



PENSACOLA STATE COLLEGE
District Board of Trustees Meeting
January 20, 2026
Pensacola Campus – Broxson Hall

12:20 p.m. Compensation Committee

12:35 p.m. Board Committees

1:10 p.m. Charter Academy Board Meeting

1:45 p.m. Full Board Meeting

2:45 p.m. Executive Session

AGENDA

- I. Call to Order**
- II. Introductions/Recognitions**
- III. Approval of the Agenda (pg. 1-3)**
- IV. Call for Public Comments on Agenda Items**
- V. CONSENT AGENDA**
 - A. Approval of Minutes – November 18, 2025 (pg. 4-10)**
 - B. Finance (Agenda – pg. 11-12)**
 - Information Items:**
 - 1. Policy Changes (pg. 64-83)**
 - a. 6Hx20-1.011 Contracts (pg. 66)**
 - b. 6Hx20-1.018 Holidays (pg. 67)**
 - c. 6Hx20-1.019 Property and Equipment (pg. 68)**
 - d. 6Hx20-1.021 Published Materials (pg. 69)**
 - e. 6Hx20-1.023 Consultant Services (pg. 70)**
 - f. 6Hx20-3.014 Graduation Requirements – Baccalaureate and Associate Degrees (pg. 71)**
 - g. 6Hx20-3.022 Process for Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Notification of Substantive Change (pg. 72-73)**
 - h. 6Hx20-3.023 Student Complaint Logs (pg. 74-75)**
 - i. 6Hx20-4.027 Faculty Qualifications (pg. 76)**
 - j. 6Hx20-4.009 Adjunct Contracts (pg. 77-78)**
 - k. 6Hx20-4.022 Substitute Personnel (pg. 79)**
 - l. 6Hx20-5.012 Transfer of Private Contributions to Pensacola State College Direct Support Organizations (pg. 80)**

- m. 6Hx20-5.013 Student Activity and Service Fees Budget Development (pg. 81)
 - n. 6Hx20-7.001 Operation of Pensacola State College Public Safety Department (pg. 82-83)
 - 2. Active Restricted Grants & Contracts as of December 31, 2025 (pg. 84)
 - 3. Budget to Actual as of December 31, 2025 (pg. 85)
 - 4. November 2025 Finance Committee Minutes (pg. 86-88_
- C. Academic and Student Affairs – No Consent Items
- D. Facilities (Agenda – pg. 89)
 - 1. Approve Change Order #004 – Morette Company – Pensacola State College Soccer Complex – Deduct (-8,035.70) – Owner Direct Purchases and Sales Tax Savings (pg. 90-92)
- E. Human Resources (Agenda – pg. 93-94)
 - 1. Upgrade the current funded and filled Registrar at Professional/Managerial Level 6 to Dean, Student Services at Professional/Managerial Level 7 (retroactive to October 29, 2025). (Academic and Student Affairs – Student Services)
 - 2. Upgrade the current funded and filled Assistant Dean, Academic and Student Affairs Level 6 on the Professional/Managerial Salary Schedule to Dean, Enrollment Management Level 7 on the Professional/Managerial Salary Schedule (retroactive to October 29, 2025). (Academic and Student Affairs – Enrollment Management)
 - 3. Convert a funded and unfilled part-time Administrative Assistant to create a full-time Executive Assistant Level 6 on the Career Service Salary Schedule [existing job description]. (Academic and Student Affairs – Enrollment Management)
 - 4. Change the existing funded and filled Executive Director, Marketing and Communications from Professional/Managerial Level 6 to Executive Level 1 (retroactive to November 8, 2025). (President's organizational chart – Marketing and College Information) (pg. 95-97)
 - 5. Transfer a vacant Coordinator, Records position Professional/Managerial Level 2 to a Coordinator, Admissions position at the same level [existing job description] (retroactive to November 17, 2025). (Student Services – Admissions)
 - 6. Convert the funded part-time position in Corporate Professional Development to a full-time Administrative Assistant/Data Manager on the Career Service Salary Schedule Level 5. (President's organizational chart – Corporate Training and Continuing Education)

Information Items:

- 1. Human Resources personnel transactions that occurred in November and December 2025. (pg. 98-91)

VI. ACTION ITEMS

- A. Finance (Agenda – pg. 11-12)
 - 1. Approval of Initial Collective Bargaining Agreement – Florida Police Benevolent Association (pg. 13-44)
 - 2. Unexpended Plant Fund Capital Outlay Budget Amendment (pg. 45-47)
 - 3. RFQ 2-2024/2025 Construction Manager at Risk – Training Center (pg. 48)
 - 4. Policy Changes (pg. 49-63)
 - a. 6Hx20-1.013 Duplicating Costs (pg. 50)
 - b. 6Hx20-6.008 Clean Indoor Act (pg. 51-52)
 - c. 6Hx20-4.011 Leaves of Absence (pg. 53-54)
 - d. 6Hx20-4.002 Full Time Employees Teaching as Adjunct Faculty (pg. 55)
 - e. 6Hx20-4.005 Full-Time Employee – Definition (pg. 56)
 - f. 6Hx20-4.007 Personnel Contracts (pg. 57-58)
 - g. 6Hx20-4.009 Adjunct Contracts (pg. 59)

- h. 6Hx20-4.025 Personnel Records (*pg. 60*)
 - i. 6Hx20-4.026 Staff Professional Development (*pg. 61-62*)
 - j. 6Hx20-5.001 Accounting (*pg. 63*)
 - B. Academic and Student Affairs – No Action Items
 - C. Facilities – No Action Items
 - D. Human Resources – No Action Items
- VII. **General Counsel**
 - A. ACTION ITEMS
 - 1. Purchase of Real Property – 2108 Douglas Avenue
- VIII. **President’s Time**
 - A. ACTION ITEMS
 - 1. Approval of Vision and Mission Statements
 - 2. Continuation of WSRE Broadcasting
 - Information Items:**
 - 1. Strategic Plan
 - B. DSO Reports
 - 1. Foundation (*pg. 102-105*)
- IX. **Chair’s Time**
 - A. ACTION ITEMS
 - 1. President’s Annual Evaluation
 - 2. Compensation Committee Report
- X. **Good of the Order**
- XI. **Adjournment**