



## **PENSACOLA STATE COLLEGE**

### **District Board of Trustees Meeting January 16, 2024 Pensacola Campus, Usry Board Room**

#### **Board Workshop**

In lieu of a workshop, the Compensation Committee met from 4:30 -5:00 p.m.

#### **Board Meeting**

Present: Chair Dr. Troy Tippet, Mr. Gabe Bullaro, Mr. Patrick Dawson, Mr. Kevin Lacz, Ms. Margie Moore, Mr. Gordon Sprague (Vice-chair), Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan, Ms. Julie Sheppard

#### **I. Call to Order**

Dr. Tippet called the meeting to order at 5:34 p.m.

#### **II. Recognitions/Introductions**

Dr. Meadows thanked AFC for providing the refreshments.

Dr. Ken Phillips and Mr. Rodney Whatley introduced the seven students who each received a \$1,000.00 Florida Theatrical Association scholarship through the performing arts grant. Each student told trustees about their future educational plans. Trustees congratulated the students on their scholarship award.

Dr. Brian Rucker, a Humanities and Social Science professor, spoke to the Board about the Gulf South Historical Association and the recent History and Humanities Conference hosted by Pensacola State College. Dr. Rucker thanked Dr. Meadows and the Board of Trustees for their support over the years.

#### **III. Legislative Update**

Dr. Meadows gave the Trustees a copy of the FCS Legislative Budget Requests for the 2024 session and gave an overview of the budget recommendations.

#### **IV. Agenda**

Dr. Tippet called for a motion to approve the agenda. Ms. Sprague moved for approval, and Mr. Dawson seconded the motion, which passed unanimously.

#### **V. Public Comments**

None

#### **VI. Consent Agenda** – Approved

Since there was no request to remove an item from the consent agenda, Dr. Tippet called for a motion for approval. Mr. Dawson moved for approval, and Mr. Sprague seconded the motion, which passed unanimously.

- **Minutes** - November 28, 2023

- **Finance**

1. Grant Pursuit - IUSE: Innovation in Two-Year College STEM Education

Ms. Kovacs informed trustees that the policy change included in the information items will be brought back to the Board for approval once the legal requirements for notification of policy changes and new policies have been met.

Information Items

1. Policy Changes
  - a. Policy 6Hx20-6.006 – Restroom and Changing Facility Use Based on Biological Sex at Birth
  - b. Policy 6Hx20-1.036 – Criminal Background Checks/Fingerprinting
2. Budget to Actual as of December 31, 2023
3. Grant Report as of December 31, 2023
4. Finance Committee Meeting Minutes, November 28, 2023

- **Academic and Student Affairs** – no consent items

- **Facilities** – no consent items

- **Human Resources**

1. Create a position for a Bus Operator at Level 2 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
2. Change the current funded and filled Transportation Manager level from Level 2 to Level 4 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
3. Change the current funded and filled Maintenance Manager from Level 2 to Level 4 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
4. Change the current funded and filled Facilities Manager from Level 2 to Level 4 on the Professional/Managerial Salary Schedule. (Facilities, Planning and Construction)
5. Change the current funded and filled Human Resources Generalist at Level 2 on the Professional/Managerial Salary Schedule to the position of Benefits Administrator at Level 4 on the Professional/Managerial Salary Schedule. Additionally, eliminate the funded and unfilled Human Resources Generalist position. (Human Resources)
6. Create a position for a Student Engagement Specialist at Level 2 on the Professional/ Managerial Salary Schedule. (Charter Academies – Fund 2)
7. Change the funded and filled position of Director, Academic and Student Affairs, at Level 5 on the Professional/Managerial Salary Schedule to Assistant Dean, Academic and Student Affairs, at Level 6 on the Professional/Managerial Salary Schedule

Information Items

- Personnel Transactions: November and December 2023

## VII.

### Action Items

#### **A. Finance**

Ms. Kovacs explained the special pay rate request for adjunct instructors teaching in the RN-AS and PN-VC programs. The pay rate is effective 01/09/2024 through 08/08/2024. Ms. Moore moved for approval, and Mr. Sprague seconded the motion, which passed unanimously.

1. Special Pay Rate for Adjuncts - Approved

Ms. Kovacs explained the amendment to the capital outlay budget in detail. The budget amendment reflects the amount and source of funds for the College's capital outlay expenditures by project. She encouraged Trustees to contact her with any questions or concerns. Ms. Moore moved for approval, and Ms. Sprague seconded the motion, which passed unanimously.

2. Unexpended Plant Fund Capital Outlay Budget Amendment - Approved

Ms. Kovacs stated that the change to Policy 6Hx20-1.022 and Policy 6Hx20-5.006 have met the legal notice requirement and are ready for Board approval. Ms. Moore moved for approval of the policies, and Mr. Dawson seconded, which passed unanimously.

3. Policy Updates - Approved
  - a. Policy 6Hx20-1.022 – Reproduction and Destruction of District Records
  - b. Policy 6Hx20 – 5.006 – Investment of Funds

**B. Academic and Student Affairs**

No action items

**C. Facilities**

No action items

**D. Human Resources**

No Action Items

**VIII. General Counsel**

Information Item

College Contracts, October – December 2023.

**A. President's Time**

1. Dr. Meadows thanked the Trustees for attending graduation, and he thanked Dr. Tippet for attending the Nursing pinning.
2. Legislative Report – Dr. Meadows gave Trustees a detailed update on the work of the COP's Health Insurance Workgroup. He gave the trustees a copy of the legislative request related to health insurance that was unanimously approved by the Council of Presidents.
3. President's Announcements
  - Three members of the College's eSports team won the NJCAA Call of Duty: Warzone Premiere Series Fall 2023 Championship. They defeated Mineral Area College from Park Hills, Missouri.

Other

- Calendar – Trustees received a calendar of upcoming events, and Dr. Meadows highlighted events where Trustees' attendance is encouraged.

DSO Reports – Written reports provided in the Board packets.

- Alumni Association: Full report provided in the Board packet.
- College Foundation: Full report provided in the Board packet.  
Ms. Krieger reviewed the financials and reported that the Foundation has four new governors.
- WSRE-TV Foundation: The full report is provided in the board packet.

**B. Chair's Time**

There being no other business, the meeting was adjourned at 6:28 p.m.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Chair, Board of Trustees

  
Pat Crews, Recording

  
President