



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

June 21, 2022

4:30 p.m. Board Workshop

Topic: Student Workday

Presenter: Michael Johnston

5:00 p.m. Committee Meetings

Finance Committee – Business Affairs Office

Human Resources Committee – Human Resources Office

Facilities Committee – District Conference Room

Academic and Student Affairs Committee – Academic Affairs Office

5:30 p.m. Board Meeting

AGENDA

- 1. Call to Order**
- 2. Introductions/Recognitions**
- 3. Approval of the Agenda**
- 4. Call for Public Comments**
- 5. DSO Reports**
 - Alumni Association Report
 - PSC Foundation Report
 - WSRE Report

6. CONSENT AGENDA

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board Member on any item, the item should be identified and removed from the Consent Agenda for separate action.

Minutes

1. Approval of the May 17, 2022, Board Meeting Minutes

Facilities

1. Change Order #005 – Morette Company – Technology Building Phase II, Pensacola Campus – DEDUCT (\$487,906.97) – Owner Direct Purchase of Construction Materials and Sales Tax Savings

Finance

1. Property Deletions
2. Florida Academic Improvement Trust (FAIT) Requests (open item)

Human Resources

1. Reappointments for the 2022-2024, and 2022-2023 fiscal years: Executive and Managerial Personnel recommended for Multi-year Contract
 - a. Professional/Managerial Personnel recommended for Annual Contract for Fund
 - b. Professional/Managerial Personnel recommended for Annual Contract for Fund 2 (provided grant funds are available)
 - c. Faculty recommended for Annual Contract
 - d. Faculty recommended for Lecturer Contract
2. Position description and job vacancy for Recruiter, Health Sciences, Professional/Managerial Level 2 (developed from former Recruiter vacancy). (Academic Affairs, Enrollment Management)
3. Change part-time Relationship Coordinator, Career Service Level 4, to full-time Relationship Coordinator, Professional/Managerial Level 2 (partial funding from Foundation)
4. Change current funded and filled Senior Administrative Assistant, Career Service Level 4, to Executive Assistant, Career Service Level 6. (Grants and Federal Programs)
5. Change the Dean, Baccalaureate Studies and Academic Support, Professional/Managerial Level 7, to Executive Level 1, as of June 1, 2022. (Academic Affairs)
6. Updates and changes to current position titles and/or levels:
 - a. Wellness Case Manager, Professional/Managerial Level 2, to Director, Wellness Services, Professional/Managerial Level 4 (Institutional Equity and Student Conduct)
 - b. Associate Vice President, Institutional Research and Management Information Systems, Executive Level 1, to Associate Vice President, Institutional Research and Enterprise Solutions, Executive Level 2 (Academic and Student Affairs)
 - c. Director, Management Information Systems Support to Director, Enterprise Solutions, Professional/Managerial Level 7 (Institutional Research and Enterprise Solutions)
 - d. Senior Systems, Coordinator to Director, Workday Solutions, Professional/ Managerial Level 6 (Institutional Research and Enterprise Solutions)
 - e. Systems Coordinator Professional/Managerial Level 5, specifically to functions, add titles of: Coordinator, Student Financial Solutions; Coordinator, Security and Integrations; Coordinator, HCM and Finance Solutions (Institutional Research and Enterprise Solutions)
 - f. Senior Computer Systems Analyst, Professional/Managerial Level 4, to Senior Operations and Applications Analyst (Institutional Research and Enterprise Solutions)
 - g. Computer Systems Analyst, Professional/Managerial Level 2, specifically to functions add titles of: Senior Student Financials Analyst; Student Financial Analyst (Institutional Research and Enterprise Solutions)
 - h. Non-profit Center and Office Coordinator, Professional/Managerial Level 2, to Office Coordinator. (Institutional Development)

7. ACTION ITEMS

Academic and Student Affairs

1. Dual Enrollment Inter - Institutional Articulation Agreements
 - a. Public School Agreements
 - i. Escambia County
 - ii. Santa Rosa County
 - b. Private Schools in Escambia County
 - i. Alethia Christian Academy
 - ii. Christian Institute of Arts and Sciences, Inc.
 - iii. East Hill Christian School, Inc.
 - iv. Lighthouse Private School Christian Academy, Inc.
 - v. Pensacola Catholic High School
 - vi. Pensacola Private School of Liberal Arts, Inc.

- vii. Trinitas School, Inc.
- c. Private Schools in Santa Rosa County
 - i. LEAD Academy Classical School
 - ii. Santa Rosa Christian School
 - iii. Victory Performing Arts Academy
 - iv. West Florida Baptist Academy
- d. Dual Enrollment Agreement for Home School Education Students

Facilities

1. Florida College System Capital Improvement Plan & Legislative Budget Request FY 2023-24

Finance

1. Funds for Charter Academy 2022-23
2. Fee Items
 - a. Request for Transcript Fees
 - b. Full Cost of Instruction Fee
 - c. Program Lab Fees
 - d. Computer Use Only Lab Fee Request
 - e. Distance Learning Fee

Human Resources

1. Special Contracts (open item)

General Counsel

1. Lease Agreement (to be distributed)

8. INFORMATION ITEMS

Facilities

- Annual Comprehensive Safety/Sanitation Inspection Report
- Truck Driver Training Facility – The project is on schedule and within budget. The concrete driving pad is complete. The interior sheetrock is complete. The a/c should be turned on the week of the 13th and then the interior finishes (paint and flooring) will begin.
- Technology Building Phase II – The project is on schedule and within budget. The footings are being poured. The stair towers and elevator shaft are being formed and poured. Structural steel is scheduled for delivery June 16 and 17.

Finance

- PERT/Late Fee Waivers
- New Policy – Charter Academy (to be an action item in August 2022)

Human Resources

- Human Resources personnel transactions May 2022

General Counsel

- College Contracts June 2022

9. President's Report

10. Chair's Time

11. Adjournment