-7, 2019.

Dean Amos and Mr. Butch Branch, Fitness Center and Student Leadership and Activities Coordinator, showcased the Milton campus student organizations and the students involved in the organizations. Dr. Meadows thanked Dean Amos for hosting the Board meeting and praised her and her staff for all they do on the Milton Campus. He also extended thanks to the staff and AFC for providing the refreshments.

Present: Chair Patrick Dawson, Mr. Kevin Lacz, Mr. Ed Moore, Ms. Margie Moore, Mr. Herb Woll, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan, Mr. Wendell Smith

**Call to Order**

Chair Dawson called the meeting to order at 5:30 p.m.

**Introductions**

Dr. Meadows introduced Mr. Mark Long, of the University of Florida. Mr. Long serves as the coordinator for the UF environmental sciences programs on the Milton campus.

**Minutes**

Mr. Dawson called for a motion for approval of the minutes of the March 12, 2019, Board meeting. Mr. Moore moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

**Agenda**

Mr. Dawson called for a motion to approve the agenda. Mr. Woll moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

**Public Comments**

None

**Academic Affairs**

Dr. Meadows gave the Academic Affairs report on behalf of Dr. Spicer. He explained the process for awarding of continuing contract to faculty, and named five faculty members who are recommended for continuing contract. Dr. Meadows also explained the faculty promotion process and named the thirteen faculty members recommended for promotion in fall 2019.

Mr. Dawson called for a motion to approve the recommendations for continuing contracts as presented. Mr. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

Mr. Dawson called for a motion to approve the recommendations for promotion as presented. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

1. Continuing Contract Recommendations – Approved  
Buffi Bailey, Burton Beck, Richard Dunn, Vasanth Ramachandran, Paula Work

2. Promotion in Rank Recommendations – Approved
  - a. Rank of Professor – Timothy Hathway, Sonya McCall-Strehlow, Mitzie Sowell
  - b. Rank of Associate Professor – (Elizabeth) Diane Evett, Susan Giannakis, Christine O'Donnell, Vasanth Ramachandran, Susan Robbins, Brian Underwood, Daniel Ward
  - c. Rank of Assistant Professor – Chad Andrae, Burton Beck, Richard Dunn

### **Facilities**

No report.

### **Finance**

Ms. Emond presented the Finance action items. She also noted that the recent auction of surplus materials and equipment was very successful with over \$18,000 in proceeds.

Mr. Dawson called for a motion to approve the fees as presented. Ms. Moore moved for approval, and Mr. Lacz seconded the motion which passed unanimously. Mr. Dawson then called for a motion to approve all other items as presented. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

1. Budget Amendments – Approved
2. Property Deletions – Approved
3. Fees – Approved
  - a. Request to host the 2019 Distinguished Alumni Awards Gala on May, 4, 2019, at the Jean and Paul Amos Performance Studio and to charge \$75.00 for Admissions.
4. FAIT Requests – none

### **Human Resources**

Ms. Henderson presented the Human Resources report and noted that there are no special contracts. Mr. Dawson called for a motion for approval. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

1. Approval of the March 2019, Human Resources Report – Approved
2. Special Contracts – none

### **Equity Report**

Ms. Listau summarized the results of the College's Annual Equity Report, Part 1, and talked about methods and strategies to achieve equity goals. The report is due to the Florida Department of Education on April 30. Part 2 of the report, due on June 28, will be presented to the Board at the June Board meeting. She noted that the College has created an Institutional Equity Committee representative of various disciplines and positions across the College. The Committee will review institutional equity policies and procedures related to employees and students and will develop training initiatives related to equity and diversity.

Mr. Dawson called for approval of the Equity Report. Ms. Moore moved for approval, and Mr. Lacz seconded the motion which passed unanimously. Dr. Meadows commended Ms. Listau and her staff for all they have accomplished since taking on the responsibilities of Institutional Diversity.

1. Annual Equity Report – Part 1 – Approved

### **General Counsel**

No report.

