



## PENSACOLA STATE COLLEGE

### **District Board of Trustees Meeting**

**May 17, 2022**

**Pensacola Campus, Dona and Milton Usry Boardroom**

#### **Board Workshop**

Ms. Anita Kovacs gave a detailed workshop on the proposed 2022-2023 College Budget and Salary Schedule and answered Trustees' questions.

#### **Board Meeting**

Present: Chair Margie Moore, Mr. Patrick Dawson, Mr. Ed Moore, Dr. Troy Tippet, Mr. Tom Gilliam (General Counsel), Dr. Ed Meadows, and staff.

Absent: Ms. Carol Carlan, Mr. Kevin Lacz, Mr. Julian MacQueen

#### **1. Call to Order**

Ms. Moore called the meeting to order at 5:35 p.m.

#### **2. Recognitions**

Dr. Meadows thanked Ms. Mel Miner and AFC for the refreshments.

Dr. Spicer introduced Dr. Michael Payne, assistant professor in the BAS program. Dr. Payne spoke about his business students who participated in the online Business Strategy Game. The students competed against more than 5,000 teams, from 237 college and universities in 31 countries. The PSC team tied for first place in the Business Simulation Game for Strategic Management. The Board congratulated Dr. Payne and the students for their outstanding achievement.

Dr. Meadows called on Athletic Director Bryan Lewallyn who reported that the PSC Girls Softball Team won the Panhandle Conference, and Softball Coach Lyndsey Angus was selected as the Panhandle Conference Coach of the Year. Student Georgia Hood was selected State Player of the Year and Panhandle Conference Player of the Year.

Coach Lewallyn also gave an update on the College's plans to implement e-Sports.

#### **Agenda**

Ms. Moore called for a motion to approve the agenda. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

#### **Public Comments**

Public Comments were made.

#### **3. DSO Reports**

Alumni Affairs – (Full report provided in Board packets.) Ms. Hailey Lotz thanked Ms. Moore and Dr. Tippet for attending the Athletic Sports Banquet. She reminded trustees of the upcoming Alumni Awards event on June 11, and the Pars for Pirates fundraiser on June 23.

WSRE – (Full report provided in Board packets)

PSC Foundation – (Full report provided in Board packets). Ms. Krieger reported that the Big Break fundraiser raised over \$10,000 more than last year. She thanked Ed Moore for participating.

#### **4. Consent Agenda**

There being no request to remove any items from the Consent Agenda, Ms. Moore called for a motion to approve the Consent Agenda Items. Mr. Dawson moved for approval, and Dr. Tippet seconded the motion which passed unanimously.

##### **Facilities**

1. Change Order #004 – Morette Company – Technology Building, Phase II, Deduct (\$1,529,544.69) – Owner Direct Purchase of Construction Materials and Sales Tax Savings

##### **Finance**

1. Grant Pursuits
  - a. Veterans Upward Bound
  - b. Bulletproof Vest Partnership

##### **Human Resources**

1. Leave from continuing contract status for faculty member, Christine O'Donnell, to the administrative position of Assistant Department Head, English and Communications, as of May 11, 2022. (Academic and Student Affairs)
2. Amend the current 2021-2022 Salary Schedule maximum ranges as follows:
  - Career Service Level 1, annual amount from \$36,750 to \$38,000
  - Career Service Level 2, annual amount from \$40,000 to \$44,000

#### **5. Action Items**

##### **Academic and Student Affairs**

No Action Items

##### **Facilities**

No Action Items

##### **Finance**

Ms. Kovacs presented the Finance action items. Following discussion, Ms. Moore called for a motion to approve Items 1, 2, 3, and 5 as presented. Mr. Moore moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

Ms. Moore called for a motion to approve Item 4. Dr. Tippet moved for approval, and Mr. Dawson seconded the motion which passed unanimously.

Ms. Moore called for a motion to approve Item 6. Dr. Tippet moved for approval, and Mr. Moore seconded the motion which passed unanimously.

1. Current Unrestricted Fund Operating Budget for Fiscal Year (FY) 2022-23 - Approved
2. Salary Schedule 2022-2023 - Approved
3. Unexpended Plant Fund Capital Outlay Budget FY 2022-23 - Approved
4. Bad Debt - Approved
5. Proposed Amounts Budgeted for FY 2022-23 Direct Support Organization DSO Support - Approved
6. Facilities Use Requests - Approved
  - a. Rotary Club of Pensacola Seville, Inc. – PSC Track & Field
  - b. Pensacola Sports – HS All-Star Baseball & Softball Games

Ms. Kovacs informed Trustees that the Finance information items related to fees will be brought back to the Board for approval in June.

##### **Human Resources**

No Action Items

##### **General Counsel**

No Action Items

**6. Information Items**

**Facilities**

- Truck Driver Training Facility – The project is on schedule and within budget. Metal panels are complete. The concrete driving pad is being poured. The interior metal studs and in wall rough-in are begin installed.
- Technology Building Phase II – The project is on schedule and within budget. The footings are being poured. The stair towers are being formed and poured. Getting ready for delivery of structural steel package.

**Finance**

- PERT/Late Fee Waivers
- Quarterly Fund 1 Budget to Actual Summary Report
- Quarterly Grant Report
- Fee Items (will be presented for at vote at the June 22, 2022, Board Meeting)
  - Transcript Fees
  - Full Cost of Instruction Fee
  - Program Lab Fee

**General Counsel**

- College Contracts May 2022

**7. President's Report**

Dr. Meadows thanked Trustee Carol Carlan for giving the commencement address at the May graduation ceremony, and he thanked Trustee Patrick Dawson for giving the welcome.

Dr. Meadows reported that the BSN program received continued accreditation from the Accreditation Commission for Education in Nursing (ACEN).

Announcements:

- The College's Master Teacher's Seminar is scheduled June 26-29, 2022.
- Dr. Jon Stephenson, the new Associate Vice President for Student Affairs, begins work on June 1.
- Dr. Meadows reminded trustees of upcoming events that are listed on the Trustees Calendar for events.

**8. Chair's Time**

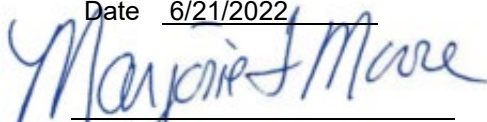
Ms. Moore informed trustees that they have been given a draft schedule of Board meetings for 2022-2023. The meeting schedule will be brought back to the Board for approval. Board officers will be elected in August, along with Board Committee assignments.

Mr. Ed Moore read a letter that he sent to the Governor last year urging the Governor to appoint Trustees to the Board in a timely manner. He expressed his frustration that appointments still have not been made.


There being no further business, the meeting was adjourned at 6:50 p.m.

Approved   X  

Date   6/21/2022  

  
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Chair, Board of Trustees

  
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Pat Crews, Reporting

  
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President