



# **PENSACOLA STATE COLLEGE**

**District Board of Trustees Meeting**

**October 18, 2022**

**McMillan Auditorium, Warrington Campus**

**4:30 p.m. Board Workshop**

Tour of the Warrington Campus Facilities and Programs

**5:00 p.m. Committee Meetings**

**5:30 p.m. Board Meeting**

## **AGENDA**

- I. Call to Order**
- II. Introductions/Recognitions**
- III. Approval of the Agenda**
- IV. Call for Public Comments**
- V. CONSENT AGENDA**

*Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board Member on any item, the item should be identified and removed from the Consent Agenda for separate action.*

### **Minutes**

- 1. Approval of the September 20, 2022, Board Meeting Minutes

### **A. Facilities**

- 1. Change Order #006 – Morette Company – Truck Driving Training Facility – ADD \$32,553.95 – Owner Direct Purchase of Construction Materials and Sales Tax Savings Final Reconciliation.
- 2. Change Order #007 – Morette Company – Baars Building Phase II, Pensacola Campus DEDUCT (\$282,048.15) – Owner Direct Purchase of Construction Materials and Sales Tax Savings – Adds eleven (11) day to contract time due to rain/weather.

### **B. Human Resources**

- 1. Change the current funded and vacant Relationship Coordinator, Professional/Managerial Level 2, to Coordinator, Foundation Scholarships and Financial Aid, Career Service Level 5. (Institutional Development) (split-funded)
- 2. Update job descriptions and titles in Institutional Development:

- a. Database Manager to Donor Database and Membership Manager, (same level) at Professional/ Managerial Level 2
- b. Donor Relationship Manager to Director, Foundation Scholarships, (same level) Professional/Managerial Level 2
3. Create new titles and job descriptions in Student Affairs:
  - a. Upgrade one funded and filled Student Services Advisor, Professional/Managerial Level 2 to Coordinator, Advising, Professional/Managerial Level 4
  - b. Establish a Coordinator, Dual Enrollment, (internal fill), Professional/Managerial Level 4

## **VI. ACTION ITEMS**

### **A. Finance**

1. WSRE TV Foundation, Inc. Audit Review Check List FY Ending - June 30, 2022
2. WSRE - Sale of Merchandise and/or Tickets:
  - a. "Sacred Hart" movie premier, November 5, 2022
  - b. An Evening with Temple Grandin, November 30, 2022
  - c. Bisayan Connection Concert, February 18, 2023

### **B. General Counsel**

1. Florida Power & Light Easement

### **C. Human Resources**

1. Special Contracts (open item)

## **VII. INFORMATION ITEMS**

### **A. Finance**

1. PERT/Late Fee Waivers

### **B. Human Resources**

1. Human Resources personnel transactions, September 2022.

## **VIII. President's Report**

### **IX. DSO Reports**

1. Alumni Association Report
2. PSC Foundation Report
3. WSRE Report

### **X. Chair's Time**

## **XI. Adjournment**