### **President's Time**

Dr. Meadows asked that the Board grant permission to serve alcohol at the Distinguished Alumni Awards Gala on May 4, and the Audubon Society's Annual Dinner, on the Milton campus, on May 16. Mr. Dawson called for a motion for approval. Ms. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

1. Permission to serve alcohol at the Distinguished Alumni Awards Gala, May 4 – Approved
2. Permission to serve alcohol at the Audubon Society Dinner, May 16 – Approved

Dr. Meadows thanked trustees who attended the Teaching Excellence Awards Dinner, the Student Excellence Awards, and/or the SkillsUSA VIP event.

Dr. Meadows and Mr. Woll reported on their attendance at the Trustee Legislative Conference in Tallahassee.

Dr. Meadows reported that he and Mr. Joe Sorci, architect for the new STEM facility, went before the Legislature's Appropriations Committee to gain support and justify the College's request for PECO for funds for the new facility.

Trustees received a draft of the Board meeting schedule for 2019-2020. Dr. Meadows reminded Trustees that they do not meet in July and December, and recommended that the Board also consider not meeting in March, due to spring break schedules. Mr. Gilliam remarked that he surveyed other Florida Colleges and many of them follow a similar schedule. Mr. Dawson called for a motion to approve the 2019-2020 Board meeting schedule that includes no meeting in December, March, and July. Mr. Moore moved for approval, and Mr. Woll seconded the motion which passed unanimously.

Trustees received a copy of the suggested naming opportunities and giving levels for the new Baars Building. The list also contained recommendations for changes to naming opportunities for other classrooms/spaces on the Pensacola and Milton campuses. Dr. Meadows asked that Trustees review the document and contact him with any questions. The document will be brought to the Board for approval at the May meeting.

Dr. Meadows made the following announcements:

- Dr. Vasanth Ramachandran, Assistant Professor, Natural Sciences, received the Ernest L. Boyer Award for Excellence in Teaching, Learning, and Technology at the AFC Conference in Teaching and Learning. Dr. Ramachandran and Ms. Amber Carey, assistant professor, History, Languages, Social Sciences, who was selected as a finalist for the Distinguished Faculty Award, will be the presenters at the May Board Workshop.
- PSC students earned 5 gold, 4 silver, and 4 bronze awards at the Florida SkillsUSA competitions. Photography students had a clean sweep. Gold winners will travel to the national competitions in June. Dr. Meadows expressed commendation to Ms. Jennifer Ponson for her leadership in the SKillsUSA and Worlds of Possibilities Expo.
- PSC's first "Suit-up" event will be held at JC Penney's at University Mall in the fall. The event is a partnership between the Career and Technical Education department and JC Penney's corporate offices to provide professional attire to students and alumni at a discount price.

Alumni Association Report – (Full report included in Board materials.) Ms. Whitten reported on the Fishing Excursion fundraising event that raised funds for the DKA scholarship. She also gave an update on plans for the May 4, Distinguished Alumni Awards event.

Trustees received a calendar of upcoming events.

### **Chair's Time**

WSRE Report – (Full report included in the Board materials.) Mr. Darrell Harrison reported on behalf of Mr. Culkeen. He extended thanks to Mr. Woll for his participation in the WSRE Pledge night. Mr. Harrison distributed information about the upcoming community event, "Be my Neighbor."

Foundation Report – (Full report included in the Board materials.) Ms. Krieger reported that:

- The Capital Campaign Cabinet has chosen a name for the Capital Campaign:  
Your Community, Your Legacy  
A Campaign for Pensacola State College
- The College's Nonprofit Center for Philanthropy and Excellence is offering its first workshop on April 30, in the Delaino Student Center.
- The Big Break Golf Classic fundraiser is May 3, at Marcus Pointe Golf Course (Trustees received a brochure about the fundraiser.)

Mr. Dawson reviewed the results of the Trustees Self-Assessment, noting that future plans will be to increase trustee attendance at College events. Mr. Dawson asked for a motion for approval of the results of the Self-Assessment. Ms. Moore moved for approval, and Mr. Lacz seconded the motion which passed unanimously.

There being no further business, Mr. Dawson adjourned the meeting at 6:15 p.m.


Approved     X    

Amended           

Date   5/21/2019  

  
Pat Crews, Reporting

  
Chair, Board of Trustees

  
President