



PENSACOLA STATE COLLEGE
District Board of Trustees Meeting

January 20, 2026

Pensacola Campus – Broxson Hall

12:20 p.m. Compensation Committee

12:35 p.m. Board Committees

1:10 p.m. Charter Academy Board Meeting

1:45 p.m. Full Board Meeting

2:45 p.m. Executive Session

AGENDA

- I. **Call to Order**
- II. **Introductions/Recognitions**
- III. **Approval of the Agenda (pg. 1-3)**
- IV. **Call for Public Comments on Agenda Items**
- V. **CONSENT AGENDA**
 - A. Approval of Minutes – November 18, 2025 (pg. 4-10)
 - B. Finance (Agenda – pg. 11-12)
 - Information Items:**
 - 1. Policy Changes (pg. 64-83)
 - a. 6Hx20-1.011 Contracts (pg. 66)
 - b. 6Hx20-1.018 Holidays (pg. 67)
 - c. 6Hx20-1.019 Property and Equipment (pg. 68)
 - d. 6Hx20-1.021 Published Materials (pg. 69)
 - e. 6Hx20-1.023 Consultant Services (pg. 70)
 - f. 6Hx20-3.014 Graduation Requirements – Baccalaureate and Associate Degrees (pg. 71)
 - g. 6Hx20-3.022 Process for Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Notification of Substantive Change (pg. 72-73)
 - h. 6Hx20-3.023 Student Complaint Logs (pg. 74-75)
 - i. 6Hx20-4.027 Faculty Qualifications (pg. 76)
 - j. 6Hx20-4.009 Adjunct Contracts (pg. 77-78)
 - k. 6Hx20-4.022 Substitute Personnel (pg. 79)
 - l. 6Hx20-5.012 Transfer of Private Contributions to Pensacola State College Direct Support Organizations (pg. 80)

- m. 6Hx20-5.013 Student Activity and Service Fees Budget Development (*pg. 81*)
- n. 6Hx20-7.001 Operation of Pensacola State College Public Safety Department (*pg. 82-83*)
- 2. Active Restricted Grants & Contracts as of December 31, 2025 (*pg. 84*)
- 3. Budget to Actual as of December 31, 2025 (*pg. 85*)
- 4. November 2025 Finance Committee Minutes (*pg. 86-88*)
- C. Academic and Student Affairs – No Consent Items
- D. Facilities (*Agenda – pg. 89*)
 - 1. Approve Change Order #004 – Morette Company – Pensacola State College Soccer Complex – Deduct (-8,035.70) – Owner Direct Purchases and Sales Tax Savings (*pg. 90-92*)
- E. Human Resources (*Agenda – pg. 93-94*)
 - 1. Upgrade the current funded and filled Registrar at Professional/Managerial Level 6 to Dean, Student Services at Professional/Managerial Level 7 (retroactive to October 29, 2025). (Academic and Student Affairs – Student Services)
 - 2. Upgrade the current funded and filled Assistant Dean, Academic and Student Affairs Level 6 on the Professional/Managerial Salary Schedule to Dean, Enrollment Management Level 7 on the Professional/Managerial Salary Schedule (retroactive to October 29, 2025). (Academic and Student Affairs – Enrollment Management)
 - 3. Convert a funded and unfilled part-time Administrative Assistant to create a full-time Executive Assistant Level 6 on the Career Service Salary Schedule [existing job description]. (Academic and Student Affairs – Enrollment Management)
 - 4. Change the existing funded and filled Executive Director, Marketing and Communications from Professional/Managerial Level 6 to Executive Level 1 (retroactive to November 8, 2025). (President's organizational chart – Marketing and College Information) (*pg. 95-97*)
 - 5. Transfer a vacant Coordinator, Records position Professional/Managerial Level 2 to a Coordinator, Admissions position at the same level [existing job description] (retroactive to November 17, 2025). (Student Services – Admissions)
 - 6. Convert the funded part-time position in Corporate Professional Development to a full-time Administrative Assistant/Data Manager on the Career Service Salary Schedule Level 5. (President's organizational chart – Corporate Training and Continuing Education)

Information Items:

- 1. Human Resources personnel transactions that occurred in November and December 2025. (*pg. 98-91*)

VI. ACTION ITEMS

- A. Finance (*Agenda – pg. 11-12*)
 - 1. Approval of Initial Collective Bargaining Agreement – Florida Police Benevolent Association (*pg. 13-44*)
 - 2. Unexpended Plant Fund Capital Outlay Budget Amendment (*pg. 45-47*)
 - 3. RFQ 2-2024/2025 Construction Manager at Risk – Training Center (*pg. 48*)
 - 4. Policy Changes (*pg. 49-63*)
 - a. 6Hx20-1.013 Duplicating Costs (*pg. 50*)
 - b. 6Hx20-6.008 Clean Indoor Act (*pg. 51-52*)
 - c. 6Hx20-4.011 Leaves of Absence (*pg. 53-54*)
 - d. 6Hx20-4.002 Full Time Employees Teaching as Adjunct Faculty (*pg. 55*)
 - e. 6Hx20-4.005 Full-Time Employee – Definition (*pg. 56*)
 - f. 6Hx20-4.007 Personnel Contracts (*pg. 57-58*)
 - g. 6Hx20-4.009 Adjunct Contracts (*pg. 59*)

- h. 6Hx20-4.025 Personnel Records (*pg. 60*)
- i. 6Hx20-4.026 Staff Professional Development (*pg. 61-62*)
- j. 6Hx20-5.001 Accounting (*pg. 63*)

B. Academic and Student Affairs – No Action Items

C. Facilities – No Action Items

D. Human Resources – No Action Items

VII. General Counsel

A. ACTION ITEMS

- 1. Purchase of Real Property – 2108 Douglas Avenue

VIII. President's Time

A. ACTION ITEMS

- 1. Approval of Vision and Mission Statements
- 2. Continuation of WSRE Broadcasting

Information Items:

- 1. Strategic Plan

B. DSO Reports

- 1. Foundation (*pg. 102-105*)

IX. Chair's Time

A. ACTION ITEMS

- 1. President's Annual Evaluation
- 2. Compensation Committee Report

X. Good of the Order

XI. Adjournment