



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

January 16, 2024

Pensacola Campus

4:30 p.m. Workshop

Board of Trustee Compensation Committee Meeting—President’s Conference Room

5:00 p.m. Committee Meetings

Finance Committee—Business Affairs Office

Human Resources Committee— President’s Conference Room

Facilities Committee—District Conference Room

Academic and Student Affairs Committee—Academic Affairs Office

5:15 p.m. Charter Academy Meeting

5:30 p.m. Full Board Meeting

AGENDA

- I. Call to Order
- II. Introductions/Recognitions
- III. Approval of the Agenda
- IV. Call for Public Comments on Agenda Items
- V. **CONSENT AGENDA**

Those terms included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board Member or on any item, the item should be identified and removed from the Consent Agenda for separate action.

- A. Approval of Minutes—November 28, 2023 **(3)**
- B. Finance
 1. Grant Pursuit- IUUSE: Innovation in Two-Year College STEM Education **(8)**
- Information Items**
 1. Proposed Changes
 - a. Policy 6Hx20-6.006—Restroom and Changing Facility Use Based on Biological Sex at Birth **(17)**
 - b. Policy 6Hx20-1.036—Criminal Background Checks/Fingerprinting **(19)**
 2. Budget to Actual as of December 31, 2023 **(21)**
 3. Grant Report as of December 31, 2023 **(22)**
 4. Finance Minutes for November 28, 2023 **(24)**
- C. Academic and Student Affairs—No Consent Items
- D. Facilities—No Consent Items
- E. Human Resources

1. Create a position for Bus Operator at Level 2 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction) **(27)**
2. Change the level of the current funded and filled Transportation Manager from Level 2 to Level 4 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
3. Change the level of the current funded and filled Maintenance Manager from Level 2 to Level 4 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
4. Change the current funded and filled Facilities Manager from Level 2 to Level 4 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
5. Change the current funded and filled Human Resources Generalist at Level 2 on the Professional/Managerial Salary Schedule to the position of Benefits Administrator at Level 4 on the Professional/Managerial Salary Schedule. Additionally, eliminate the funded and unfilled Human Resources Generalist position. (Human Resources) **(30)**
6. Create a position for a Student Engagement Specialist at Level 2 on the Professional/Managerial Salary Schedule. (Charter Academies—Fund 2) **(33)**
7. Change the funded and filled position of Director, Academic and Student Affairs, at Level 5 on the Professional/Managerial Salary Schedule to Assistant Dean, Academic and Student Affairs, at Level 6 on the Professional/Managerial Salary Schedule (retroactive to September 3, 2023). (Academic and Student Affairs)

Information Items

1. Human Resources personnel transactions occurring in November and December 2023 **(37)**

VI. ACTION ITEMS

A. Finance

1. Special Pay Rate for Adjuncts **(9)**
2. Unexpended Plant Fund Capital Outlay Budget Amendment **(10)**
3. Policy Updates
 - a. Policy 6Hx20-1.022—Reproduction and Destruction of District Records **(14)**
 - b. Policy 6Hx20-5.006—Investment of Funds **(15)**

B. Academic and Student Affairs—No Action Items

C. Facilities—No Action Items

D. Human Resources

1. Special Contracts (open item)

VII. General Counsel

Information Items:

1. College Contracts—October-December 2023 **(39)**

VIII. President’s Time

IX. DSO Reports

X. Chair’s Time

XI. Adjournment