



PENSACOLA STATE COLLEGE

**District Board of Trustees Meeting
November 28, 2023
McMillan Auditorium, Warrington Campus**

Board Workshop

Dr. Dusti Sluder gave an update on programs offered at the Warrington Campus and provided detailed information related to the strategies in place to improve student success and pass rate on the NCLEX.

Board Meeting

Present: Chair Dr. Troy Tippet, Mr. Gabe Bullaro, Mr. Patrick Dawson, Mr. Kevin Lacz, Ms. Margie Moore, Ms. Julie Sheppard, Mr. Gordon Sprague, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan

I. **Call to Order**

Dr. Tippet called the meeting to order at 5:34 p.m.

II. **Recognitions/Introductions**

Dr. Meadows thanked Dr. Dusti Sluder for hosting the meeting, and he thanked her, the staff, and AFC for providing the refreshments.

Dr. Sluder introduced Ms. Melissa Sims, the new Clinical Coordinator in the Center for Patient Simulator Training.

III. **Legislative Update**

Dr. Meadows gave the Trustees a copy of the FCS Legislative Budget Requests for the 2024 session and gave an overview of the budget recommendations.

IV. **Agenda**

Dr. Tippet called for a motion to approve the agenda. Ms. Moore moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

V. **Public Comments**

None

VI. **Consent Agenda** – Approved

There being no request to remove an item from the consent agenda, Dr. Tippet called for a motion for approval. Mr. Dawson moved for approval, and Mr. Sprague seconded the motion which passed unanimously.

- **Minutes** - October 30, 2023
- **Finance** – no consent items

Ms. Kovacs informed trustees that the policy change included in the information items will be brought

back to the Board for approval once the legal requirements for notification of policy changes and new policies have been met.

Information Items

1. Policy Changes
 - a. Policy 6Hx20-1.022 – Reproduction and Destruction of District Records
 - b. Policy 6Hx20-5.006 – Investment of Funds
2. Budget to Actual as of October 31, 2023
3. Grant Activity Summary
4. Finance Committee Meeting Minutes, October 30, 2023

• **Academic and Student Affairs** – no consent items

Information Items

1. Academic and Student Affairs Committee Minutes, October 30, 2023

• **Facilities** – no consent items

• **Human Resources**

1. Convert one vacant and funded Graphic Artist/Graphic Design Specialist position, at Level 1 on the Professional non-exempt salary schedule, to Senior Graphic Artist/Graphic Design Specialist at Level 2, on the Professional/Managerial Salary Schedule. (Marketing and College Information)
2. Change the level of the currently funded and unfilled Multimedia Specialist at Professional non-exempt Level 1 to Professional/Managerial at Level 2. (Marketing and College Information)
3. Change the currently funded and unfilled Research Analyst at Level 2 on the Professional/Managerial Salary Schedule to Senior Research Analyst at Level 4. (Academic Affairs – Institutional Research)
4. Create a new position with funding from the College Foundation for Director, PSC Center for Nonprofit Excellence and Philanthropy on the Professional/Managerial Salary Schedule at Level 5. (Institutional Development)

Information Items

- Personnel Transactions: October 2023

VII.

Action Items

A. Finance

Ms. Kovacs stated that the change to Policy 6Hx20-3023 has met the legal notice requirement and is ready for Board approval. Ms. Moore moved for approval of Item 1, and Mr. Dawson seconded, and the motion passed unanimously.

1. Policy Change - Approved
 - a. Policy 6Hx20-3023 – Student Complaint Logs

Ms. Kovacs stated that Item 2, RFQ 3, was published and interviews conducted, and the College recommends awarding the contract to the Morette Company. Mr. Sprague moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

2. RFQ 3-2023/2024 CM @ Risk Airframe – Airframe & Power Mechanic Facility – awards contract to the Number 1 Ranking on the interview tabulation, Morette Company – Approved.

Ms. Kovacs stated that RFQ4 was published and interviews conducted, and the College recommends awarding the contract to Grace Herbert Curtis Architects. Mr. Dawson moved for approval, and Mr. Sprague seconded the motion, which passed unanimously.

3. RFQ 4-2023/2024 Architectural Services – Airframe Power Mechanic Facility – awards contract to the number 1 ranking on the tabulation, Grace Herbert Curtis Architects – Approved.

B. Academic and Student Affairs

No action items

C. Facilities

Ms. Bracken explained Change Order #11 and noted that it is the final Change Order for the project. Mr. Bullaro moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

1. Approve Change Order #011 – Morette Company – Baars Technology Building Replacement Project, Phase 2 – Add \$695,858.35 – Owner Direct Purchases reconciliation and Owner requested changes and additions – Add 36 days to contract time – Approved.

Ms. Bracken explained that Phase 2 of the Baars Technology Building Replacement Project, Phase 2 is substantially complete and ready for close-out.

2. Project Close-Out – Morette Company – Baars Technology Building Replacement Project, Phase 2 – Approved.

D. Human Resources – No Action Items

VIII. General Counsel

No report.

IX. President's Time

1. Legislative Report – Dr. Meadows reported that he and Dr. Tippet, along with other presidents and trustees recently met with legislators in Tallahassee to discuss the FCS Council of Presidents' legislative budget requests and to gain their support. Dr. Meadows reported on the discussions and thanked Chair Tippet for his leadership in the request to include the FCS in the State of Florida's Group Health Insurance.
2. President's Announcements
 - Dr. Meadows thanked Kevin Lacz for being the guest speaker at the Veteran Student Success Center's Veteran's Day program.
 - PSC's Virtual Tutoring program, implemented in 2017, has been named a finalist (there are 8 finalists from 6 states) for the Bellwether 2024 Legacy Award. The nationally recognized award identifies an innovative community college program that demonstrates five years of evidenced-based success. The award recipient will be announced at the Legacy Award competition in February.
 - The Performing Arts production of "Escape to Margaritaville" had six performances with a total of 1,459 attendees. Ticket sales exceeded \$14K. In addition to the stage performances, the cast was invited to perform at the Meeting of the Minds Parrot Head Festival in Gulf Shores, AL.
 - PSC students won many awards at the recent Florida College Student Activities Association Publication Conference. The *Kilgore Review* received 7 first-place awards, including the Overall General Excellence Award and the Debra Vazquez Memorial Award for best poem over all divisions. *The Corsair* received first place in the Sports Photo Category and two students placed in three or more award categories.

Other

- Calendar – Trustees received a calendar of upcoming events.
- Dr. Meadows stated that the Board retreat is moved from January 16 to April 16, after the conclusion of the legislative session.
- Dr. Meadows reminded trustees of the upcoming Nursing pinning and Graduation Ceremony.

DSO Reports – The Alumni Association and the Foundation provided a detailed written report in the Board packet.

- Alumni Association: Full report provided in the Board packet. Hailey Lotz reported on recent alumni activities and highlighted the recent accomplishments of the Women's Volleyball team at the NJCAA DII National Championship Tournament.
- College Foundation: Full report provided in the Board packet. Ms. Krieger gave a brief update on the Foundation's financials, the upcoming Change Maker's Event and the Nonprofit Center for Excellence & Philanthropy.
- WSRE-TV Foundation: Full report provided in the Board packet. Ms. Julie Sheppard reported on the successful WSRE Festival of Trees fundraiser which had more

than 1500 attendees.

X. Chair's Time

- Dr. Tippett expressed appreciation to Dr. Sluder for the informative workshop. He also gave praise to Dr. Meadows and Senator Doug Broxson for their efforts related to the need to include the FCS in the State's Group Health Insurance.
- There being no other business, the meeting was adjourned at 6:17 p.m.

Approved: _____

Date: _____



Pat Crews, Recording

Chair, Board of Trustees

President